

Unclassified Administrative Expenses

Focus

To provide General Fund support through various accounts that cannot be allocated to specific agencies. Unclassified Administrative Expenses in this program area include reserve accounts for the General Fund. Amounts included here will be allocated to specific agencies at some future period.

Budget and Staff Resources

Summary by Reserve					
Cost Center	FY 2007 Actual	FY 2008 Adopted Budget Plan	FY 2008 Revised Budget Plan	FY 2009 Advertised Budget Plan	FY 2009 Adopted Budget Plan
Office of Community Revitalization and Reinvestment ¹	\$0	\$750,000	\$0	\$0	\$0
Community Initiative Grant Program	0	100,000	100,000	100,000	100,000
Office to Prevent and End Homelessness	0	200,000	200,000	300,000	300,000
Courthouse Security Fee - Office of the Sheriff	0	0	900,000	900,000	0
Comprehensive Services Act (CSA)	0	0	399,069	4,100,000	3,100,000
Total Expenditures	\$0	\$1,050,000	\$1,599,069	\$5,400,000	\$3,500,000

¹ As anticipated within the FY 2008 Adopted Budget Plan, funding adjustments associated with the establishment of the Office of Community Revitalization and Reinvestment (OCRR), including reallocations from the Department of Housing and Community Development and this reserve, were made as part of the *FY 2007 Carryover Review*. The redirected funding is available for OCRR to support revitalization activities, marketing materials for countywide revitalization activities, consultant services and training. For a more detailed discussion of the newly established OCRR, refer to Agency 02, Office of the County Executive in Volume 1 of the FY 2009 Advertised Budget Plan.

FY 2009 Funding Adjustments

The following funding is necessary to support the FY 2009 program:

- ◆ **Community Initiative Grant Program** **\$100,000**
 Funding of \$100,000 is held in reserve to provide funding for one-time grants to neighborhood and community organizations for community clean-up, community colleges and other reinvestment related initiatives.
- ◆ **Office to Prevent and End Homelessness** **\$300,000**
 Funding of \$300,000 is held in reserve pending final approval of a plan to establish an Office to Prevent and End Homelessness in the Fairfax-Falls Church Community. Funding is set aside pending further direction regarding how to meet the Board of Supervisors' goal of ending homelessness in the County by effectively addressing the four major strategies of prevention, housing options, support services and management and accountability.
- ◆ **Office of the Sheriff – Courthouse Security Fee** **\$900,000**
 Funding of \$900,000 is held in reserve in FY 2009 pending the development of specific strategies and policies to address the recruitment and retention issues in the Office of the Sheriff. In addition, the Board directed the Board's Auditor and key County agencies, such as the Department of Human Resources, to work with the Office of the Sheriff to evaluate the number of staff vacancies and causes and return to the County Executive with recommendations on how to address these issues. Funding is associated with the increase in the Courthouse Security Fee for the Office of the Sheriff from the previous fee of \$5.00 for each criminal or traffic case in its district or circuit courts in which the defendant is convicted of a violation of any statute or ordinance to \$10.00 per case effective July 1, 2007. These funds are held in

Unclassified Administrative Expenses

Agency 87, Unclassified Administrative Expenses, for reallocation to Agency 91, Office of the Sheriff, once a plan has been finalized and approved.

- ◆ **Comprehensive Services Act** **\$4,100,000**
Funding of \$4,100,000 is held in reserve to address potential shortfalls in the Comprehensive Services Act (CSA) program in FY 2009 as a result of state instituted changes to its classification of service requirements related to mandated services. The reserve represents the net cost to the County as a result of this change based on the County's 46 percent match requirement. The CSA program provides both community-and facility-based services to at-risk children and their families. The program serves just over 1,000 children annually at a cost of approximately \$33.0 million to the County. Staff is currently reviewing the program capacity and evaluating cost reduction strategies to reduce the cost implications of these changes and will report back to the Board as more information becomes available. These funds are held in Agency 87, Unclassified Administrative Expenses, for reallocation to Agency 67, Department of Family Services, once requirements are fully known.

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2009 Advertised Budget Plan, as approved by the Board of Supervisors on April 28, 2008:

- ◆ **Office of the Sheriff – Courthouse Security Fee** **(\$900,000)**
A reduction of \$900,000 associated with the transfer of funding from Agency 87, Unclassified Administrative Expenses, to Agency 91, Office of the Sheriff, in FY 2009 in order to implement an environmental pay incentive. As part of the FY 2009 Advertised Budget Plan, funding of \$900,000 as a result of an increase in the Courthouse Security Fee was set aside in Agency 87 pending the development of specific strategies and policies to address the recruitment and retention issues in the Office of the Sheriff.
- ◆ **Comprehensive Services Act** **(\$1,000,000)**
A reduction of \$1,000,000 or 25 percent to the Comprehensive Services Act Reserve consistent with the County Executive's proposed reductions to address a \$32 million shortfall in FY 2009 revenue. The FY 2009 budget included a reserve of \$4.1 million to address the Comprehensive Services Act (CSA) anticipated expenditure shortfall in FY 2009. The increased costs are attributed to the recent state reinterpretation of the policy regarding foster care prevention and mental health services, an increase in the number of children served and overall increase in the cost per child associated with contract increases. A reduction of \$1.0 million will result in the reduction and possible elimination of services for non-mandated services and may require a shifting of agency resources from other services to fund mandated services. The amount left in reserve in FY 2009 after this action is \$3.1 million. These funds are held in Agency 87, Unclassified Administrative Expenses, for reallocation to Agency 67, Department of Family Services, once FY 2009 requirements are fully known.

Changes to FY 2008 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2008 Revised Budget Plan since passage of the FY 2008 Adopted Budget Plan. Included are all adjustments made as part of the FY 2007 Carryover Review and all other approved changes through December 31, 2007:

- ◆ **Carryover Adjustments** **\$3,150,000**
As part of the *FY 2007 Carryover Review*, the Board of Supervisors approved net funding adjustments of \$3,150,000. This net adjustment includes:
 - An increase of \$900,000 to establish an expenditure reserve in FY 2008 associated with the increase in the Courthouse Security Fee for the Office of the Sheriff from the previous fee of \$5.00 for each criminal or traffic case in its district or circuit courts in which the defendant is convicted of a violation

Unclassified Administrative Expenses

of any statute or ordinance to \$10.00 per case effective July 1, 2007. As directed by the Board during the FY 2008 Budget Markup Process, the funding will be held in reserve pending the development of specific strategies and policies to address the recruitment and retention issues in the Office of the Sheriff. In addition, the Board directed the Board's Auditor and key County agencies, such as the Department of Human Resources, to work with the Office of the Sheriff to evaluate the number of staff vacancies and causes and return to the County Executive with recommendations on how to address these issues. These funds are held in Agency 87, Unclassified Administrative Expenses, for reallocation to Agency 91, Office of the Sheriff, once a plan has been finalized and approved.

- An increase of \$3,000,000 to establish a reserve to address potential shortfalls in the Comprehensive Services Act (CSA) program in FY 2008. The CSA program provides both community-and facility-based services to at-risk children and their families. The program serves just over 1,000 children annually at a cost of approximately \$33.0 million to the County. As outlined for the Board as part of the FY 2008 Add-On Review, the state has instituted changes to its classification of service requirements related to mandated services. Staff has reviewed the program and based on a preliminary analysis as well as experience during the first quarter of policy change, the CSA program may need additional funding of \$10.0 million in FY 2008. The net cost to the County as a result of this change and based on the County's 46 percent match requirement could be as high as \$4.6 million annually. Staff is currently reviewing the program capacity and evaluating cost reduction strategies to reduce the cost implications of these changes and will report back to the Board as more information becomes available. The reserve of \$3.0 million has been identified, based on these requirements and the likely increase associated with the State policy changes noted above. These funds are held in Agency 87, Unclassified Administrative Expenses, for reallocation to Agency 67, Department of Family Services, once requirements are fully known.
- A decrease of \$750,000 associated with the reallocation of funding to the Office of the County Executive for the establishment of the new Office of Community Revitalization and Reinvestment (OCRR). The redirected funding is available for OCRR to support revitalization activities, marketing materials for countywide revitalization activities, consultant services and training.

The following funding adjustments reflect all approved changes to the FY 2008 Revised Budget Plan from January 1, 2008 through April 21, 2008. Included are all adjustments made as part of the FY 2008 Third Quarter Review:

◆ **Third Quarter Adjustments** **(\$2,600,931)**

As part of the *FY 2008 Third Quarter Review*, the Board of Supervisors approved the transfer of funding of \$2,600,931 held in reserve in Agency 87, Unclassified Administrative Expenses, to Agency 67, Department of Family Services. Funding in the Comprehensive Services Act (CSA) reserve was reallocated as a result of requirements associated with the reinterpretation by the state of the foster care prevention population, an increase in the number of youth served, and an overall increase in the cost per youth associated with contract rate increases. CSA expenditures increased by \$5.6 million and the expenditure increase was offset by an increase in state funding of \$3.0 million for a net cost to the County of \$2.6 million. The reallocation of funding will be used to offset the net cost.

As part of the *FY 2007 Carryover Review*, one-time funding of \$3.0 million was held in reserve to address the anticipated shortfall in the CSA program. As a result of the reallocation at Third Quarter the balance in the FY 2008 reserve is \$0.4 million in one-time funding which will be carried forward and combined with the reserve of \$3.1 million set aside as part of the FY 2009 Adopted Budget Plan to address the expenditure shortfall in FY 2009.