

# CONSOLIDATED COMMUNITY FUNDING ADVISORY COMMITTEE

Tuesday, September 12, 2023, 7:30 p.m.

## Fairfax County Government Center

12000 Government Center Pkwy

Conference Room 9/10

Fairfax, Virginia 22035

## Meeting Summary

**CCFAC Members Present:** Marlene Blum (Chair); Lenore Stanton (Vice-Chair); Joanne Collins; Holly Hicks Dougherty; Brenda Faison; Morgan Jameson; Michelle Leete; Andrew Magill; Michele Menapace; and Jane Plum.

**Inter-agency county staff present:** Thomas Barnett (HCD); Michelle Brizzi (DPMM) - virtual; Ramona Carroll (NCS); Jenny Hsu (HCD); and Marla Zometsky (NCS).

### Call to Order

The meeting was called to order by Chairperson Blum at 7:29 p.m.

### Approval of May 9<sup>th</sup> CCFAC Meeting Summary

The committee approved the May 9, 2023 Meeting Summary.

### Discuss Consolidated Community Funding Pool (CCFP) FY 2025-2026 RFP

M. Brizzi updated the committee on the CCFP FY 2025-2026 request for proposals and staff also noted to the committee that the CCFP road map has been updated since the document was last distributed to members on September 7<sup>th</sup>. Electronic copies of this updated document will be provided to members following the meeting.

### Approval of CCFAC Public Needs Hearing Advertisement

J. Hsu debriefed the committee on the upcoming CCFAC Public Hearing on Housing and Community Development Needs and presented the draft advertisement for the public hearing. Members directed staff to revise the notice so that it makes clear public hearing speakers may present to CCFAC in-person or virtually.

The committee approved the draft Public Needs Hearing advertisement, as amended by staff.

### Discuss the CCFAC Meeting Calendar for FY 2024

Chairperson Blum and J. Hsu reviewed the CCFAC meeting calendar for FY 2024 and noted: there are six meetings scheduled in FY 2024, each occurring the second Tuesday of each meeting month; all meetings are in-person and will occur at 12000 Government Center Pkwy, unless notified otherwise; all committee resources and materials are posted online ([www.fairfaxcounty.gov/housing/ccfac](http://www.fairfaxcounty.gov/housing/ccfac)); and that the CCFAC Bylaws allow members to request remote participation of meetings when due to emergency, personal matter, disability, and/or

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distance (over 60 miles), but members must keep in mind that an in-person member quorum is required in order to approve on agenda items.

## Appointment of Working Advisory Group (WAG) members from CCFAC

CCFAC Members of WAG include: Marlene Blum, Michele Menapace, Brenda Faison, and Michael Cushing. M. Cushing's appointment to CCFAC will be finalized by October 1<sup>st</sup>).

## Update on FY 2023 Consolidated Annual Performance and Evaluation (CAPER)

J. Hsu provided background information on the CAPER document and the current status it's development. The draft CAPER was released for public comment on August 23, 2023 and concluded on September 17, 2023.

M. Blum requested staff to add discussion of FY23 CAPER data in a future CCFAC meeting.

## Information from Appointing Organizations

M. Jameson reported on the Community Action Advisory Board's (CAAB) current and on-going food drive activities.

M. Menapace provided a reminder that for next year's CCFAC calendar and the need for a joint CCFAC and CAAB meeting.

M. Leete provided an update on a recent NAACP report regarding an extreme heat study.

M. Blum provided an update on the most recent Health Care Advisory Board (HCAB) meeting.

## Other Business

None.

The meeting was adjourned at 8:20 p.m.

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