

Fund 108 Leaf Collection

Mission

To provide vacuum leaf collection service at the streetline for all customers within designated sanitary leaf districts on three separate occasions during the leaf collection season (the period from October through December) in order to enhance the County's aesthetic environment.

Focus

The Division of Solid Waste Collection and Recycling provides for leaf collection and disposal within 30 Fairfax County Refuse Collection Districts. Leaf Districts are established and abolished through a petition process approved by the Board of Supervisors. This process could result in an increase or a decrease in the number of residential or commercial properties within a specific collection district, or a district could be totally eliminated. Petition approvals affect the number of units serviced in a given year.

All leaves collected are either transported to a composting facility in Loudoun County or Prince William County or mulched and provided to citizens. Revenue is derived from a collection levy (service fee) that is charged to homeowners and businesses within the districts. The FY 2004 levy is \$0.01 per \$100 of assessed real estate value and has remained at this level since FY 1996 when it was reduced from \$0.02. During the past eight years the increases in disposal expenses and operating expenses, due to an increasing customer base, have been absorbed by the fund balance. The fund balance has now been significantly reduced and future requirements for this fund make it necessary to increase the levy to \$0.015 per \$100 of assessed real estate value for FY 2005. This increase will generate an additional \$691,592 over the FY 2004 estimated leaf collection levy and should more accurately match revenues with expenditures. It should be noted that this fee increase was anticipated in the FY 2004 Adopted Budget Plan.

Agency accomplishments, new initiatives and performance measures are displayed at a program-wide level. Please refer to the Solid Waste Management Program Overview in Volume 2 of the FY 2005 Adopted Budget Plan for those items.

Budget and Staff Resources



Agency Summary					
Category	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	FY 2005 Adopted Budget Plan
Authorized Positions/Staff Years ¹					
Regular	0/0	0/0	0/0	0/0	0/0
Expenditures:					
Personnel Services	\$0	\$0	\$0	\$0	\$0
Operating Expenses	1,295,342	1,263,584	1,263,584	1,442,902	1,442,902
Capital Equipment	38,511	0	0	68,000	68,000
Total Expenditures	\$1,333,853	\$1,263,584	\$1,263,584	\$1,510,902	\$1,510,902

¹ No positions are established in Fund 108, Leaf Collection. Personnel for program operations is provided in Fund 109, Refuse Collection and Recycling Operations, and other Division of Solid Waste funds which charge Fund 108 through intra-agency billings, for the amount of staff costs incurred.

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2005 Advertised Budget Plan, as approved by the Board of Supervisors on April 26, 2004:

- ◆ The Board of Supervisors made no adjustments to this fund.

Fund 108

Leaf Collection

FY 2005 Funding Adjustments

The following funding adjustments from the FY 2004 Revised Budget Plan are necessary to support the FY 2005 program:

- ◆ **Leaf Season Expansion** **\$176,018**
An increase of \$176,018 in Operating Expenses associated with budgeting a 12 week leaf collection season instead of an 8 week season. Actual service delivery in the past has required more than 8 weeks and this will more accurately budget actual service delivery time when accounting for weather and other factors that delay collection.

- ◆ **Department of Vehicle Services Charges** **\$3,300**
An increase of \$3,300 in Operating Expenses associated with increased internal service charges from the Department of Vehicles Services for vehicle maintenance expenses.

- ◆ **Capital Equipment** **\$68,000**
Funding of \$68,000 included for Capital Equipment to the purchase four vacuum leaf collection machines. Three machines are replacement and one additional machine is necessary to accommodate an increase in customers.

Changes to FY 2004 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2004 Revised Budget Plan since passage of the FY 2004 Adopted Budget Plan. Included are all adjustments made as part of the FY 2003 Carryover Review and all other approved changes through December 31, 2003:

- ◆ There have been no revisions to this agency since approval of the FY 2004 Adopted Budget Plan.

The following funding adjustments reflect all approved changes to the FY 2004 Revised Budget Plan from January 1, 2004 through April 19, 2004. Included are all adjustments made as part of the FY 2004 Third Quarter Review:

- ◆ The Board of Supervisors made no adjustments to this fund.

Fund 108 Leaf Collection

FUND STATEMENT

Fund Type G10, Special Revenue Funds

Fund 108, Leaf Collection

	FY 2003 Actual	FY 2004 Adopted Budget Plan	FY 2004 Revised Budget Plan	FY 2005 Advertised Budget Plan	FY 2005 Adopted Budget Plan
Beginning Balance	\$2,110,842	\$1,660,461	\$1,660,413	\$1,173,991	\$1,173,991
Revenue:					
Interest on Investments	\$28,622	\$21,054	\$21,054	\$15,382	\$15,382
Rental of Equipment	51,104	51,150	51,150	52,250	52,250
Sale of Equipment	2,364	0	0	4,605	4,605
Capital Equipment Reserve ¹	94,257	100,122	100,122	94,366	94,366
Recovered Costs/Veh. Accidents	525	0	0	0	0
Leaf Collection Levy/Fee	706,552	604,836	604,836	1,296,428	1,296,428
Total Revenue	\$883,424	\$777,162	\$777,162	\$1,463,031	\$1,463,031
Total Available	\$2,994,266	\$2,437,623	\$2,437,575	\$2,637,022	\$2,637,022
Expenditures:					
Operating Expenses	\$1,295,342	\$1,263,584	\$1,263,584	\$1,442,902	\$1,442,902
Capital Equipment	38,511	0	0	68,000	68,000
Total Expenditures	\$1,333,853	\$1,263,584	\$1,263,584	\$1,510,902	\$1,510,902
Total Disbursements	\$1,333,853	\$1,263,584	\$1,263,584	\$1,510,902	\$1,510,902
Ending Balance²	\$1,660,413	\$1,174,039	\$1,173,991	\$1,126,120	\$1,126,120
Equipment Replacement Reserve ³	\$470,930	\$571,052	\$571,052	\$599,877	\$599,877
Unreserved Balance	\$1,189,483	\$602,987	\$602,939	\$526,243	\$526,243
Assessed Value	\$0.01	\$0.01	\$0.01	\$0.015	\$0.015

¹ For accounting and reporting purposes, revenue from leaf collection districts that is required for additions to the Capital Equipment Replacement Reserve is shown as receipts to the Capital Equipment Replacement Reserve.

² Ending balance has decreased primarily due to increasing expenditure requirements, while the leaf collection levy remained the same. The decrease in ending balance should be mitigated in FY 2005 due to an increase of \$0.005 in the leaf collection levy.

³ Funds reserved for equipment replacement are not encumbered based on normal accounting practices; however, they are allocated for future equipment replacement purchases.