

FUND 106-11 CSB SPECIAL PROJECTS

AGENCY MISSION

To provide a funding mechanism to accommodate centrally financed expenditure categories that involve the entire group of CSB agencies, such as costs associated with information processing services, personal computer replacement and inventory requirements, travel, training, and other miscellaneous expenditures.

AGENCY SUMMARY

Category	FY 1999 Actual	FY 2000 Adopted Budget Plan	FY 2000 Revised Budget Plan	FY 2001 Advertised Budget Plan	FY 2001 Adopted Budget Plan
Expenditures:					
Personnel Services	(\$16,148)	\$0	\$78,502	\$0	\$0
Operating Expenses	534,290	636,565	715,459	1,759,351	1,759,351
Capital Equipment	9,330	137,692	315,276	35,539	35,539
Total Expenditures	\$527,472	\$774,257	\$1,109,237	\$1,794,890	\$1,794,890
Revenue:					
Fairfax County	\$513,367	\$758,351	\$836,853	\$1,777,961	\$1,777,961
Fairfax City	9,476	10,587	10,587	10,986	10,986
Falls Church City	4,629	5,319	5,319	5,943	5,943
State MHMRSAS	0	0	185,278	0	0
Federal Block Grant	0	0	41,357	0	0
Fund Balance	0	0	29,843	0	0
Total Revenue	\$527,472	\$774,257	\$1,109,237	\$1,794,890	\$1,794,890

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2001 Advertised Budget Plan, as approved by the Board of Supervisors on April 24, 2000:

- The Board of Supervisors made no changes to the FY 2001 Advertised Budget Plan.

The following funding adjustments reflect all approved changes to the FY 2000 Revised Budget Plan from January 1, 2000 through April 17, 2000. Included are all adjustments made as part of the FY 2000 Third Quarter Review:

- An increase of \$78,502 in Personnel Services reflects a projection of accrued leave liability. The entire adjustment for the Community Services Board is loaded in this agency for ease of administration.
- Various internal funding adjustments and alignments were made between CSB agencies to reflect updated expenditure needs and revenue projections for the remainder of FY 2000. These adjustments result in an increase of \$49,051 in Operating Expenses, partially offset by a decrease of \$15,065 in Capital Equipment.

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County Executive Proposed FY 2001 Advertised Budget Plan



Agency Overview

CSB Special Projects serves as a central financing mechanism for expenditure categories that involve all CSB agencies. Examples of centralized CSB expenditures include information processing services, non-agency specific travel/training, personal computer replacement and inventory requirements, and communications charges. In FY 2001, additional expenditure categories have been moved from the respective agencies to Special Projects. These include workers compensation, general liability insurance, non-Capital household appliances, furniture and fixtures, and property maintenance and repair costs for the 104 residential properties leased by CSB as well as 14 commercially leased properties and various County-owned and maintained offices.

As in FY 2000, all Capital Equipment funds not specifically tied to a grant are located in this agency in order to promote a central contact point for CSB capital requirements. An amount of \$35,539 is included to fund these necessary purchases. These funds will be used to purchase items such as large appliances, furniture, household fixtures, and computer hardware throughout the CSB system. This amount also provides for a small contingency fund to purchase additional emergency Capital Equipment that will be identified as the fiscal year progresses.



Funding Adjustments

The following funding adjustments from the FY 2000 Revised Budget Plan are necessary to support the FY 2001 program:

- The \$1,092,943 increase in Operating Expenses is primarily due to an increase of \$562,317 in technology infrastructure charges, \$211,200 in PC replacement charges and the re-distribution from other CSB agencies of \$236,983 in expenditures related to workers compensation, general liability insurance, and property maintenance and repair costs to Special Projects. In addition, \$85,153 has been reallocated from Capital Equipment to Operating Expenses in order to allow for the purchase of necessary items costing less than \$500, and an increase of \$10,047 is included to allow CSB to perform required background checks on a larger number of potential employees and contractors. These increases are partially offset by miscellaneous decreases totaling \$12,757.
- Capital Equipment funding of \$35,539 is included to provide a central point of contact for all CSB capital requirements not specifically tied to a grant. Funds will be used to purchase items such as large appliances, furniture, household fixtures, and computer hardware throughout the CSB system. It should be noted that the large decrease in Capital Equipment funding from the *FY 2000 Revised Budget Plan* level is primarily due to over \$200,000 in one-time purchases for the new Adult Care Residence facility, as well as the new and enhanced programs in Mental Health and Alcohol and Drug Services being supported with new DMHMRSAS funding. The remaining decrease is primarily due to the reallocation of Capital Equipment funds to Operating Expenses in order to allow for the purchase of necessary items costing less than \$500.

Revenue adjustments required to support the FY 2001 program include:

- Fairfax County is the primary funding source for this agency. The recommended County funding level for FY 2000 is \$1,777,961, an increase of \$1,019,610 or 134.5 percent over the *FY 2000 Revised Budget Plan* total of \$758,351. The increase in the County contribution is due primarily to an increase of \$562,317 in technology infrastructure charges, an increase of \$211,200 in PC replacement charges, and the re-distribution of \$236,983 in expenditures related to workers compensation, general liability insurance, and property maintenance and repair costs to Special Projects. Commensurate General Fund decreases will be shown in the direct service agencies to offset overall CSB fiscal impact of these re-distributions.

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- A decrease of \$183,788 in State DMHMRSAS funding in this agency is due to the fact that new State revenue added to the CSB budget as part of the FY 1999 Carryover Review was directed to this agency on a one-time basis in FY 2000. This was done to allow for the purchase of necessary start-up Capital Equipment associated with the new and enhanced programs in Mental Health Services and Alcohol and Drug Services. In FY 2001, commensurate increases will be shown in Mental Health Services and Alcohol and Drug Services as this revenue is redirected toward service provision.
- A decrease of \$8,861 in Federal Block Grant revenue is due to the one-time nature of a Substance Abuse Prevention and Treatment (SAPT) supplemental grant for prevention services that was included as part of the FY 1999 Carryover Review and had to be spent by September 30, 1999.
- An increase of \$1,023, or 6.4 percent, in funding from the Cities of Fairfax and Falls Church. Total funding from the Cities of Fairfax and Falls Church will be \$16,929.

The following funding adjustments reflect all approved changes in the FY 2000 Revised Budget Plan since passage of the FY 2000 Adopted Budget Plan. Included are all adjustments made as part of the FY 1999 Carryover Review and all other approved changes through December 31, 1999:

- As part of the FY 1999 Carryover Review, an increase of \$192,649 in Capital Equipment was included to fund start-up purchases associated with the new and enhanced DMHMRSAS-funded programs in Mental Health and Alcohol and Drug Services and to make a one-time purchase for Alcohol and Drug Services.
- As part of the FY 1999 Carryover Review, an increase of \$29,843 in encumbered carryover for Operating Expenses was included.



Objectives

- There are no Objectives or Performance Indicators for this agency since it exists only as a funding entity to accommodate centrally financed expenditures and has no associated positions.