

**PIEDMONT GERIATRIC HOSPITAL  
Checklist for Admission Referrals**

<b>CSB INFORMATION</b>	<input type="checkbox"/> CSB Prescreening, with written update if over 10 days; phone contact with PGH admission worker <input type="checkbox"/> CSB to provide contact notes, diagnostic and treatment information from CSB records
	<b>Home CSB endorsement is required for PGH referral/admission.</b>
<b>HOSPITAL INFORMATION</b>	<p><b>PGH is a free standing psychiatric facility with the capacity to provide basic medical care. To maximize patient safety, a PGH physician must review information and accept patient for admission. Please provide the following information:</b></p> <input type="checkbox"/> History and Physical, including systems review and diagnoses <input type="checkbox"/> Psychiatric Evaluation and diagnoses <input type="checkbox"/> Current medications and treatments <input type="checkbox"/> Current Lab Test Results: CBC, Comprehensive Metabolic Panel, Urinalysis, alcohol and drug screen, and others as appropriate to patient's medical condition and history. <input type="checkbox"/> Chest X-ray <input type="checkbox"/> EKG <input type="checkbox"/> Head CT/MRI, other diagnostic tests as appropriate <input type="checkbox"/> Physician and Nursing Progress Notes (last 7-10 days), including vital signs, eating and ambulation patterns, any special needs, skin breakdowns, medical devices, and implants <input type="checkbox"/> <b>Physician to physician contact is required by CMS/Medicare</b> <input type="checkbox"/> Face Sheet and contact information <input type="checkbox"/> Commitment and Prescreening forms <p><b>If available/applicable:</b></p> <input type="checkbox"/> Legal documents (DNR, Power of Attorney, Advance Directive, Guardianship, other) <input type="checkbox"/> Social History <input type="checkbox"/> Discharge Summaries <input type="checkbox"/> Rehab Services Assessments and Treatments <input type="checkbox"/> PPD, Flu, pneumovax information history

**Admission referral information will be accepted  
from 8:15 AM - 5:00 PM Monday-Friday (except holidays)  
Phone (434) 294-0112; Fax (434)767-2352  
Patient admission hours: 8:30 AM – 2:00 PM Monday – Friday**