



**FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD**

**Gary Ambrose, Chair**

**Merrifield Center**

**8221 Willow Oaks Corporate Drive**

**Level 3 - Room 409A**

**Fairfax, Virginia 22031**

Wednesday, July 22, 2015

5:00 p.m.

- |   |                |           |
|---|----------------|-----------|
| 1. <b>Meeting Called to Order</b>                             | Gary Ambrose   | 5:00 p.m. |
| 2. <b>Matters of the Public</b>                               | Gary Ambrose   |           |
| 3. <b>Recognition</b>   | Gary Ambrose   |           |
| 4. <b>Amendments to the Meeting Agenda</b>                    | Gary Ambrose   |           |
| 5. <b>Approval of CSB June 24, 2015 Board Meeting Minutes</b> | Gary Ambrose   |           |
| 6. <b>Matters of the Board</b>                                |                |           |
| 7. <b>Directors Report</b>                                    | Tisha Deeghan  |           |
| 8. <b>Committee Reports</b>                                   |                |           |
| A. Behavioral Health Oversight Committee                      | Diane Tuininga |           |
| • June 2015 Meeting Notes                                     |                |           |
| B. Fiscal Oversight Committee                                 | Ken Garnes     |           |
| • June 2015 Meeting Notes                                     |                |           |
| C. Government and Community Relations Committee               | Rob Sweezy     |           |
| • 2016 Legislative Issues                                     |                |           |
| D. Intellectual and Developmental Disability Committee        | Lori Stillman  |           |
| • July 2015 Draft Meeting Notes                               |                |           |
| E. Other Reports  |                |           |
| 9. <b>Action Items</b>  |                |           |
| A. CSB Associate Committee Members                            | Diane Tuininga |           |
| B. Criminal Justice Diversion Program Funding Request         | Laura Yager    |           |
| 10. <b>Adjournment</b>  |                |           |

Fairfax-Falls Church Community Services Board  
June 24, 2015

The Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following CSB members were present: Ken Garnes, Chair; Gary Ambrose, Susan Beeman, Kat Kehoe, Suzette Kern, Paul Luisada, Lori Stillman, Diane Tuininga, Jeff Wisoff, Jane Woods and Spencer Woods

The following CSB members were absent: Pamela Barrett, Kate Hanley, Molly Long and Dallas “Rob” Sweezy

The following CSB staff was present: Tisha Deeghan, Daryl Washington, Jean Hartman, Dave Mangano, Lisa Potter and Lyn Tomlinson

1. Meeting Called to Order

Ken Garnes called the meeting to order at 5:00 p.m.

2. Matters of the Public

Jack Bruggeman with Parents and Associates of the Northern Virginia Training Center highlighted the Department of Justice (DOJ) letter requesting the status conference on compliance with the court-ordered settlement to be held in open court. It was indicated the letter cites several deficiencies of the Department of Behavioral Health and Developmental Services (DBHDS) including lack of implementing a redesign of the Medicaid Waivers to assist individuals served. The CSB Board was urged to continue to advocate on this issue.

3. Recognitions

- Kat Kehoe, recently appointed CSB Board representative of the Dranesville District, was introduced.
- After serving on the CSB Board since 2006, Susan Beeman was honored for her many contributions to the Board and the community. It was noted Ms. Beeman’s leadership has been vital throughout a major transition of the agency as well as the Board, and her commitment to the individuals served by the CSB was applauded.
- The CSB Wellness, Health Promotion and Prevention Services program recently received a distinguished partner award from the Unified Prevention Coalition of Fairfax County noting its valuable support and collaboration.

4. Approval of the Minutes

Jane Woods offered a motion for approval of the May 27, 2015 Board meeting minutes of the Fairfax-Falls Church Community Services Board which was seconded and passed.

## 5. Matters of the Board

- Gary Ambrose reported at the recent meeting of the Ad Hoc Police Practices Review Commission, a report was provided entitled, “Use-of-Force Policy and Practice Review of the Fairfax County Police Department”, which is available through the Commission’s website. In addition, the final report of the Mental Health and Crisis Intervention Team (CIT) Subcommittee is expected to be issued by mid-August.
- Susan Beeman noted that Diane Tuininga will be chair of the Behavioral Health Oversight Committee as of July 1.
- Noting her son’s 26<sup>th</sup> birthday, Lori Stillman indicated he was the force behind her involvement with the CSB.

## 6. Directors Report

Tisha Deeghan reported on the following:

- In July, a visit to San Antonio, Texas is being scheduled with Bexar County representatives to observe their jail diversion community system. In addition to Ms. Deeghan, Gary Ambrose, Sheriff Stacey Kincaid and other members of the Sheriff’s office will be participating and meeting with their counterparts in San Antonio.
- At the July 21<sup>st</sup> Board of Supervisors (BOS) Human Services Committee, a presentation will be provided on Intellectual and Development Disability (IDD) employment that will include outcomes of the recent survey and focus groups.

Len Wales provided budget updates which included:

- As the carryover package is due July 3<sup>rd</sup>, discussions have been taking place with the Department of Management and Budget (DMB). Proposals are being developed to address items such as increased psychiatrists’ salaries, and once completed, the Board will receive the final CSB carryover submission. Currently, it is not anticipated that DMB will request funding to be transferred back as occurred last year.
- In reviewing the Quarterly CSB Status Report, it was indicated there are no significant developments requiring attention. However, within the primary care category, it was pointed out that while on average 40% had a provider in 2014, that number has increased to 60%. Additionally, any impact of the walk-in service recently implemented at Merrifield is not included in this report, but should be revealed next quarter.
- Issuance of instructions for the Lines of Business exercise has been delayed which will impact crafting the response as the projected timeline to provide feedback is September. While this high level exercise has occurred several times in the past, it was noted there are new aspects in this round that include: 1) a LOBs committee with representatives from various agencies will review the submissions, 2) submissions must illustrate how the program/services meet the County Vision, and 3) concrete performance factors are to be provided such as efficiency, effectiveness and numbers of individuals receiving services, all of which will be compared to other agencies. The goal is to finalize the LOBs in time for consideration by the County Executive in developing the FY 2017 budget.

Daryl Washington reported on a recent tour of the Alternative Incarceration Branch provided by Captain Spencer Woods. This program serves individuals at lower risk leaving the Adult

Detention Center, under house arrest, in work release programs, as well as able to participate in the community work force.

## 7. Committee Reports

### A. *Behavioral Health Oversight Committee (BHOC)*

Ms. Beeman reported at the June committee meeting, some of the activities were a presentation on Supportive Community Residential services, Diane Tuininga was elected Chair, and the FY 2016 Associate Committee membership was approved for presenting to the CSB Board.

### B. *Fiscal Oversight Committee*

Mr. Garnes shared the following from the June committee meeting:

- Carryover and LOBs were discussed along with the vacancy rate that currently stands at 127.
- The CSB Workplan is being eliminated as the issues requiring monitoring have been addressed.
- It is expected that the end of year report to the BOS and Mayors of the Cities of Fairfax and Falls Church will be drafted for Board review in late July or early August.

### C. *Government and Community Relations Committee*

As the committee did not meet in June, a report was not available.

### D. *Intellectual and Developmental Disability (IDD) Committee*

Lori Stillman provided an overview of developments which included:

- Thursday, July 2<sup>nd</sup>, is the next scheduled committee meeting which will be held at the Merrifield Center at 5:30 p.m.
- There continues to be a lack of local capacity for relocating residents of the Training Centers, and while any funds from the sale of the Northern Virginia Training Center (NVTC) property must be used for services, there is some ambiguity whether the monies will be applied to our region, and/or for transitioning remaining NVTC residents into the community. There is also concern that the funds will be offset through reductions in the overall DBHDS budget.
- The redesign process of Medicaid Waivers is still underway. Questions were raised on the measures in the new assessment tool for determining the high end level of funding.

### E. *Other Matters*

- Appreciation and gratitude was extended to Ken Garnes for his tenure as CSB Board Chair over the past two years.

8. Action Items

A. *Election of CSB Officers*

On behalf of the CSB Nominating Committee, Ms. Kern reviewed the process which began in April, and the notice provided at the May meeting of the proposed slate of officer nominations for FY 2016. The nominees include: Gary Ambrose for Chair, Suzette Kern for Vice Chair and Jeffrey Wisoff as Secretary. After presenting the nominees, a call was made for any nominations from the floor. There being none, Jane Woods offered a motion to elect the slate of FY 2016 CSB officer nominations by acclamation which was seconded and passed without opposition or abstentions.

B. *FY 2016 State Performance Contract Renewal*

Following background provided by Lisa Potter on the renewal of the FY 2016 portion of the FY 2015-2016 State Performance Contract, Suzette Kern offered a motion to approve the FY 2016 Renewal as revised, which was seconded and carried.

9. Information Item

A. *CSB Associate Committee Members*

As outlined in the CSB Bylaws, Ms. Beeman presented the proposed BHOC Associate Committee members for FY 2016 and indicated at the July meeting, the members will be presented for Board approval.

There being no further business to come before the Board, a motion to adjourn was offered, seconded and carried. The meeting was adjourned at 5:55 p.m.

Actions Taken--

- The May 2015 meeting minutes were approved.
- FY 2016 CSB Officers were elected.
- Approval of the FY 2016 Performance Contract Renewal.

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Date

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Staff to Board

## ***Behavioral Health Oversight Committee Meeting Minutes***

**Date:** June 10, 2015

**Location:** Merrifield Center

**Attendees:** Susan Beeman, Chair, Gary Ambrose, Terry Atkinson, Gartlan Center Advisory Board, Peter Clark, No. Va. Mental Health Foundation, Tisha Deeghan, Jean Hartman, Evan Jones, Suzette Kern, Dave Mangano, Bill Taylor, Concerned Fairfax, Tom Schuplin, PRS, Inc., Lyn Tomlinson, Diane Tuininga, Daryl Washington, Jeffery Wisoff and Captain Spencer Woods. Also present were other private sector staffs as well as members of the public.

Topic	Action	Responsible Party	Due Date
Meeting Call to Order	Meeting was called to order at 5:00 p.m.	Susan Beeman, Chair	
Approval of May 13, 2015 Minutes	Suzette Kern moved that the May 13, 2015 Behavioral Health Oversight Committee minutes be approved as presented. The motion was seconded by Diana Tuininga and unanimously carried.	Behavioral Health Oversight Committee	
Election of Committee Chair	Susan Beeman, Chair made a motion to nominate Diana Tuininga as the new Chair of the Behavioral Health. The motion was seconded by Suzette Kerns and unanimously carried.	Susan Beeman, Chair	
Associate Member Presentations and Concerns	Associate Members at large would like to express how much they appreciate all the hard work and accomplishments of Susan Beeman as the Chair of the Behavioral Health Oversight Committee. Susan has been an amazing leader, advocate and her calm demeanor in leading the group is going to be missed. Thank you so much for all your services.	Associate Member	
Approval of Associate Committee Member	<p>Susan Beeman, Chair made a motion which was unanimously carried to nominate the following at the July 2015 CSB Board Meeting as Associate Members of the Behavioral Health Oversight Committee.</p> <ul style="list-style-type: none"> <li>• Advisory Board for the Joe and Fredona Gartlan Center</li> <li>• The Alternative House, Inc.</li> <li>• The Brain Foundation</li> <li>• Community Residences, Inc.</li> <li>• Concerned Fairfax</li> <li>• Inova Health System</li> <li>• The Northern Virginia Mental Health Foundation, Inc.</li> <li>• Northwest Center Advisory Board: Northwest Center for Community Mental Health</li> <li>• Pathway Homes, Inc.</li> <li>• PRS, Inc.</li> <li>• Substance Abuse and Addiction Recovery Alliance (SAARA)</li> </ul>	Susan Beeman, Chair	

## Behavioral Health Oversight Committee Meeting Minutes

Topic	Action	Responsible Party	Due Date
	<ul style="list-style-type: none"> <li>• Northern Virginia Mental Health Consumers Association</li> <li>• Wendi M. Waits, MD, Director of Behavioral Health, Fort Belvoir Community Hospital</li> <li>• Consumer Run Programs Representative (Representatives will alternate meeting attendance)                             <ul style="list-style-type: none"> <li>➤ Consumer Wellness Center of Falls Church</li> <li>➤ Laurie Mitchell Employment Center</li> <li>➤ Reston Drop-In Center, Inc.</li> <li>➤ South County Recovery and Drop-In Center</li> </ul> </li> </ul>		
<p>Presentation: Supportive Community Residential Services</p>	<p>David Simmons, Director of Supportive Community Residential Services gave an overview and shared information on what services are provided. The presentation highlighted the following:</p> <p><b>INTENSIVE</b>  <b>New Horizons</b> is a 16 bed facility in the south county area. It is co-ed, serving 9 males and 7 females. It is staffed twenty four hours a day and provides a highly structured milieu and supportive services so that clients can stabilize and reintegrate into a community setting.</p> <p>Services provided: Onsite psychiatric services, medication management, onsite nursing, case management, group and individual therapy, linking to community supports, all meals are prepared and monitored by program staff.</p> <p><b>SUPERVISED</b>                      Residential Intensive Care (RIC) offers three levels of supervision</p> <ul style="list-style-type: none"> <li>• <b>RIC Comprehensive</b> is a 13 bed program that is staffed twenty four hours a day with four sites in the Springfield area.</li> <li>• <b>RIC PLUS</b> operates two programs Patrick Street which is a 14 bed female program Vienna and Beacon Hill a 16 bed male program located in the south county area. Staff coverage varies depending on clinical need and can be as much as 16 to 18 hours per day.</li> <li>• <b>Regular RIC</b> programming is offered in three areas of the county, North, Central, and South. They offer staff support and supervision during morning, day and evening coverage and are the most client independent level of care in the RIC programs.</li> </ul>	<p>David Simmons</p>	

## Behavioral Health Oversight Committee Meeting Minutes

Topic	Action	Responsible Party	Due Date
	<p>Services provided: Psychiatric services, some on site and some coordinated with the local Mental Health Centers, medication management, onsite nursing, case management, group and individual therapy, linking to community supports, staff routinely accompany clients to medical and psychiatric appointments to ensure good communication and support clients in developing the skills needed to navigate their medical and psychiatric care. Meals are not provided by program staff and clients are supported in a variety of ways in skill development related to budget, meal planning and preparation.</p> <p><b>Transitional Therapeutic Apartment Program (TTAP)</b> provides clients with an opportunity to develop independent living skills in the community while still being consistently connected to a supervised level of care. CSB holds the lease for units that are scattered sites in the local community and client’s transition into independent housing as appropriate. Staff is available Monday through Friday and provides face-to-face support 1 to 2 times per week with Case Management, Mental Health Skill Building and Individual Therapy.</p> <p><b>SUPPORTIVE</b></p> <p><b>Shared Supported Housing Program (SSHP)</b> serves clients in permanent housing. In these programs, the client is the lease holder. The units are provided for our clients through several different partnerships with the Department of Housing. Most clients participate in a variety of meaningful daytime activities, although that is not a program requirement.</p> <p>Services Provided: Staff typically has face-to-face contact with clients anywhere from once per week to once per month depending on their level of need. Staff is available to provide Case Management, Mental Health Skill Building and Individual Therapy as needed. Psychiatric services are coordinated with the closest Mental Health Center. The goal of these services is to allow the clients to be permanently re-integrated into the community.</p> <p><b>Supported Housing Options Program (SHOP)</b> is similar to SSHP. The difference is that most of the units have a requirement that clients moving in have a history of homelessness.</p> <p>Services Provided: The services are similar to those provided above in SSHP. However, services to clients in this program are provided in partnership between CSB employees and a private contract partner with staff deployed to the CSB.</p> <p><b>HUD Permanent Supportive Housing Grant “Welcome Home”</b> is a partnership with the Office to Prevent and End Homelessness and their 10 year plan to end homelessness. This program operates 14 beds, in 12 units located in South County. This is a “Housing First” model for chronically homeless individuals with serious mental illness who are identified as most vulnerable.</p> <p>Services Provided: Housing utilizing the “Housing First” model, Case management for lease and unit compliance, engagement, harm reduction and supported services as directed by the individual.</p>		

## Behavioral Health Oversight Committee Meeting Minutes

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Topic	Action	Responsible Party	Due Date
Consumer Portal Update	On June 1, 2015 Springfield Center began to pilot the CSB Client Portal which gives consumers the ability to view their appointment schedules, medications, diagnoses, and other information related to their treatment. This will help increase individuals' involvement in their own care and recovery. Having a client portal is also part of the federal meaningful use requirement for electronic health records.	Daryl Washington	
Staff Report	<p>Lyn Tomlinson, provided the following announcement:</p> <p>Revive! Is Virginia's Opioid Overdose and Naloxone Education program helping people learn how to recognize and respond to opioid overdose emergencies by administering naloxone, a medication that can reverse opioid overdoses.</p> <p>There will be a free Training of Trainer session will be held Saturday, June 27, from 10 a.m. to noon at the CSB's Chantilly office located at 14150 Parkeast Circle, Chantilly, VA. If you are interested in attending please register at <a href="https://www.surveymonley.com/s/REVIVETOTFairfaxJun27">https://www.surveymonley.com/s/REVIVETOTFairfaxJun27</a></p>		
Adjournment	There being no further business to come before the Committee, the meeting was adjourned at 6:35 p.m.	Susan Beeman, Chair	

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Minutes Prepared by  
Loretta Davidson

## CSB Fiscal Committee Meeting Notes

**Date:** June 19, 2015

**Attending:** Ken Garnes, Suzette Kern, Gary Ambrose, Kate Hanley, Lori Stillman, Jeff Wisoff

**Staff:** Tisha Deeghan, Len Wales, Lisa Potter, Lisa Witt, Tana Suter

### Summary of Information Shared/Decisions:

#### Financial Status.

- Position Status:
  - As of June 15, CSB had 127 vacant General Merit Positions. As of the first pay period in July (pay period 14), there will be a reduction of 25 positions and the CSB will have less flexibility in hiring. The breakeven point will be closer to 90-92 positions. Staff also reported there are currently 45 positions in process.
- Pay Period Metrics:
  - From PP10 to PP11, 10 positions became vacant, while 7 positions were filled, a net of -3.

#### Fiscal Update

- Modified Fund Statement for period ending May, 2015 was reviewed. Staff indicates no material changes from the previous month. However, staff did report that two factors offset each other; the Meaningful Use payment previously anticipated by June 30 is offset by compensation costs that were calculated based on the few remaining pay periods.

#### FY 2015 Carryover

Len Wales provided an update on FY 2015 Carryover:

- Preliminary discussions have been held with DMB and it was indicated that the CSB will likely be able to keep carryover funds. It was noted that the amount requested will be needed to fund the increase in pay for psychiatrists and emergency services staff, increase in costs for Employment First, Merrifield Peer Resource Center Crisis Recovery Team and Crisis Recovery Team, and possibly an increase in Infant and Toddler Connection (ITC). In looking towards FY 2017, CSB will be looking for an increase in the base for psychiatrists. We are not sure when funds will be appropriated; it could be at third quarter.
- Staff reported that in regard to Employment First, CSB can absorb the increase in costs in FY 2015 but it is not budgeted for FY 2016. All current contracts are extended to December 31<sup>st</sup>, with new contract rates anticipated in January.
- It was noted that in the last two months, there has been an increase in ITC contract costs. Comment was made about the true life cycle cost for those served by ITC, as well as the increase in numbers served.
- Staff reported that the CSB will also have workforce planning adjustments. The CSB will take a conservative approach next year for workforce planning.

#### Lines of Business (LOBs)

- Len Wales provided an update on the LOBs: the instructions for the LOBs have not yet been received. The County Executive met with agency senior management at the end of May to roll out the LOBs. A copy of the presentation will be provided at the June CSB Board meeting.
- The LOBs process will include the following components:
  - inventory of programs/services, positions, funding, and description.
  - how each LOB relates to County vision, goals, mission
  - performance measurements for LOBs

## CSB Fiscal Committee Meeting Notes

- The LOBs Committee includes members of various County agencies. It is anticipated that the Committee will prioritize the LOBs.
- An update will be provided at the June 24<sup>th</sup> CSB Board meeting, along with copies of the Power Point presentation provided by the County Executive and the list of CSB LOBs.

### CSB Work Plans

- The CSB Work Plans are on target.
- There was brief discussion about the next steps for the Work Plans and recommendation to have a discussion with Pat Harrison about bringing the current work plans to conclusion, since much of the work has been completed or has transitioned to day-to-day operations.

### Human Resources Issues

- Tana Suter provided an update and status of Human Resources issues, to include:
  - May 2015 and Year to Date Employee Actions.
  - Currently five open requisitions for merit positions. Since January 2015, 45 positions have been advertised and closed; awaiting completion and results of interviews or requisitions have been cancelled. It was noted that progress has been made in the hiring process and it appears to be improving.
  - Recruitment and retention activities: various class specifications are being updated or developed, which is an ongoing between CSB HR/DHR; drafts are being reviewed and discussed, with an emphasis on Senior Clinicians and MH Supervisor Specialists.

### End of Year Report for the BOS

- Timeline for report submission: it was indicated that there is no specific deadline
- Recommendation was made to align the fiscal data with the Carryover submission, which is due July 3.
- Recommendation was made to provide a draft report CSB Board members in July for review prior to the next Board meeting, possibly in August.
- Committee Chair will work with staff to prepare the report.

### **Action Items/Responsible Party Required Prior to Next Meeting:**

- Committee Chair will work with staff to prepare draft End of Year Report to the BOS for full Board to review in July

### **Issues to Communicate to CSB Board:**

- LOBs Update: June CSB Board meeting

### **Agenda Items for Next Meeting on July 17:**

- End of Year Report to the BoS

Fairfax-Falls Church Community Services Board  
Intellectual and Developmental Disabilities Committee  
Thursday, July 2, 2015

The Intellectual and Developmental Disability Committee of the Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Merrifield VA.

The following Committee members were present: Lori Stillman and Suzette Kern

The following Committee members were absent: Rob Sweezy, Hon. Jane Woods, Molly Long and Kat Kehoe

The following CSB staff were present: Jean Hartman, Evan Jones, Shelia Peters-Lee, Lyn Tomlinson, David Mangano, and Barbara Wadley-Young.

1. Meeting Called to Order

The meeting was called to order at 5:32 p.m.

2. Welcome and Introduction

The chair welcomed those in attendance and proceeded with introductions of Committee members, staff, and the public. Copies of Department of Justice Attorney Kyle Smiddie's Letter to Judge Gibney and the Executive Summary of the Independent Reviewer's June 6 report were provided with the meeting agenda.

3. Approval of the Minutes

A quorum was not present, thus the minutes from the last meeting were not approved.

4. Matter of the Public

Dennis Brown, representing ServiceSource made the following comments, which were followed by discussion from members, staff, and public:

Kyle Smiddie, Department of Justice Attorney assigned to the Settlement Agreement (DOJSA), presented the following points in his June 15 letter to Judge John Gibney. ServiceSource staff has carefully reviewed his letter and wish to reinforce the following points to the ID Committee.

1. Exclusive reliance on Waiver reform results in continued non-compliance by Commonwealth yet the Independent Reviewer (IR) acknowledges that without Waiver reform, "substantive improvements in current community services will not be possible".

2. Therefore, the earliest that the Commonwealth can implement the reform will be FY17 which is AFTER NVTC CLOSES!
3. The Commonwealth has NOT accommodated the providers' request for sustainable financial support necessary to support individuals with complex medical, physical, personal care and behavioral needs.
4. The impact on NVTC individuals and families is dramatic in that 67% of the individuals who transitioned in FY15 moved out of the Region since regional providers, while willing and capable of supporting them, were unable to support them for economic reasons. In fact, many of the individuals had to move more than 100 miles from NVTC, a horrific barrier for older family members who wish to continue with regular visits to their family members.
5. While this impact is significant on families, it also violates the basic tenets of the Settlement Agreement to offer choice to individuals and to sustain and foster relationships.
6. While these data focus on individuals transitioning from NVTC, there is a larger indictment of the Commonwealth not meeting the overall needs of all qualified individuals, such as the 10,000 currently on the ID Waiver Wait List.
7. The Commonwealth is out of compliance with achieving integrated day services for individuals until there is sufficient system reform, especially in Waiver services.
8. The "transparency" of the Trust Fund is cited as a continuing problem as DBHDS is accused of "sweeping" funds out of the Fund. Specifically, the FY15 budget appropriation for DBHDS is actually reduced by over \$5 million, based on the ANTICIPATED proceeds of the sales of TC properties.

A ServiceSource representative distributed a flyer announcing a partnership with the National Disability Institute to present a three-part series honoring the 25<sup>th</sup> anniversary of the signing of the Americans with Disabilities Act (ADA), for families, providers and individuals. The sessions (7/15, 7/28, 9/24, 11/18) will address Olmstead and integration, the ABLE Act, and Social Security benefits. They will be held at the ServiceSource Resource Center in Oakton and streamed live.

Registration is open now at [www.servicesource.org/ada25](http://www.servicesource.org/ada25) . For more information: <http://www.servicesource.org/news-events/events>

##### 5. Matters of the Committee

Ms. Stillman shared a link to *Priced Out in 2014*, a study of the severe housing affordability problems experienced by people with disabilities. "Priced Out" calculates the difference between what an individual receiving Supplemental Security Income (SSI) can reasonably afford to pay for housing costs and the average cost of modest housing units. The monthly cost of a one-bedroom rental unit in our area is 171% of an SSI monthly payment; an efficiency apartment is 161% of SSI. The report by the Technical Assistance Collaborative can be found at [www.tacinc.org](http://www.tacinc.org)

## 6. Agency and Service Area Updates:

### **Agency Updates - Jean Hartman**

- Ms. Hartman stated that the CSB is anticipating instruction on the initial phase of a Countywide Lines of Business (LOB) review. The LOB work will be used to analyze our areas of work as compared to the community's and Board of Supervisors' priorities, efficiencies, and the County's strategic direction.
- The CSB is managing a tight budget year for FY 16. Ms. Hartman said the management and service directors are tasked with the importance and challenge of carefully managing position vacancies this year.
- The ID service directors and Ms. Hartman have been reviewing and drafting relevant parts of this year's *Human Services Issue Paper* which is used to educate legislators about pertinent human services issues and needs. The draft emphasizes the need for adequate state funding to support community service capacity for individuals with ID whether they are leaving the training centers or on the waiting lists.
- Staff has also been reviewing our business practices to ensure that they are in line with the principles of Conflict Free Case Management (CFCM). CFCM ensures that individuals' person centered plans are free from agency bias. For example, a case manager (support coordinator) or the case manager supervisor cannot also provide a waiver service. Therefore, we are implementing a prohibition on secondary employment with waiver providers.
- Related to CFCM, Ms. Hartman announced changes in the process of assigning waivers. A new Waiver Slot Allocation Committee will be appointed by Department of Behavioral Health and Developmental Services (DBHDS). It will consist of at least 3 community members who cannot be employees of a CSB or a Waiver provider. The CSBs will assist in finding members from the community and facilitate the meetings in a non-voting role until DBHDS staff is in a position to facilitate the committees.

### **Assisted & Community Residential Updates - Barbara Wadley-Young**

- The committee reviewed Dr. Wadley-Young's dashboard handout of the residential ID services continuum. The dashboard will have more data elements added as more data is gathered and verified from the provider community. Dr. Wadley-Young explained her work with Licensure and support coordinators to identify new providers and the importance of the providers understanding the CSB role for technical assistance and coordinated or collaborative efforts. Ms. Kern asked that the data on the residential dashboard be aligned with the CSB dashboard provided to the full CSB Board and explained that this was the type of information helpful for board members to share with their Supervisors for advocacy purposes.
- Dr. Wadley-Young is preparing work on the new residential RFP for next year. She is also exploring the use of EDCD and Personal Care waivers for some of our aging individuals who do not have ID waiver.

#### **Support Coordination - Shelia Peters-Lee**

- Shelia Peters-Lee, Manager, provided the updates from Support Coordination. Ms. Peters-Lee announced that almost all of the staff vacancies had been filled with only 1.5 positions unfilled.
- There are currently 37 Fairfax-Falls Church individuals living at NVTC and 15 at CVTC. Eighteen individuals are expected to discharge by the end of September.
- As Dr. Wadley-Young mentioned, there are two new providers opening homes in the area. Scarlet Haven hopes to open one home in the County and one in Triangle. AdvoServ is opening 16 beds licensed as four 4-bedroom homes in the remodeled properties on Braddock. They specialize in services for individuals with behavioral support needs and plan to open in the Sept/Oct time frame. AdvoServe will also open a new day program.
- Ms. Peters-Lee also reported that support coordinators have rapidly implemented a change to the Case Management Note mandated by the Virginia Department of Behavioral Health and Developmental Services (DBHDS) with very little notice. We became aware of the new requirement on 6/23 and by 6/26 support coordination clinical staff had worked with Informatics staff to revise the case management note in the EHR, devise a new business process, and begun to train staff for the 7/1 implementation date.

#### **Employment Services - Evan Jones**

- Mr. Jones reported that the ongoing Employment and Day focus groups which occurred this spring resulted in 61 persons participating directly and 47 persons submitting a related survey online. There was diverse representation with summaries available at [www.FairfaxCounty.gov/CSB](http://www.FairfaxCounty.gov/CSB). There is a news item on this site which links to the referenced process and summaries.
- Tisha Deeghan, the CSB Executive Director, will be presenting to the Board of Supervisors' Human Services Committee regarding IDD Employment and Day Services on July 21<sup>st</sup> at 10:00am. The location is conference rooms 9 & 10, 12000 Government Center Parkway. This is a public meeting.
- The CSB has extended ID Employment and Day Services contracts from 7/1/2015 to 12/31/2015. It is planned that a new contract will be in place by 1/1/2016. As such, a related Request for Proposals (RFP) is pending and hopefully will be solicited soon.

#### **7. Other Announcements:**

- Results of the Employment and Day Focus Groups and Survey are available on the CSB public website: [www.FairfaxCounty.gov/CSB](http://www.FairfaxCounty.gov/CSB)
- Virginia Secretary of Health and Human Resources, William A. Hazel is planning to attend the Infant and Toddler Connection (ITC) annual graduation program on August 19th.

## 8. Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 6:48 p.m.

- a. The next Meeting will be September 3, 2015 at 5:30 p.m. at Merrifield.

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Date Approved

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Minutes Prepared by  
Carol Taylor

### Attachments:

- ACRS: ID Residential Services Continuum
- Letter to Judge Gibney 6.15.2015
- Executive Summary of DOJSA Independent Reviewer 6.6.2015 Report

ACRS: ID RESIDENTIAL SERVICES CONTINUUM					
<b>ACRS: Directly Operated &amp; Contracted</b>	<b>ICFs</b>	<b>Group Homes</b>	<b>Supported Residences</b>	<b>Supportive Services</b>	
Number of Sites/Programs	6	71	37	Multiple	
Number Served	37 Fairfax (4 Non-Fairfax)	309 Fairfax (7 Non-Fairfax)	65 Fairfax (1 Non-Fairfax)	115 Fairfax	
Program Specifics			Range = 1-5	IPOS	1
≤4	1	17	36	In-Home (Waiver)	29
5	1	33	1 (Respite Facility)	Drop-In (Non-Waiver)	81
≥6	4	21	0	Sponsored Residential	4
<b>ACRS: Contracted &amp; NonContracted</b>					
	<b>Total # Providers</b>	<b>Total # Served</b>			
CSB Directly Operated	1	53			
Contracted Services	9	473			
Non-Contracted Serving F-FC	7+	70+			
<b>Totals</b>	<b>17+</b>	<b>596+</b>			
<b>Planned Development for FY16 for F-FC</b>					
	<b>Type of Program</b>	<b># Planned</b>	<b>Date Planned</b>		
CR/Condo through Rental Choice VA	1 Apt.	3	Anticipated 9/2015 or sooner		
AdvoServe for NVTC	4 GHs	16	License Antic. 9/2015 (In Service by 12/2015)		
Scarlet Haven for NVTC	3 GHs (+1 NonFx)	16	License Anticipated 9/2015		
CSI	1 GH	4	Undetermined		
RIVA	1 GH	4	Undetermined - Poss. in Falls Church City		
<b>Expansion in FY15</b>					
	<b>Type of Program</b>	<b># Served</b>	<b>Date Opened</b>		
CR/Burke Road ICF	ICF	6 (1 Non-Fairfax)	Oct-15		
CSI/Springfield	GH	3 (1 Non-Fairfax)	Mar-15		
CHIMES/Springfield	GH	5 (1 Non-Fairfax)	Jun-15		
<b>FFCCSB Contracted Providers</b>			<b>Non-Contracted Providers in Fairfax</b>		
Benedictine School			Community Concepts, Inc.**		
Chimes Virginia, Inc.**			Insight, Inc.**		
Community Living Alternatives, Inc.**			Jewish Foundation for Group Homes, Inc.		
Community Residences, Inc.**			Job Discovery, Incorporated		
Community Systems, Inc.			St. John's Community Services-Virginia		
Gabriel Homes, Inc.			Tikor Community & Human Services, Inc.		
Hartwood Foundation, Inc.			Volunteers of America Chesapeake, Inc.		
Langley Residential Support Services, Inc.					
Resources for Independence of Virginia, Inc.**					
	** - Denotes Local Providers Serving Fairfax Individuals from NVTC as Part of DOJ Settlement Agreement				
<b>NVTC Notes:</b>					
On 11/2014	89 Individuals (FFCCSB)				
As of 7/2015	37 Individuals (FFCCSB)	20 Served in RII/23=Served Outside of RII			
Service Specifics: (Program/Funding)	11=MFP; 24=GHs(Waiver); 6=ICFs; 2=Sponsored Residential(Waiver)				

Associate Committee Members

Recommended Motion

I move that the Board accept the following as FY 2016 Associate Committee Members of the Behavioral Health Oversight Committee:

- a. Advisory Board for the Joe and Fredona Gartlan Center
- b. The Alternative House, Inc.
- c. The Brain Foundation
- d. Community Residences, Inc.
- e. Concerned Fairfax County
- f. Inova Health System
- g. The Northern Virginia Mental Health Foundation, Inc.
- h. Northwest Center Advisory Board: Northwest Center for Community Mental Health
- i. Pathway Homes, Inc.
- j. PRS, Inc.
- k. Northern Virginia Mental Health Consumers Association
- l. Substance Abuse and Addiction Recovery Alliance (SAARA)
- m. Consumer Run Programs Representative (*Representatives will alternate meeting attendance*)
  - i. Consumer Wellness Center of Falls Church
  - ii. Laurie Mitchell Employment Center
  - iii. Reston Drop-In Center, Inc.
  - iv. South County Recovery and Drop-In Center

Background

As part of the annual appointment of Associate Members as outlined in the CSB Bylaws, the nominations of FY 2016 Associate Members of the Behavioral Health Oversight Committee were provided at the June 2015 CSB Board meeting for consideration along with notice that a motion for approval would be presented at the July meeting.

CSB Board Member

Diane Tuininga, Chair, Behavioral Health Oversight Committee