

# FUND 949

## FCRHA INTERNAL SERVICE FUND

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### ***Board of Supervisors' Adjustments***

***The following funding adjustments reflect all changes to the FY 2004 Advertised Budget Plan, as approved by the Board of Supervisors on April 28, 2003:***

- ◆ The Board of Supervisors made no changes to the FY 2004 Advertised Budget Plan.

***The following funding adjustments reflect all approved changes to the FY 2003 Revised Budget Plan from January 1, 2003 through April 21, 2003. Included are all adjustments made as part of the FY 2003 Third Quarter Review:***

- ◆ In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$68,280 have been reflected as an increase to FY 2002 revenues and audit adjustments in the amount \$127,288 have been reflected as a decrease to FY 2002 expenditures. These adjustments have been included in the FY 2002 Comprehensive Annual Financial Report (CAFR). It should be noted that FY 2003 revenues are decreased by the amount of the FY 2002 audit adjustment increase in order to alleviate an overstatement of projected reimbursements.

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## ***County Executive Proposed FY 2004 Advertised Budget Plan***

### **Purpose**

Fund 949, Fairfax County Redevelopment and Housing Authority (FCRHA) Internal Service Fund, was established in FY 1998 to charge for goods and services that are shared among several housing funds. These costs include items such as office supplies, telephones, postage, copying, insurance, and audits, which have been budgeted in and expensed from one of the FCRHA's funds, and then allocated out to other funds proportionate to their share of the costs. It also includes costs associated with the maintenance and operation of FCRHA housing developments such as service contracts for extermination, custodial work, elevator maintenance, grounds maintenance, etc. The fund allows one contract to be established for each vendor, as opposed to multiple contracts in various funds.

### **FY 2004 Initiatives**

The FY 2004 funding level for Fund 949 is \$3,030,984 for both expenditures and revenues. The net expenditures for the Department of Housing and Community Development (HCD) will not increase as a result of this fund. Reimbursed charges incurred on behalf of other HCD funds will be recorded as revenue.

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### Funding Adjustments

*The following funding adjustments from the FY 2003 Revised Budget Plan are necessary to support the FY 2004 program:*

- ◆ A decrease of \$215,992 in Operating Expenses as a result of one-time carryover expenditures primarily for professional maintenance contracts, repairs and maintenance, utilities, building materials, and supplies.
- ◆ An increase of \$118,618 to reflect this fund's share of costs associated with the Public Service Radio System Replacement project. This project, IT0050 Public Service Communications Replacements in Fund 104, Information Technology supports the 7 year lease purchase of system infrastructure and the replacement of mobile and portable radios. Revenues were increased by the same amount to provide for reimbursements due from other FCRHA funds

*The following funding adjustments reflect all approved changes to the FY 2003 Revised Budget Plan since the passage of the FY 2003 Adopted Budget Plan. Included are all adjustments made as part of the FY 2002 Carryover Review and all other approved changes through December 31, 2002:*

- ◆ As part of the *FY 2002 Carryover Review* the Board of Supervisors approved \$215,992 in encumbered carryover for professional maintenance contracts, repairs and maintenance, utilities, building materials, and supplies. In addition, revenues were increased by \$476,936 to provide for reimbursements due from other FCRHA funds for prior years' services.

# FUND 949 FCRHA INTERNAL SERVICE FUND

## FUND STATEMENT

Fund Type H94, Internal Service

Fund 949, FCRHA Internal Service Fund

	FY 2002 Actual	FY 2003 Adopted Budget Plan	FY 2003 Revised Budget Plan	FY 2004 Advertised Budget Plan	FY 2004 Adopted Budget Plan
<b>Beginning Balance</b>	<b>\$15,581</b>	<b>\$66,402</b>	<b>\$15,581</b>	<b>\$80,957</b>	<b>\$208,245</b>
Revenue:					
Reimbursement from Other Funds <sup>1</sup>	\$2,553,395	\$2,912,366	\$3,321,022	\$3,030,984	\$3,030,984
<b>Total Revenue</b>	<b>\$2,553,395</b>	<b>\$2,912,366</b>	<b>\$3,321,022</b>	<b>\$3,030,984</b>	<b>\$3,030,984</b>
<b>Total Available</b>	<b>\$2,568,976</b>	<b>\$2,978,768</b>	<b>\$3,336,603</b>	<b>\$3,111,941</b>	<b>\$3,239,229</b>
Expenditures:					
Operating Expenses	\$2,553,395	\$2,912,366	\$3,128,358	\$3,030,984	\$3,030,984
<b>Total Expenditures</b>	<b>\$2,553,395</b>	<b>\$2,912,366</b>	<b>\$3,128,358</b>	<b>\$3,030,984</b>	<b>\$3,030,984</b>
<b>Total Disbursements</b>	<b>\$2,553,395</b>	<b>\$2,912,366</b>	<b>\$3,128,358</b>	<b>\$3,030,984</b>	<b>\$3,030,984</b>
<b>Ending Balance<sup>2</sup></b>	<b>\$15,581</b>	<b>\$66,402</b>	<b>\$208,245</b>	<b>\$80,957</b>	<b>\$208,245</b>

<sup>1</sup> In order to account for revenues and expenditures in the proper fiscal year, audit adjustments in the amount of \$68,280 have been reflected as an increase to FY 2002 revenues and audit adjustments in the amount \$127,288 have been reflected as a decrease to FY 2002 expenditures. These adjustments have been included in the FY 2002 Comprehensive Annual Financial Report (CAFR). It should be noted that FY 2003 revenues are decreased by the amount of the FY 2002 audit adjustment increase in order to alleviate an overstatement of projected reimbursements.

<sup>2</sup> The Ending Balance is reserved for inventory and represents goods to be sold.