



Comprehensive Services Act (CSA) Program

Newsletter

Info for accessing resources across the public child serving agencies for at-risk youth and families

A Partnership of CSA, DAHS, DFS, CSB, JDRDC, FCPS, Families and the Private Provider Community

December 22, 2015

Season's Greeting from CSA Manager

2015 has been quite a year of change for the CSA program! In addition to a change in managers and the state's adoption of a new name for CSA, our local program has also seen the following major changes this year: Service Authorizations Process: Changes to FAPT and UR roles; treatment foster care level system; adoption of new state standardized service definitions; Family Support Partners serving as parent representatives; Parental copay procedures; direct parent referrals to CSA; expansion of the CSB Resource Team to provide case support, and outreach efforts to educate the larger community provider network about CSA.



These changes could not have occurred without the support and very hard work of our partners in the Department of Administration for Human Services (DAHS) – Barbara Martinez, Tracy Davis, and Ameer Vyas in Contracts, John Simmons and the finance team, and Kim Martin on the budget team and the Federal Reimbursement Unit (FRU) – Melony Price Rhodes, Vickie Grazioli, Peter Flint, Victor Fisher, and Tanisha Capers. We thank them for their partnership in successfully implementing all of the changes this year so that we can serve children and families in our community as efficiently and effectively as possible through the work of our schools and child-serving agencies. On behalf of the entire CSA program, *we wish you peace and joy this holiday season and throughout the New Year!*

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A Tip from the FAPT Coordinator

In November of this year, the CSA office received 155 requests for services, including 13 requests that went to the two standing FAPTs for plan development. That is a LOT of paperwork! Requests for community based services that are complete and have no missing or incorrect documentation are able to move forward immediately to Utilization Review for consideration, allowing for faster time to service for your families. If you aren't familiar with what documentation is required, take a look at the case manager checklists posted on our CSA website:



Welcome System of Care Staff

Betty Petersilia, LCSW (left)
Program Manager, Behavioral Health System of Care for Children, Youth and Families

Desiree Gordon, M.A. (right)
Management Analyst III, BH SOC for Children, Youth and Families

Understanding CSA Contracts What is included with that Evaluation?

Do you know what you are purchasing when you refer a client to a provider for a psychological evaluation? Are you requesting a psychiatric evaluation? A psychological Evaluation? A mental Health assessment? What's the difference, besides the cost?

The Agreement for the Purchase of Services for Outpatient Services defines the types of services case managers generally purchase on behalf of their clients with CSA funding.



Psychological Testing includes clinical interviews and record review followed by administration, scoring, and interpretation of standardized tests approved by the American Psychological Association. Psychological Assistants may be utilized in the administration of psychological testing when supervised by a licensed practitioner and so long as the supervising licensed practitioner and not the psychological assistant agrees to testify in court, if required. Tests shall be chosen to evaluate:

- a) Intellectual functioning, utilizing such tests as the Wechsler Intelligence Scale for Children III or Stanford-Binet, 4th Edition.
- b) Personality structure, utilizing projective and objective techniques, including tests such as the Rorschach Inkblot Test, Thematic Apperception Test, Projective Drawings, and Minnesota Multiphasic Personality Inventory.
- c) Gross functioning, using screening tests such as the Bender-Gestalt or the Developmental Test of Visual-motor Integration. Additional neurological assessments, such as the Luria or the Halstead-Reitan must be approved by the Case Manager.
- d) Educational evaluation, using tests measuring knowledge and achievement, such as the Wechsler Individual Achievement Test or Woodcock- Johnson.

Psychiatric Evaluation shall be provided by a physician licensed to practice psychiatry and skilled in the evaluation, diagnosis, and treatment of youth and adults. The evaluation shall include, but not be limited to:

- a) Review of the record.
- b) Collateral interviews with parents, teachers, referring worker, and others as appropriate.
- c) A minimum of a one hour interview with the individual to be evaluated.
- d) Evaluation feedback session with the individual evaluated.
- e) Written report

Mental Health Assessment shall be provided by a licensed professional for the purposes of assessing functioning, providing diagnosis and making recommendations related to treatment interventions. Professionals shall provide a written report including findings and recommendations, and participate in meetings to develop a treatment plan. The licensed professional shall possess the training and expertise to complete the assessment.

All contract documents can be found at: <http://fairfaxnet.fairfaxcounty.gov/Dept/DFS/csa/Pages/CSA-Provider-Directory.aspx>

CSA Facts

	November / Quarterly Statistics
Number of Referrals for ICC	6
Number of Non-DFS Initial Family Resource Meetings/Family Partnerships	18
Number of Wraparound Fairfax cases	45
Number of Leland UMFS - ICC cases	26 (20 Leland + 6 Community)
Number of Family Partnership Meeting referrals	99 / 316
Number of copayment assessment, waivers, and reductions	34 / 129
Number of CANS	222 / 775
Number of FAPT Plans	13
Number of UR service authorizations	142
Number of Medicaid submissions for TFC	55 / 174
Number of Medicaid submission for RTC	15 / 161
Number of direct parent inquiries	12
Number of Service Expenditure Summaries sent/returned	601 for September (every other month)

Important Medicaid Reminders

THERAPEUTIC FOSTER CARE

Please respond in a timely manner to FRU requests for Medicaid information, so that Medicaid funding begins on the first day of placement. In instances when a youth is placed into a **NEW** therapeutic foster home, case managers should contact Vickie Grazio-li, CSA/FRU Medicaid Analyst with the name of the provider, date of placement and child's Medicaid eligibility. If the child does not yet have Medicaid, provide information detailing when a referral was made for benefits.

Medicaid procedures are set in place to ensure that the appropriate paperwork is submitted by FRU within established timeframes. A CANS as part of a package that includes the service authorization, Case Manager Report, and FPM are sent to the provider by the CSA/FRU Medicaid Analyst. DMAS requires that the Medicaid packet of information is sent to the provider within 10 days of placement in order to receive Medicaid funding from day 1, if approved. If the Medicaid packet is not received by the provider within 10 days, Medicaid approval would begin the day the package is received by Magellan.

ENCUMBRANCES

Effective immediately, **CSA Finance will return all incomplete encumbrances forms.** The most common error has been a failure to complete the required Medicaid check boxes which has caused numerous phone calls and follow-up by finance staff to case managers to gather the missing information. Failure to document that Medicaid has been examined as a funding source could result in material audit findings and fiscal impacts to the county. **Please check the encumbrance once, then check the encumbrance twice** before sending it to CSA finance to prevent delays in processing purchase orders for services and the return of incomplete forms.

**Save the Date
Regional Training Event!**



WHOSE ANXIETY IS IT?
**Complex Issues Within the
Continuum of Care**

**15th Annual CSA Symposium and Provider Expo
George Mason University Johnson Center
4477 Aquia Creek Lane
Fairfax, Virginia 22030**

Tuesday, March 8, 2016

8:00 a.m. – 3:15 p.m.

This event is sponsored by the CSA Managers for the jurisdictions of Arlington County, City of Alexandria, City of Manassas, Fairfax-Falls Church, Loudoun County, and Prince William County, as well as NOVA-CO, the northern region's coalition of private provider associations.

CSA STAFF

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CSA Fax number
703-653-1369

FRU/CSA Support Staff

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Peter Flint, Case Analyst
703-324-5858
Victor Fisher, Case Analyst
703-324-7204
Tanisha Capers, Project Specialist
703-324-5634

CSA Contracts

Barbara Martinez, CSA Contracts
703-324-8484
CSA Website: <http://infoweb/hs/csa/>
State Website: www.csa.state.va.us

Upcoming System of Care New Worker Training

Within the first 12 months of hire, new CSA case managers and supervisor are required to attend the above training sessions and to annually obtain CANS certification. CYF staff are exempt from the requirement to attend Part III. **Providers, parent representatives, and CSA involved partners are welcome to attend SOC training sessions with registration.**

Fall CSA/SOC	Date/Location/Time
Part I: Intro to SOC and TBP	Friday, January 29 2015 9:00am – 12:00pm Pennino Bldg Room 200 12011 Government Center Pkwy. Fairfax, VA 22035
Part II: Intro to Accessing CSA Services	Thursday, February 18, 2015 9:00am – 12:00pm South County Center 8350 Richmond Highway Alexandria, VA 22309
Part III: Facilitating Family Resource Meetings	Wednesday, March 9, 2015 1:00pm – 4:00 pm Herrity Building Room # 106 12055 Government Center Pkwy. Fairfax, VA 22035

REGISTRATION:

FCPS and Non-county staff may register by creating an external account by following the directions below or email Tanisha.Capers@FairfaxCounty.Gov For additional information contact Tanisha Capers, Project Specialist at 703-324-5634. County staff should register on the Employee U Learning Center at <http://ffclearning.fairfaxcounty.gov/LearnerPage.aspx>

