

Prevention Fund
Strengthening Families Program
Pre-proposal Conference
September 28, 2010

Prevention Fund Overview - Sarah White

The Strengthening Families Program - Sarah White

- The program is required to be implemented with fidelity, that is, no deviation in the program's presentation is allowed;
- Training for the successful vendor is provided by the County;
- All materials for the programs are provided by the County at no charge to the vendors;
- The successful vendor must participate in the evaluation process as part of each program provided;
- The website for more information about this program can be found at:
www.extension.iastate.edu/sfp

Contractual Information - Rebecca Hoffman

- The closing date is October 14, 2010 at 4:00 p.m.;
- Please complete Attachment A as thoroughly as possible. If you need more space, additional pages may be attached;
- Offerors may submit questions (via email to rebecca.hoffman@fairfaxcounty.gov) up until October 7, 2010 at 12:00 p.m. Answers will be posted on the DAHS website.

Questions and Answers:

- Q1. Can you elaborate on what is meant by continuing the program after the initial funding is spent?
- A1. The initial funding is for expenses related to implementing the program. The training of the facilitators and the materials are provided to the vendor at no cost. It is the expectation of the County that the organizations which host the Strengthening Families program will integrate it into their services and continue providing the program in the future.
- Q2. How many awards will be made?
- A2. That is dependent on the proposals received. There is \$50,000 total available for implementing the Strengthening Families program. It is anticipated that multiple awards will be made. The expectation is that awards will be made to geographically represent the County as well as serve diverse populations within the County.
- Q3. Who pays for the facilitator training?
- Q3. The County provides all training at no cost to the organization presenting the program.

- Q4. How many staff may attend the training?
A4. Each organization is encouraged to send four staff to the training; you are required to send three staff. If there is space available the County will consider requests to allow additional staff (more than four) from organizations to attend.
- Q5. When do you anticipate that the training will be held?
A5. We are working right now to get it scheduled; we anticipate it to occur in November or December.
- Q6. Are the training materials available in any languages other than English?
A6. Materials are available in English and Spanish.
- Q7. Are materials provided at no charge in Spanish?
A7. Yes.
- Q8. If our organization has staff who can interpret the materials, can we provide the training in another language?
A8. Yes. You will need to work with the Program Evaluators to assure fidelity via the pre-tests and post-tests administered.
- Q9. How did Fairfax County select this program?
A9. Based on the three goals of the County's Prevention Program. It was also observed after the annual County Youth Survey and through feedback to the County's Department of Family Services (DFS) that this population (10-14 year old adolescents and their parents/caregivers) are underserved. The curriculum was chosen by DFS.
- Q10. Has this program been done in Fairfax County before?
A10. No.
- Q11. What is your anticipated award date?
A11. Probably mid-November.
- Q12. How much information about staff should be included in Attachment A?
A12. It is fine to attach resumes. In attachment A, or in the resume, you should specifically address facilitation experience.
- Q13. Do we need to provide a budget?
A13. It is not required, but is very welcome. As much information as you can provide is always appreciated.
- Q14. Are there geographic requirements?
A14. Your organization should be in Fairfax.
- Q15. What are the requirements for participants?
A15. Participants must be adolescents between the ages of 10-14 and have at least one caregiver (but preferably two) who attends the program with them.

- Q16. What is the Youth Survey that you referred to earlier?
- A16. Each year the County conducts a comprehensive, anonymous survey to examine the risks and various behaviors that influence our youth. Information can be found at this site: <http://www.fairfaxcounty.gov/demogrph/youthpdf.htm> .
- Q16. What is involved in the evaluation – are there more components than the pre- and post- tests?
- A16. Formally, only these, but the Program Evaluator will be working with you throughout the program.
- Q17. Do parents get handouts and does that come out of our budget?
- A17. All handouts and materials can be found in the leader’s guide. You are responsible for making the needed copies for each session.
- Q18. What is the timeframe for implementation?
- A18. All programs will be scheduled to occur during this fiscal year (ends June 30, 2011).
- Q19. How do you submit proposals?
- A19. The easiest way is to email to: Rebecca.Hoffman@fairfaxcounty.gov ; or you may fax to Rebecca at 703-324-7339, send via USPS or drop off in person at the Pennino Building (address provided in the proposal cover letter and on page 7 of the proposal).