



# County of Fairfax, Virginia

## ADDENDUM

**DATE:** December 9, 2015

### ADDENDUM NO.1

**TO:** ALL PROSPECTIVE OFFERORS

**REFERENCE:** Informal Solicitation for Early Childhood Mental Health Services

**DUE DATE/TIME:** Monday, December 21, 2015, 2:00 p.m.

1. The following are answers to questions received regarding this Informal Solicitation.

Q1. I understand under this proposal that there would be no mileage reimbursement for travel. Does the contract allow to be paid for travel time?

A1. No, the contract does not reimburse for travel time.

Q2. I would be submitting a proposal for myself, an individual, and not as a vendor. Therefore what would be the insurance requirements for an individual? There are several insurance requirements that are listed for a vendor, however may not apply to an individual. I currently have professional liability insurance (as a clinical social worker). Would that be sufficient?

A2. The general liability and the professional liability insurance would be applicable for an individual.

2. The following insurance information replaces what is in the current solicitation, Attachment B, Section 17, Contract Insurance Provisions.

a. Statutory Workers' Compensation and Employer's Liability insurance in limits of not less than \$100,000 to protect the Contractor from any liability or damages for any injuries (including death and disability) to any and all of its employees, volunteers, or subcontractors, including any and all liability or damage which may arise by virtue of any statute or law in force within the Commonwealth of Virginia, or which may be hereinafter enacted.

b. Commercial General Liability insurance in the amount of \$1,000,000 per occurrence/aggregate, to protect the contractor, its subcontractors, and the interest of the County, against any and all injuries to third parties, including bodily injury and personal injury, wherever located, resulting from any action or operation under the contract or in connection with the contracted work.



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- c. Professional Liability insurance in the amount of \$1,000,000 per occurrence/aggregate to cover each individual professional staff.
- d. No change, cancellation, or non-renewal shall be made in any insurance coverage without a thirty day written notice to the County Purchasing Agent and/or Risk Manager. The Contractor shall furnish a new certificate prior to any change or cancellation date. The failure of the Contractor to deliver a new and valid certificate will result in suspension of all payments until the new certificate is furnished.
- e. Precaution shall be exercised at all times for the protection of persons (including employees) and property.
- f. The County of Fairfax, its employees and officers shall be named as an additional insured in the General Liability policies and it shall be stated on the Insurance Certificate with the provision that this coverage is primary to all other coverage the County may possess.

All other terms and conditions remain the same.