REGIONAL MANAGEMENT GROUP MEETING

Date: April 29, 2011 **Time:** 9:00 a.m.

Attendees: Tom Geib, Mike Gilmore, Tom Maynard, Cindy Kemp, Carolyn Castro-Donlan, Max Del Rio, Cindy Koshatka, Justin Lux, Jerry W.

Recorders: Julie Parkhurst

Call to Order: Tom Geib called the meeting to order at 9:00 a.m.

Notes: Notes from the March 18, 2011 meeting were approved.

Handouts: *Agenda, RMG Meeting Notes (March 18, 2011), Regional Utilization Management Report, FY11 HPR II Regional Funds Budget Status, HPR2 LIPOS Budget Projections, NVCC Supplemental MOA, Fairfax ECC Flow Chart, Crisis Center Staffing Pattern (Inova Based), Psychiatric ER at Inova Fairfax Hospital, SOP: Providing Emergency Psychiatric Help to Individuals with ID, Digital Certificates Pros vs. Cons.*

TOPIC	DISCUSSION	REC/ACTIONS	RESPONSI-BLE PARTY	FOLLOW-UP/DATE
Planning	Crisis Intervention Center: An ECC Flow Chart and a Crisis Center Staffing Plan were distributed and discussed. Meetings regarding the proposed CIC are ongoing. Prescreeners will need to be familiar with discharge planning as a back-up function if necessary. Revenue generation will be crucial to success. A meeting took place at Alexandria hospital on 4/28/11 which generated concern (i.e. the CIC not being up until 11/1/11 and police choosing where clients go as a function of convenience). Police TOC and CSB referrals would meet criteria for LIPOS. Prince William has no local funds to contribute as they are needed locally. A local screening will need to take place first. Teleconferencing is being discussed; however, some clients will not interact with a screen. Staff will have to be multidisciplinary. Discuss how to prioritize a person with both psychiatric and medical issues. Transparency with data is necessary. Child CSU and Mobile Team: Grant money is being considered and will be discussed at the Partnership meeting this afternoon.	Clarify regional responsibility. Include background information regarding State involvement. Request $600K. A list of outcome measures is needed. Funds negotiations will take place. Track clients going through triage to see where they go.	RMG RMG NVRPO G. Braunstein C. Kemp & S. Repta NVRPO	ASAP May 20, 2011 ASAP Ongoing Ongoing

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Planning (cont.)	ID CSU and CRT: A consultant will be brought in to determine exactly what is needed and what the cost will be. The RFP will go out in June. This will be discussed at the Partnership meeting this afternoon.			
Updates	Encryption: A draft document was distributed to the group. Digital certificates are the most likely option to be adopted at this time. NVCC MOA: The NVCC MOA was signed. ID-MH SOP: The ID-MH SOP was signed. NVMHI MOA: This will need to be redone in light of the money being provided by the State to keep the 13 beds open through 12/31/11.			
	Youth Funding: Approximately have of the funding has been spent.	A report will be submitted to the State.	C. Koshatka	Due 5/1/11
	Child Screenings: Statewide data was received by DMAS. T. Geib distributed to RMG and discussed. A meeting will take place with the vendors. The purpose is to make as many services as possible accessible for children. The rate is being negotiated (unit vs. hourly). How it will interface with Kepro is to be finalized. Prince William and Fairfax CSB's may need assistance with their volume of data. Data collection methods need to be discussed. A 1-800 number for Virginia may be established.			
	NVRC: Presentation to NVRC is scheduled for 5/19/11. Utilization in Northern Virginia will be presented.	Email will be sent to confirm.	C. Koshatka to RMG	ASAP
	HS Presentation: RMG was invited to present on 6/17/11. Discuss who will be presenting what topics.			

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Budget	LIPOS Budget Projections: LIPOS projections were reviewed. Approximately $300K is expected to be retained at end of FY11.			
	Regional budget: The budget was reviewed and will be taken to the NVRC meeting on 5/19/11.	Ask Aftercare what would be needed if more money were available. Ask about wait lists.	C. Koshatka	ASAP
	NVMHI Bed Reductions: $571K was given to NVMHI from the State. The money went to Fairfax as the fiscal agent. The State does not want to use NVRPO funds for NVMHI. Rather, NVRPO money will be used for permanent community capacity. NVMHI was unaware of the State funding.			
	Recovery: Each CSB was given recovery money at the beginning of FY11. Prince William expanded Trillium and got Section 8 housing. Peers were hired to assist those who got Section 8 housing with paperwork. Money left over can be used to hire peer specialists for the CIC. LMEC and Reston both requested money. $5K was approved to go to LMEC.	Ask for clarification from G. Braunstein regarding request from Reston.	C. Koshatka	ASAP
Data	LIPOS: 31 admissions in 3/11; LOS= 4.9. Most admissions go to Mt. Vernon. 7 admissions went to PHP YTD. NVMHI: 72 admissions in 3/11; 31% TDOs YTD, 36% in 3/11 – 19% insured, 38% transferred in 3/11 – 97% occupancy. TDOs: 194 commitment hearings were held in 3/11 and 20 clients went out of region. Crisis Care: 67 admissions in 3/11; 63% diversion, 30% step-down and 5% NGRI. 84% occupancy, 46% had a SA diagnosis; two admissions were ID. Older Adults: 5 consumers at ESH (3 RFD); 26 consumers at PGH (7 RFD). 10 RAFT consumers in ALFs, 2 in supported homes, 11 in NHs. 13 RAFT admissions YTD. Wait list is 8 for ALF and 3 for NH. A meeting will take place at PGH on 6/1/11 to discuss discharge protocols.			

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Data (cont.)	Wounded Warrior: 87 screenings and referrals for 3rd quarter; avg. caseload of 45/month; 24 education/training opportunities were conducted.			
Round Robin	Fairfax: An attorney has been hired to assist with the commitment process. She will represent the CSB rep. and can represent IEs as well. The position is part time. Arlington: A Recovery Manager was hired at the senior level part time. This person will start on 5/23/11. Next week is the VACSB. NVMHI: A $603K budget cut has been mandated for FY12. Nurses, psych techs and a psychiatrist are being hired. Staff members are exhausted and it is showing in their documentation. Alexandria: Alexandria has a new City Manager. Prince William: Cheap real estate is attracting group home operators. They are usually unknown until they try to get a human rights liaison. This is creating problems with case management. Kaiser is opening in Burke and advertising 14 vacancies for MSWs. Two from PW have left. Korean translators are being sought for restoration of competency hearings. T. Geib will not attend the May meeting. Loudoun: Tom Maynard is retiring in December. The CSB is almost done with EHR. Only the Dr. homepage is missing. CSA redesign is in process to be more family friendly. Juvenile detention is being redone to duplicate what Alexandria has done with the cross-mapping exercise. The State requires that WWP data be entered into the system daily. The Loudoun program is the only one that provides clinical services Jerry W.: Concerns exist about the CIC and consumers not knowing where to go for help.			

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Adjournment: The meeting was adjourned at 12:00 p.m. The next meeting will be on April 29, 2011 in Suite 240 in Chantilly. The Partnership will follow in the same room from 1-3 p.m.

Items for next meeting: CIC updates, Encryption, NVCC MOA

Julie M. Parkhurst	5/27/11	Pam Hart	5/27/11
Recorder	**Date**	**Chair**	**Date**