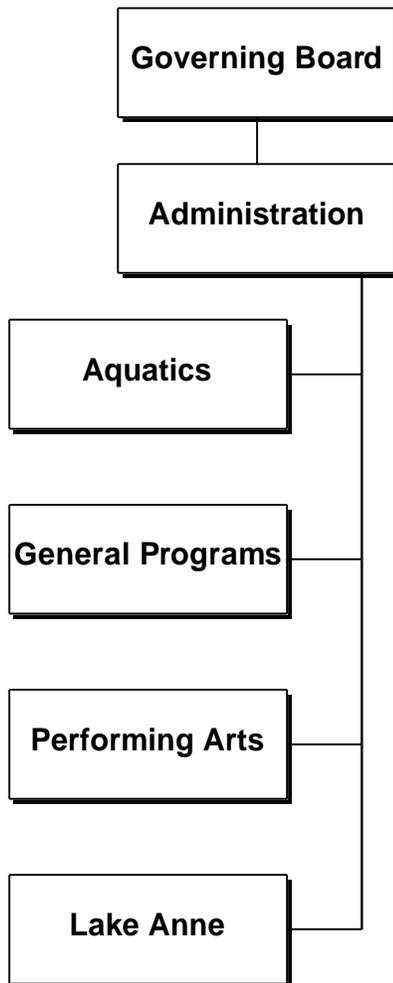


RESTON COMMUNITY CENTER

Agency Position Summary

37	Regular Positions	/	36.11	Regular Staff Years
<u>1</u>	Contract Position	/	<u>1.0</u>	Contract Staff Year
38	Total Positions	/	37.11	Total Staff Years



FUND 111

RESTON COMMUNITY CENTER

Position Detail Information

GOVERNING BOARD

ADMINISTRATION

1	Executive Director C
1	Deputy Community Center Director
1	Network Telecom. Analyst I
1	Chief, Administrative Services
1	Account Clerk II
1	Administrative Aide
1	Information Officer I
1	Graphic Artist I
4	Public Information Clerks, 2 PT
1	Chief, Building Maintenance Section
1	General Building Maintenance Worker I
3	Maintenance Workers
1	Administrative Assistant
1	Secretary III
1	Human Services Assistant, PT
1	Word Processing Operator II
1	Data Entry Operator II
22	Positions
21.11	Staff Years

AQUATICS

1	Recreation Specialist II
1	Recreation Specialist I
1	Recreation Assistant
1	Clerk Typist II
4	Positions
4.0	Staff Years

LAKE ANNE

1	Maintenance Worker
1	Position
1.0	Staff Year

GENERAL PROGRAMS

3	Recreation Specialists II
2	Recreation Specialists I
1	Facility Attendant II
6	Positions
6.0	Staff Years

PERFORMING ARTS

1	Theatrical Arts Director
1	Theater Technical Director
1	Asst. Theater Technical Director
1	Recreation Specialist I
1	Accounting Technician
5	Positions
5.0	Staff Years

PT	Denotes Part Time Positions
C	Denotes Contract Position

FUND 111 RESTON COMMUNITY CENTER

Agency Mission

To provide programs and services that are sensitive and responsive to the diverse cultural, economic, social, recreational, and educational needs of community members of all ages. The provision of these services is in accordance with the mandates of the taxpayers of the Small Tax District 5 Hunter Mill/Dranesville.

Agency Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	37/ 36.11	37/ 36.11	37/ 36.11	37/ 36.11	37/ 36.11
Exempt	1/ 1	1/ 1	1/ 1	1/ 1	1/ 1

Expenditures:					
Personnel Services	\$2,257,554	\$2,550,085	\$2,641,188	\$2,918,995	\$2,948,185
Operating Expenses	1,651,285	1,668,245	2,082,254	2,057,379	2,057,379
Capital Equipment	58,987	114,166	44,553	98,555	98,555
Capital Projects	129,356	0	41,759	0	0
Total Expenditures	\$4,097,182	\$4,332,496	\$4,809,754	\$5,074,929	\$5,104,119

Summary by Cost Center					
Category ¹	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Administration	\$1,890,974	\$1,926,537	\$2,114,334	\$2,130,156	\$2,141,441
Performing Arts	672,938	655,905	662,905	801,187	805,053
Aquatics	446,598	465,099	473,099	466,005	470,161
General Programs	726,371	859,369	1,082,071	1,168,608	1,176,031
Lake Anne	230,945	425,586	435,586	508,973	511,433
Subtotal Expenditures	\$3,967,826	\$4,332,496	\$4,767,995	\$5,074,929	\$5,104,119
Capital Projects	\$129,356	\$0	\$41,759	\$0	\$0
Total Expenditures	\$4,097,182	\$4,332,496	\$4,809,754	\$5,074,929	\$5,104,119

¹ Expenditures for Capital Projects are shown under the Administration Cost Center.

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2002 Advertised Budget Plan, as approved by the Board of Supervisors on April 30, 2001:

- The 1.0 percent cost-of-living adjustment approved by the Board of Supervisors, and previously held in reserve, has been spread to County agencies and funds. This action results in an increase of \$29,190.

The following funding adjustments reflect all approved changes to the FY 2001 Revised Budget Plan from January 1, 2001 through April 23, 2001. Included are all adjustments made as part of the FY 2001 Third Quarter Review:

- An increase of \$435,499 in expenditures due to increased costs associated with new programs and expanded activities as well as increased participation in the Center's programs.

FUND 111

RESTON COMMUNITY CENTER

- An increase of \$467,555 in revenue results from actual property taxes received in FY 2001 as well as fees from increased participation in the Center's programs and activities.
-

County Executive Proposed FY 2002 Advertised Budget Plan

Purpose

Fund 111, Reston Community Center, provides for the operation of the Reston Community Center (RCC) which serves the residents of Small District 5 Hunter Mill/Dranesville. RCC operations are supported by the payment of a special property assessment tax on residents and businesses within the district. The current tax rate of \$0.06 per \$100 of assessed value is recommended to remain the same for FY 2002.

The RCC is open to the public 364 days per year and includes a fully equipped 300-seat theatre. It is also equipped with a 25-meter indoor swimming pool and diving well, whirlpool spa, large central community hall with adjacent catering kitchen, dance studio, seven meeting/class rooms, fireplace lounge, snack bar, photography darkroom, woodworking shop, and art room. In addition, the Center utilizes off-site locations for programming including the RCC Lake Anne facility, schools, parks, churches, outdoor pools, and business locations. The RCC will continue to provide rental and drop-in facilities to meet the needs of the community, provide information, conduct programs, offer special events, and provide facilitator support for service projects in FY 2002. Funding in FY 2002 will allow for increased activities offered in most areas.

Program highlights in FY 2002 include continuing efforts to meet increased demand for co-sponsored programs such as the Teen Futures Fair with businesses and schools, as well as the Soccer Scholarship Program for the Cedar Ridge community with Reston Interfaith and the Reston Soccer Association. RCC will offer a Youth Travel and Summer Camp, Teen Council activities, an after-school program at Langston Hughes Middle School, and neighbor "clubhouses" for children with minimum adult supervision opportunities. New programs will include bus trips, a multi-cultural event, and an expanded Professional Touring Artist Season. The RCC Board of Governors continues its annual review of these programs to ensure they are meeting community needs.

The Spectrum facility was closed in FY 2000, while the new Reston Community Center at Lake Anne opened in the fall of FY 2000 with a full complement of activities including ceramics, art, and music studios, as well as an art gallery and meeting facilities. The computer lab also moved from the Spectrum to the Lake Anne facility.

The Reston Community Center Board of Governors adopted a revised revenue policy during FY 1986 which stated that revenues raised by the Center's activities will not exceed 25 percent of operating costs. Because residents and business property owners (and their employees) within Small District #5 pay the tax that provides for the operation and maintenance of the Center, they receive priority in Center services and programs, while non-residents are accommodated when possible at increased fees over residents' costs. A fee waiver policy provides clients in need the opportunity to enroll in Center-sponsored activities at no cost. These policies remain in effect for FY 2002. Fee-related revenue will constitute an estimated \$699,315 or 13.7 percent of the Center's projected operating costs of \$5,104,119 in FY 2002.

Funding Adjustments

The following funding adjustments from the FY 2001 Revised Budget Plan are necessary to support the FY 2002 program:

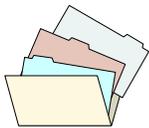
- ◆ An increase of \$70,621 in Personnel Services associated with salary adjustments necessary to support the County's compensation program.

FUND 111 RESTON COMMUNITY CENTER

- ◆ An increase of \$298,289 in limited term salaries due to expanded programs and activities at the Community Center based on increased population and increased participation in various programs.
- ◆ An increase of \$314,706 in Operating Expenses for increased appearances by performing artists and lecturers and expenses and supplies associated with increased program activity.
- ◆ An increase of \$74,428 for Information Technology infrastructure charges based on the agency's historic usage.
- ◆ Funding of \$98,555 for Capital Equipment including \$61,177 for the replacement of furnishings, equipment, and carpet, as well as \$37,378 for new theater lighting equipment.

The following funding adjustments reflect all approved changes in the FY 2001 Revised Budget Plan since passage of the FY 2001 Adopted Budget Plan. Included are all adjustments made as part of the FY 2000 Carryover Review and all other approved changes through December 31, 2000:

- ◆ Encumbered carryover of \$41,759.



Administration

Goal

To provide effective leadership, supervision, and administrative support for Center programs in order to maintain and prepare the facilities of the Reston Community Center for residents of Small Tax District #5.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	21/ 20.11	21/ 20.11	21/ 20.11	21/ 20.11	21/ 20.11
Exempt	1/ 1	1/ 1	1/ 1	1/ 1	1/ 1
Total Expenditures	\$2,020,330	\$1,926,537	\$2,156,093	\$2,130,156	\$2,141,441

Objectives

- ◆ To increase the number of patrons served through rentals by 3.8 percent, from 28,430 to 29,500.
- ◆ To increase the number of facility rented hours by 1.3 percent, from 15,300 to 15,500.
- ◆ To increase facility rental revenue by 2.1 percent, from \$47,000 to \$48,000.

FUND 111 RESTON COMMUNITY CENTER

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Output:					
Patrons served by rentals	16,159	25,392	26,700 / 27,673	28,430	29,500
Hours facility rented	12,695	13,146	14,000 / 14,500	15,300	15,500
Rental revenue	\$31,035	\$33,000	\$33,000 / \$45,952	\$47,000	\$48,000
Efficiency:¹					
Cost per patron	\$1.92	\$4.96	\$5.34 / \$4.54	\$4.89	\$5.00
Cost per rental hour	\$2.44	\$9.55	\$8.97 / \$8.67	\$9.09	\$9.52
Service Quality:					
Percent of satisfied patrons	85%	85%	90% / 90%	90%	90%
Outcome:					
Percent change in patrons	10.1%	57.1%	5.2% / 8.9%	2.4%	3.8%
Percent change in rented facility hours	(4.2%)	3.6%	6.5% / 10.3%	5.5%	1.3%
Percent change in rental revenue	(16.2%)	6.3%	0.0% / 39.2%	2.2%	2.1%

¹ A change in the methodology since FY 1998 actual data reflects more complete and accurate representation of cost per unit.



Performing Arts

Goal

To provide Performing Arts presentations to the residents of Small Tax District #5 in order to increase the cultural awareness of the community in disciplines of dance, theater, music, and related arts.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	5/ 5	5/ 5	5/ 5	5/ 5	5/ 5
Total Expenditures	\$672,938	\$655,905	\$662,905	\$801,187	\$805,053

Objectives

- ◆ To increase theater attendees by 16.5 percent, from 19,552 to 22,785, with a satisfaction level of at least 95 percent.
- ◆ To increase the theater rental satisfaction level by 2 percentage point, from 91 to 93 percent, toward a target of 95 percent.
- ◆ To increase the number of class participants by 0.5 percent, from 890 to 895, with a satisfaction level of at least 92 percent.

FUND 111 RESTON COMMUNITY CENTER

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Output:					
Patrons served	16,160	21,612	18,113 / 18,552	19,552	22,785
Rentals provided	65	65	65 / 64	65	66
Participants served in classes	940	1,069	865 / 890	890	895
Efficiency:					
Cost per attendee/participant	\$20.89	\$19.89	\$24.06 / \$22.63	\$22.27	\$22.97
Service Quality:					
Percent of patrons satisfied	85%	87%	87% / 92%	93%	95%
Percent of renters satisfied	85%	86%	86% / 89%	91%	93%
Percent of participants satisfied	85%	85%	85% / 88%	90%	92%
Outcome:					
Percent change in patrons served	(3.5%)	33.7%	(16.2%) / (14.1%)	5.3%	16.5%
Percentage point change in theatre rental satisfaction	NA	0.0	0.0 / 3.0	2.0	2.0
Percent change in class participants served	(19.7%)	13.7%	(19.1%) / (16.7%)	0.0%	0.5%



Aquatics

Goal

To provide a safe and healthy professional pool environment and balanced Aquatic Program year round for all age groups in Small Tax District #5.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	4/ 4	4/ 4	4/ 4	4/ 4	4/ 4
Total Expenditures	\$446,598	\$465,099	\$473,099	\$466,005	\$470,161

Objectives

- ◆ To increase the percentage of satisfied participants by 1 percentage point, from 88 percent to 89 percent, toward a target of 90 percent.

FUND 111 RESTON COMMUNITY CENTER

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Output:					
Participants served	46,618	51,177	51,177 / 63,255	64,000	64,500
Efficiency:¹					
Cost per participant	\$7.92	\$3.32	\$4.13 / \$3.78	\$4.69	\$3.36
Service Quality:					
Percent of satisfied participants	85%	86%	86% / 87%	88%	89%
Outcome:					
Percentage point change in participants' satisfaction	NA	1.0	0.0 / 1.0	1.0	1.0

¹ A change in methodology since FY 1998 actual data reflects a more complete and accurate representation of cost per unit.



General Programs

Goal

To provide recreational, educational, and social activities to all age groups in order to provide a community-wide, positive, and meaningful experience in Small Tax District #5.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	6 / 6	6 / 6	6 / 6	6 / 6	6 / 6
Total Expenditures	\$726,371	\$859,369	\$1,082,071	\$1,168,608	\$1,176,031

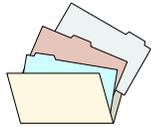
Objectives

- ◆ To increase participation in classes and camps by 6.5 percent, from 7,044 to 7,500.
- ◆ To increase attendance at activities by 7.9 percent, from 67,575 to 72,913.

FUND 111 RESTON COMMUNITY CENTER

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Output:					
Students/campers	1,946	3,454	5,371 / 4,362	7,044	7,500
Attendees	56,096	57,207	58,141 / 57,910	67,575	72,913
Efficiency:					
Cost per participant	\$8.47	\$7.18	\$7.53 / \$7.17	\$9.31	\$10.70
Service Quality:					
Percent of satisfied participants	85%	87%	89% / 90%	90%	91%
Outcome:					
Percent change in class/camp participation	15.2%	77.5%	55.5% / 26.2%	61.5%	6.5%
Percent change in attendees	6.5%	2.0%	1.6% / 1.2%	16.7%	7.9%



Lake Anne

Goal

To expand programs and facilities outside the main Reston Community Center, with an emphasis on Visual Arts activities and computer classes for all age groups in Small Tax District #5.

Cost Center Summary					
Category	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	1/1	1/1	1/1	1/1	1/1
Total Expenditures	\$230,945	\$425,586	\$435,586	\$508,973	\$511,433

Objectives

- ◆ To increase participation by 1.6 percent, from 18,200 to 18,500, while increasing participant satisfaction from 87 percent to 88 percent, toward a target of 90 percent.

FUND 111 RESTON COMMUNITY CENTER

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 1998 Actual	FY 1999 Actual	FY 2000 Estimate/Actual	FY 2001	FY 2002
Output:					
Patrons	NA	NA	15,932 / 17,893	18,200	18,500
Efficiency:					
Cost per participant	NA	NA	\$14.53 / \$5.55	\$14.16	\$16.93
Service Quality:					
Percent of satisfied patrons	NA	NA	85% / 86%	87%	88%
Outcome:					
Percent change in participation	NA	NA	NA / NA	1.7%	1.6%

A Fund Statement and a Summary of Capital Projects are provided on the following pages. The Summary of Capital Projects may include some projects without a Total Project Estimate amount. These projects are considered "continuing" projects or projects for which funding is necessary on an ongoing basis (e.g., a contingency or planning project).

FUND 111 RESTON COMMUNITY CENTER

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 111, Reston Community Center

	FY 2000 Actual	FY 2001 Adopted Budget Plan	FY 2001 Revised Budget Plan	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
Beginning Balance	\$2,349,305	\$2,400,559	\$2,454,990	\$2,332,176	\$2,364,232
Revenue:					
Taxes	\$3,428,451	\$3,515,551	\$3,842,396	\$4,097,585	\$4,097,585
Interest	141,120	189,787	188,000	165,000	165,000
Aquatics	196,690	190,699	205,100	225,000	225,000
Fitness	184,411	123,339	210,000	210,975	210,975
Culture	78,387	67,340	80,000	69,840	69,840
Rental	45,952	36,000	48,000	48,000	48,000
Snack Bar	10,467	15,675	12,000	12,000	12,000
Vending	897	1,150	1,000	1,000	1,000
Theatre Box Office	35,729	47,250	47,500	47,500	47,500
Lake Anne	68,092	64,650	85,000	85,000	85,000
Miscellaneous	12,671	0	0	0	0
Total Revenue	\$4,202,867	\$4,251,441	\$4,718,996	\$4,961,900	\$4,961,900
Total Available	\$6,552,172	\$6,652,000	\$7,173,986	\$7,294,076	\$7,326,132
Expenditures:					
Personnel Services	\$2,257,554	\$2,550,085	\$2,641,188	\$2,918,995	\$2,948,185
Operating Expenses	1,651,285	1,668,245	2,082,254	2,057,379	2,057,379
Capital Equipment	58,987	114,166	44,553	98,555	98,555
Capital Projects	129,356	0	41,759	0	0
Subtotal Expenditures	\$4,097,182	\$4,332,496	\$4,809,754	\$5,074,929	\$5,104,119
COLA Reserve	0	0	0	29,190	0
Total Expenditures	\$4,097,182	\$4,332,496	\$4,809,754	\$5,104,119	\$5,104,119
Total Disbursements	\$4,097,182	\$4,332,496	\$4,809,754	\$5,104,119	\$5,104,119
Ending Balance	\$2,454,990	\$2,319,504	\$2,364,232	\$2,189,957	\$2,222,013
Contingency Reserve	200,000	200,000	200,000	200,000	200,000
Unreserved Balance	\$2,254,990	\$2,119,504	\$2,164,232	\$1,989,957	\$2,022,013
Tax Rate per \$100 of Assessed	\$0.06	\$0.06	\$0.06	\$0.06	\$0.06

FUND 111 RESTON COMMUNITY CENTER

FY 2002 Summary of Capital Projects

Fund: 111 Reston Community Center

Project #	Description	Total Project Estimate	FY 2000 Actual Expenditures	FY 2001 Revised Budget	FY 2002 Advertised Budget Plan	FY 2002 Adopted Budget Plan
003715	RCC At Lake Anne Village	\$486,737	\$129,356.49	\$41,758.51	\$0	\$0
Total		\$486,737	\$129,356.49	\$41,758.51	\$0	\$0