

**IN THE CIRCUIT COURT OF FAIRFAX
MINOR INFORMATION FORM**

(For appointment of guardian, trustee or curator)

PLEASE PRINT CLEARLY

Fiduciary Number _____

1. A: Minor's full name: _____

Residence address: _____

Date of birth: _____ Age: _____ Place of birth: _____

B: Minor's full name: _____

Residence address: _____

Date of birth: _____ Age: _____ Place of birth: _____

C: Minor's full name: _____

Residence address: _____

Date of birth: _____ Age: _____ Place of birth: _____

D: Minor's full name: _____

Residence address: _____

Date of birth: _____ Age: _____ Place of birth: _____

2. Qualification requested: Guardian/Minor's Property Curator

Guardian/Minor's Person Trustee

3. Name, address & telephone number for ALL PERSONS seeking appointment:

A. Name: _____

Address: _____

Home phone: (____) _____ Work phone: (____) _____

Employer: _____

Work address: _____

Relationship to minor(s), if any: _____

B. Name: _____
Address: _____
Home phone: (____)_____ Work phone: (____)_____
Employer: _____
Work address: _____
Relationship to minor(s), if any: _____

C. Name: _____
Address: _____
Home phone: (____)_____ Work phone: (____)_____
Employer: _____
Work address: _____

If the person seeking appointment is NOT a Virginia resident, a Virginia resident will need to accompany the person qualifying or bring a completed, notarized Resident Agent form to the appointment.

If the minor is between the age of 14 and 17 years old and does not accompany the Guardian(s) being appointed to handle his/her property, a notarized statement from the minor is necessary.

4. Attorney's name: _____
Attorney's address: _____

Attorney's phone number: _____

5. Value of the real estate (see instructions): \$ _____
Value of the personal property (see instructions): \$ _____
Total Value of the entire estate (see instructions): \$ _____

6. Source of Minor's estate (lawsuit, inheritance, etc.): _____

I (we) hereby certify that to the best of my (our) knowledge and belief this is an accurate statement of facts, and I (we) acknowledge a continuing duty to report any later discovered errors or inconsistencies to the Clerk of Court.

Date Printed Name of Requesting Person Signature of Requesting Person

Date Printed Name of Requesting Person Signature of Requesting Person

Date Printed Name of Requesting Person Signature of Requesting Person

INFORMATION TO BE FURNISHED BY EACH PERSON SEEKING QUALIFICATION.
IF THE JUDGE IS THE APPOINTING AUTHORITY, THE INFORMATION MUST BE
PROVIDED TO THE COURT.

7. Are you a person under a disability? (See Instructions for Explanation) Yes No
8. Have you ever been convicted of a felony? Yes No
9. Have you ever filed for bankruptcy? Yes No
10. Are you now, or have you ever been, an attorney at law in Virginia or elsewhere? Yes No
(If yes, and you do not now possess and active license from the Virginia State Bar, explain the details on a separate sheet of paper.)

I (we) hereby certify that to the best of my (our) knowledge and belief this is an accurate statement of facts, and I (we) acknowledge a continuing duty to report any later discovered errors or inconsistencies to the Clerk of Court.

Date	Printed Name of Requesting Person	Signature of Requesting Person
------	-----------------------------------	--------------------------------

Date	Printed Name of Requesting Person	Signature of Requesting Person
------	-----------------------------------	--------------------------------

Date	Printed Name of Requesting Person	Signature of Requesting Person
------	-----------------------------------	--------------------------------

INSTRUCTIONS: MINOR INFORMATION FORM

GENERAL: This form provides the Court or Clerk of Court with the information necessary to appoint and qualify fiduciaries for minors. If you have any questions, you should telephone the Fiduciary Section of the Clerk's office at (703) 246-4153. If you are unable to complete this form, a Fiduciary Clerk will assist you. You should telephone the Clerk's office for an appointment before you go to the courthouse. Please complete as much of this form as possible before you see the Clerk.

REQUIREMENT OF SURETY BOND: All fiduciaries must enter into a bond. Unless the surety on the bond is waived by a Court Order, a will or a specific Code provision, every fiduciary must post a surety bond with the Clerk. This is normally done by purchasing a surety bond from an insurance company and paying for it with estate assets. **You should contact a bonding company in advance to expedite your appointment.** A list of companies that execute Fiduciary bonds is provided below. If you choose a company not on the list, please be advised that the company must have a power of attorney recorded in the Land Records Division of the Fairfax County Circuit Court.

LINE 1: For each minor, state the full name, residence address, date of birth, age and place of birth.

LINE 2: If you are unsure of the type, leave it blank until you talk to the Fiduciary Clerk.

LINE 5: Because of the difficulty in determining exact values at the time of qualification, the clerk will accept a reasonable estimate of the fair market value of the minor's personal property. If you do not know the actual value of the real property, you may use its assessed value for local real estate tax purposes. In addition to including all property in the traditional sense, you must also include the value of (I) any periodic payments of money to which the minor is entitled (such as Social Security Income, Veteran's benefits, etc.), and (II) the minor's legal and equitable ownership interest in any real or personal property that will pass to another at the minor's death by a means other than testate or intestate succession (such as property owned in any survivorship form with another person, an interest in a trust fund, etc.)

LINE 7: A person under a disability as defined in Virginia Code §8.01-2 is not eligible to qualify. You are considered to be under a disability if (I) you have been convicted of a felony and are still in prison; (II) you are under 18 years of age; (III) you are a drug addict or alcoholic as defined in Virginia Code §37.2-100; (IV) you are an incapacitate person as defined in Virginia Code §37.1-134.3; or (5) you are an incapacitated ex-service person under Virginia Code §64.2-2016.

LINES 8-10: A "Yes" answer does not automatically disqualify a person from serving. Each case must be decided on individually based on its specific facts.

BONDING COMPANIES:

Grimes Insurance Agency
Rasnake Insurance Company
Roseberry & Foster Bonding Company
Yergey Insurance Company

Phone: (703) 385-2778
Phone: (703) 273-5038
Phone: (703) 273-4300
Phone: (703) 530-0300 or 1-800-683-1226