



County of Fairfax, Virginia

GENERAL REGISTRAR'S REPORT

DATE: January 17, 2024

TO: Hon. Katherine K. Hanley, Chairman of the Fairfax County Electoral Board
Jeffrey K. Shapiro, Vice Chairman of the Fairfax County Electoral Board
Amb. (ret.) Christopher Henzel, Secretary of the Fairfax County Electoral Board

FROM: Eric L. Spicer, General Registrar and Director of the Office of Elections

CC: Beth Dixon Methfessel, Clerk to the Electoral Board
Office of Elections – All staff

SUBJECT: General Registrar's Report for the January 18, 2024, Electoral Board Meeting

Voter Registration

Registered Voters	As of January 16, 2024	Change from 12/6
Active registered voters	723,831	+3,142
Inactive registered voters	66,946	-757
TOTAL	790,777	+2,385

Registration Transactions	December 2023 (12/1 to 12/31)	Year-to-Date 2023 (1/1 to 12/31)
DMV online voter registration transactions	15,956	183,221
Web voter registration transactions	1,126	20,591
Third-party voter transactions	244	4,374
Other voter registration transactions	2,102	26,344
TOTAL	19,428	234,530

Voter Cancellations	December 2023 (12/1 to 12/31)	Year-to-Date 2023 (1/1 to 12/31)
Deceased	446	4,455
Out-of-state	72	10,432
Other	154	7,602
TOTAL	672	22,489

Fairfax County Office of Elections

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<https://www.fairfaxcounty.gov/elections>

Breakdown of DMV Transactions	December 2023 (12/1 to 12/31)
Change of Address	2,814
New Registrant	3,981
Transferred In	962
Administrative Duplicate Match	3,934
Name and/or Address Change	196
Other (Includes voters who moved out of Fairfax County, moved out of the State, were reactivated, and identified themselves as non-citizens)	4,069
Total DMV Transactions	15,956

Change of Address Mailing from Sample Ballot Mailing

We have received and processed 4,643 returned address update forms that were mailed to the forwarding addresses of 22,338 voters, based on the sample ballot brochure NCOA list.

As of January 16, 2024:	
Address Updated within Fairfax County	896
No Change	380
Moved within VA	551
Cancelled Out of State	2,816
Total	4,643

Permanent Absentee Opt-Out Mailing

An opt-out notice was mailed in December to the approximately 60,000 county voters on the Permanent Absentee Voter list. Approximately 700 were signed and returned by voters and have been processed.

Greenspring Polling Place Relocation

On December 5, 2023, the Board of Supervisors approved the relocation of the polling place for Greenspring precinct to Village Square. Once we receive approval from the Attorney General, we immediately will mail a notice to voters in Greenspring precinct (this is the same location assigned temporarily for the last two elections).

March 5, 2024 Democratic and Republican Presidential Primary Elections

Sample ballots for the Democratic and Republican Presidential Primary Elections are attached.



Early Voting Satellites

Early voting for the March 2024 Democratic and Republican Presidential Primary Elections will take place at 16 locations, as in past primary elections. They will be open on two Saturdays but not on a Sunday. Early voting will begin on January 19 at the Fairfax County Government Center (8:00 a.m. to 4:30 p.m. on weekdays), Mount Vernon Governmental Center (1:00 p.m. to 7:00 p.m. on weekdays), and North County Governmental Center (1:00 p.m. to 7:00 p.m. on weekdays).

The remaining 13 satellite voting locations will open on February 24.

The resource allocation for the early voting satellites is attached.

Absentee by Mail Requests

As of January 10, we have approved 38,697 absentee ballot applications for the March 2024 Democratic Presidential Primary Election. This includes 37,945 permanent applications, 394 applications from overseas and military voters, and 358 one-time applications.

As of January 10, we have approved 7,899 absentee ballot applications for the March 2024 Republican Presidential Primary Election. This includes 7,715 permanent applications, 112 applications from overseas and military voters, and 72 one-time applications.

Election Officers Assigned to Early Voting Satellite Locations

Election officers will be assigned to early voting satellites and precincts in accordance with Code of Virginia requirements regarding party parity among officers.

Since this will be a dual-party Primary, election officers will be staffed as in general elections: each location will be assigned a Chief officer representing the Republican Party, an Assistant Chief officer representing the Democratic Party, and an equal number of regular officers of each major party affiliation. Each satellite will have between seven and ten election officers with the number of officers varying depending on the location and expected number of voters.

Resource Allocation for Election Day Polling Places

For each election, we develop a resource allocation plan and order ballots based on comparable elections. Turnout in past Presidential primary elections at election day polling places was as follows:

- March 2020 (Democratic primary): Average 31% (range 22% to 45%)
- March 2016 (Democratic primary): Average 21% (range 13% to 36%)
- March 2016 (Republican primary): Average 20% (range 6% to 32%)



Resource Allocation for Election Day Polling Places (Continued)

For this election, all precincts will receive ballots for at least 40% of active registered voters for the Democratic Presidential Primary and for at least 40% of active registered voters for the Republican Presidential Primary. Precincts that had the highest turnout in past comparable elections will receive ballots for 45% of active registered voters for the Democratic Presidential Primary and 45% of active registered voters for the Republican Presidential Primary.

Each precinct will receive three to five Poll Pads, two ExpressVote ballot marking devices, and two DS200 ballot scanners.

Each precinct will be assigned five to ten total election officers, including one SDR Specialist officer to help process same day registration voters.

Election Officers

Election Officer Assignments

In accordance with the Code of Virginia and Electoral Board policy, we have assigned and confirmed Republican officers as Chiefs and Democratic officers as Assistant Chiefs in all 265 precincts this election.

We are assigning a total of 2,100 election officers, including Chiefs and Assistant Chiefs, across all 265 precincts. We are currently in the process of finalizing regular officer assignments and will send them out in waves beginning on January 22. We expect to complete the assignment and confirmation process by February 12.

Election Officer Recruitment

We are engaging in various efforts to recruit additional election officers to better meet party parity requirements. We have developed a recruitment toolkit to provide ready-made materials (including flyers, posters, and social media posts) for outside individuals and organizations to use in recruitment efforts. We will make a brief presentation at a local party committee meeting on January 31. We are also working with the WMAL radio station to resume a public service announcement (at no cost to us). We are accepting applications for new officers to serve in the March election through Monday, February 12.

Election Officer Training

All election officers must complete mandatory training during the 2023-2024 appointment term to be eligible to serve in this election. Updated versions of our Election Officer Basics, Chief and Assistant Chief Basics, and Same Day Registration Basics online training classes are available to all officers and are mandatory for officers serving in those roles.



Election Officer Training (Continued)

In addition, we are conducting numerous in-person classes leading up to the election, including:

- Equipment Practice Sessions, which are mandatory for first-time election officers.
- Chief Workshops, which give Chief officers hands-on practice with tasks and forms they can expect to complete on election day.
- SDR Workshops, which give SDR Specialists hands-on practice with the same day registration process.
- Open Houses, which are drop-in opportunities for officers to ask questions and get hands-on practice using voting equipment and completing forms.

We will also conduct a Chiefs Briefing on Thursday, February 22 to brief Chief and Assistant Chief election officers on procedural and legal updates for the election and an SDR Briefing on Monday, February 26 to brief Chief, Assistant Chief, and SDR Specialist election officers on procedures for same day registrations.

Logic and Accuracy Testing for Poll Pads, Voting Equipment, and Ballot on Demand

Logic and Accuracy Testing Schedule for the March Primary Election:

January 9 – 12, 2024 (9:00 a.m.) (Morrissette Warehouse, 8600 Morrissette Drive, Springfield, Virginia) – Testing of voting equipment and Ballot on Demand systems for early voting satellites.

January 11, 2024 (9:00 a.m.) (Fairfax Government Center, 12000 Government Center Parkway, Fairfax, VA, Suite 251) – Testing and setup of Poll Pads for in-person absentee satellite voting.

January 23 – February 9, 2024 (9:00 a.m.) (Morrissette Warehouse, 8600 Morrissette Drive, Springfield, Virginia) – Testing of voting equipment for precincts.

January 30 – 31, 2024 (9:00 a.m.) (Morrissette Warehouse, 8600 Morrissette Drive, Springfield, Virginia) – Testing of Ballot on Demand systems for remaining early voting satellites.

February 8, 2024 (9:00 a.m.) (Fairfax Government Center, 12000 Government Center Parkway, Fairfax, VA, Suite 339) – Testing of DS850 High Speed Scanners to be used in the Central Absentee Precinct

March 3, 2024 (9:00 a.m.) (Fairfax Government Center, 12000 Government Center Parkway, Fairfax, VA, Suite 251) – Testing and setup of Poll Pads for Election Day.



Office Personnel

We recently hired the following individuals:

Bill Turley: Assistant Satellite Manager on 12/30/2023 (PP1)

Sean Rogers: Training and Operations Manager on 1/29/2024 (PP3)

IT Business Analyst position: Interview concluded and in the process of conducting the reference checks for the top candidate.

We are recruiting for a Candidate Services Manager, a Communications Specialist, and an Administrative Assistant for Voter Services.

FOIA

We have received one VFOIA request and two NVRA requests since the December Board meeting. We received a total of 89 VFOIA requests between January 1 and December 31, 2023.

