



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

October 25, 2010

To All Interested Parties:

Subject: **Informal Solicitation for Motivational Interviewing**

Fairfax County is seeking to enter into a contract with a firm or individual to provide Motivational Interviewing training to Juvenile & Domestic Relations District Court (JDRDC) staff providing services to youth and families receiving care at several of the programs operated by JDRDC. The programs include, but may not be limited to Boys Probation House, Foundations, the Juvenile Detention Center, and the Supervised Visitation Program.

The attached Scope of Work defines the tasks to be performed. Please refer to the solicitation for details regarding all required proposal submission documentation.

**Responses must be submitted no later than 2 p.m., November 19, 2010 to:**

Jadira Edgar, Contracts Analyst  
Department of Administration for Human Services  
12011 Government Center Parkway, Suite 738  
Fairfax, VA 22035

Offerors may e-mail the proposal to [Jadira.Edgar@fairfaxcounty.gov](mailto:Jadira.Edgar@fairfaxcounty.gov) with the original mailed to the above address.

Sincerely,

Karen Mellon, Contracts Coordinator

Attachment

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Department of Administration for Human Services  
Contracts & Procurement Management  
12011 Government Center Parkway, Suite 738  
Fairfax, VA 22035  
Phone: 703-324-5551 Fax: 703-324-7339 TTY: 711  
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