

Fairfax-Falls Church Community Services Board
September 23, 2015

The Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following CSB members were present: Suzette Kern, Vice Chair; Ken Garnes, Kate Hanley, Kat Kehoe, Paul Luisada, Lori Stillman, Diane Tuininga, Jeff Wisoff, Jane Woods and Spencer Woods

The following CSB members were absent: Gary Ambrose, Pam Barrett, Molly Long and Dallas “Rob” Sweezy

The following CSB staff was present: Tisha Deeghan, Daryl Washington, G. Michael Lane, Ginny Cooper, Jean Hartman, Dave Mangano, Victor Mealy, Lisa Potter, Lyn Tomlinson and Laura Yager

1. Meeting Called to Order

Suzette Kern called the meeting to order at 5:00 p.m.

2. Matters of the Public

Dave Mangano introduced some staff who will be coordinating activities at the Peer Resource Center which opens on October 5th. It was noted a grand opening event will be scheduled towards the end of October to introduce the community to the available services.

3. Approval of the Minutes

Kate Hanley offered a motion for approval of the July 22, 2015 Board meeting minutes of the Fairfax-Falls Church Community Services Board which was seconded and passed.

4. Matters of the Board

With a focus on the Regional Suicide Prevention initiative, Jane Woods noted that a presentation is scheduled before the Northern Virginia Regional Commission this week and the website will be going live shortly.

5. Committee Reports

A. *Behavioral Health Oversight Committee (BHOC)*

Diane Tuininga noted a presentation on infant massage was provided at the September committee meeting along with an overview of the Lines of Business (LOBs). In addition, a reminder was offered of the October 16th Wellness and Recovery Conference, noting registration is available via the website.

B. *Fiscal Oversight Committee*

Ken Garnes reported at the committee’s September meeting the following was discussed:

- Noting the CSB FY 2015 Year-End Report was finalized and will be put forth for Board approval later in the meeting, it was indicated in light of the CSB's current stable fiscal environment, the report no longer primarily focuses on financials. Instead, the report is evolving into an opportunity to provide the Board of Supervisors and City Mayors with an overview of CSB services supporting the community as well as new initiatives.
- LOBs were reviewed and appreciation extended to staff and Board members in facilitating this process.
- Noting preparations are underway on the CSB FY 2017 budget submission, Michael Lane outlined some added requests that fall within the categories of baseline adjustments, planned funding requests and new initiatives. These include:
 - Baseline Adjustments: \$800,000 for a second Mobile Crisis Unit, \$2.1 million for psychiatrists/emergency services compensation to address retention and recruitment, and \$200,000 for two additional human resources support staff.
 - Planned Funding: \$150,000 for Merrifield Peer Resource Center, \$230,000 to allow for crisis recovery team services after hours, \$1.5 million to support the 2016 special education graduates with employment and day support, and \$1.6 million for employment of individuals with intellectual disabilities to cover cost increases resulting from federal and state regulations.
 - New Initiatives: Although amounts have not yet been determined, areas needing supportive funding include Diversion First, support coordination for individuals in the community and previously unfunded increases in fringe benefits.
- As there will not be a CSB Board meeting prior to the October due date of the FY 2017 budget submission, it was indicated the budget will be submitted contingent upon CSB Board approval.

C. Government and Community Relations Committee

Jane Woods reported for the upcoming Virginia General Assembly visits:

- Draft talking points on priority issues have been developed and are currently being reviewed by committee members. As in past years, a one-page summary of the issues will be provided along with a more detailed document with further background.
- These documents will also be forwarded to CSB Board members for review and feedback along with a list of General Assembly assignments which will be updated following the November elections.
- *Note: The discussion within the "Directors Report" to reinforce the language on the Medicaid Waiver funding.*

D. Intellectual and Developmental Disability (I/DD) Committee

Lori Stillman provided the following overview of developments as well as discussions at the September committee meeting:

- An I/DD Committee Charter has been drafted and will be presented for approval later in the meeting.
- Joel Friedman provided a presentation on self-directed services and the benefits of meeting the needs of the individuals as well as the resulting cost savings. It was indicated 62 individuals are currently participating in this program.
- In addition, an overview of the LOBs as well as the Diversion First initiative was provided.
- Residents at the Training Centers currently stand at 34 in Northern Virginia and 14 at Central Virginia.
- The Medicaid Waiver waiting list stands at 970 urgent and 388 non-urgent
- The committee will next meet on November 5th, 5:30 p.m. at the Merrifield Center.

E. Other Matters

Noting CSB committee chairs serve for two years, it was indicated the Government and Community Relations Committee will be identifying a new chair at their next meeting.

6. Information Items

A. CSB Lines of Business

Daryl Washington noted following the second CSB work session, the agency overview, Template A, has been updated with the suggested revisions. Also as requested, the evaluation ratings were reexamined with the vision elements criteria and now reflect revisions as noted on the rating summary sheet.

B. CSB FY2015-FY2017 Strategic Plan Revisions

Suzette Kern extended appreciation to staff for their work on this effort. Following, Lisa Potter provided an overview of the changes that will be incorporated and noted these revisions will be distributed to the Board. To ensure a wide spectrum focus, it was indicated the Strategic Plan workgroup is comprised of over 40 members among which are Board members, individuals receiving services and staff from each service area. At the October meeting, the updated plan will be presented for CSB Board approval.

7. Action Items

A. CSB 2015 Fee Schedule Revisions

As provided for in the CSB Policy, unanticipated Medicaid changes that are mandated during the year, can be implemented, and any resulting CSB fee changes, approved by the Board after the fact. The CSB Ad Hoc Fee Committee has reviewed the changes that took place 2015 and is presenting the revisions for approval. Following discussion,

Ken Garnes moved that the Board approve the unanticipated changes as outlined which was seconded and passed.

B. *Public Review-Comment Period to Proposed Changes CSB 2016 Fee Related Documents*

As part of the annual process, the Ad Hoc Fee Committee has reviewed the proposed CSB fee changes for 2016 and is recommending issuance for a public comment period.

Following discussion and a suggested clarification which will be incorporated in the fee materials, Ken Garnes offered a motion for Board approval to issue for public comment the fee related documentation including the Reimbursement for Services Policy, Ability to Pay Scale, Fee Schedule and Fee and Subsidy Related Procedures Regulation. The motion was seconded and passed.

C. *FY2017-FY2021 Capital Improvement Program*

Jeannie Cummins provided an overview of the Capital Improvement Program (CIP) proposed requests. It was noted that a study on Intermediate Care Facilities was included as the number two priority, but as it was recently approved through the FY 2015 Carryover, is no longer needed.

The priorities being requested in the proposal in FY 2017 include:

1. Renovation/relocation of Woodburn Crisis Care, a 16-bed crisis stabilization facility. This is the major priority as the facility has significant issues including a failing septic system and is unable to meet ADA compliance requirements.
2. Building design and construction for Fairfax Detox and A New Beginning renovations.
3. Building design and construction for Crossroads renovation.
4. Building design and construction for Cornerstones renovation and expansion.

For future years through FY 2021, these same projects are included.

During discussion it was indicated that the Human Services agencies have reviewed all the CIP proposals and are in agreement that the CSB crisis stabilization facility is the number one priority for all Human Services. Concern was noted that even suggesting possible relocation of the CSB crisis stabilization facility may open up consideration of other sites and an extensive zoning process.

With this in mind and following further discussion, Kate Hanley offered a motion that the Board approve the recommendations for the CSB FY 2017 CIP requests as well as those as outlined for FY 2017-FY 2021 with a provision that CSB staff be directly involved in the scope of work and specs of the study to be developed. The motion was seconded and passed.

In addition, staff was directed to provide the Board with updates as this process unfolds.

D. *FY2015 Year End Report*

Noting the CSB Board was provided the draft FY 2015 Year-End Report for review, Ken Garnes offered a motion for approval of the report which was seconded and passed.

E. *Intellectual and Developmental Disability Committee Charter*

Lori Stillman noted the proposed I/DD Committee Charter being presented was developed to clarify the duties, mission and committee composition and modeled after the charters of the Behavioral Health Oversight and Fiscal Oversight Committees. Ms. Stillman offered a motion for Board approval of the I/DD Charter which was seconded and passed.

8. Directors Report

Tisha Deeghan reported on the following:

- Department of Behavioral Health and Developmental Services Commissioner Debra Ferguson has tendered her resignation as of the end of October to accept a position with the Office of the Governor. Dr. Jack Barber will serve as interim commissioner.
- Notice has been received from Richmond that the Medicaid Waivers are no longer being redesigned, but should be referred to as the New Waivers. With this in mind, it was recommended that the Board of Supervisors be made aware of this development as well as the County Legislative Office to ensure the necessary funding is being considered by the Virginia General Assembly. Also, it was advised to readdress the CSB legislative talking points being drafted to strengthen the Medicaid Waiver language to ensure there is an emphasis on allotting sufficient funding.
- The Department of Medical Assistance Services has proposed Medicaid expansion for treatment of substance use disorders. Comments on this proposal are being accepted through October 21, 2015.

9. CSB Status Report

Lisa Potter distributed the FY 2015 fourth quarter CSB Status Report and highlighted the following:

- There were no major fluctuations in demographics
- Total number served rose slightly which may be due to more accurate vendor data in the electronic health record
- Change in wait time for assessments may be due to walk-in services
- The number of individuals receiving primary health care has risen to 63% vs. 40%.
- In FY 2016, employment will be added and efforts will continue to refine the areas being reported as well as the accompanying data.

There being no further business to come before the Board, a motion to adjourn was offered, seconded and carried. The meeting was adjourned at 7:10 p.m.

Actions Taken--

- ◆ The July 2015 meeting minutes were approved.
- ◆ 2016 CSB proposed fee related documents approved for public review and comment period.
- ◆ The FY 2017 and future through FY 2021 Capital Improvement Programs were approved for submission.
- ◆ Approval of the FY2015 Year End Report
- ◆ The I/DD Committee Charter was approved.

October 28, 2015

Date



Staff to Board