

ATTACHMENT III:

**SUMMARY OF SIGNIFICANT GENERAL FUND
EXPENDITURE VARIANCES**

GENERAL FUND EXPENDITURE VARIANCE

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The overall General Fund variance in FY 2009 was \$69.7 million. Of this amount \$39.4 million represents outstanding encumbrances required to be carried forward, \$6.8 million is for unencumbered but previously budgeted items required to be carried forward into FY 2010 (see Attachment IV) and required Managed Reserve adjustments of \$0.9 million resulting in a net General Fund balance of \$22.6 million. Only General Fund agencies with significant variances are noted in this attachment.

LEGISLATIVE-EXECUTIVE FUNCTIONS/CENTRAL SERVICES

Agency 01, Board of Supervisors

\$565,855

The agency balance of \$565,855 is 11.1 percent of the FY 2009 approved funding level. The balance reflects Personnel Services savings of \$554,759 due primarily to position vacancies, as well as Operating Expenses savings of \$11,096 due to lower than anticipated clerical services and supply costs.

District Supervisors' Offices and Clerk to the Board

Supervisory District	FY 2009 Revised Budget Plan	FY 2009 Actual Expenditures	Balance
Chairman's Office	\$473,717	\$445,060	\$28,657
Braddock	425,240	336,083	89,157
Hunter Mill	425,240	379,584	45,657
Dranesville	425,240	382,062	43,178
Lee	425,240	394,399	30,841
Mason	425,240	389,400	35,840
Mt. Vernon	425,240	369,719	55,521
Providence	425,240	323,069	102,171
Springfield	425,240	392,295	32,945
Sully	425,240	399,584	25,656
Subtotal	\$4,300,877	\$3,811,256	\$489,621
Clerk to the Board	778,290	702,056	76,234
Total	\$5,079,167	\$4,513,312	\$565,855

Agency 02, Office of the County Executive

\$596,695

The agency balance of \$596,695 is 8.2 percent of the FY 2009 approved funding level. Of this amount, \$115,288 is included as encumbered carryover in FY 2010. The remaining balance of \$481,407 is primarily attributable to Personnel Services savings of \$221,494 due to higher than projected vacancies and the elimination of two positions as part of the reorganization of the Office of Public Private Partnerships and savings of \$259,913 in Operating Expenses due primarily to lower than budgeted consultant costs, as well as savings in travel and training and office equipment costs.

Agency 06, Department of Finance

\$550,372

The agency balance of \$550,372 is 5.9 percent of the FY 2009 approved funding level. Of this amount, \$210,109 is included as encumbered carryover in FY 2010. The remaining balance of \$340,263 is primarily attributable to

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savings in Personnel Services from holding positions vacant in anticipation of FY 2010 reductions and savings in Operating Expenses, partially offset by a reduction in Recovered Costs for lower audit costs.

Agency 11, Department of Human Resources **\$310,344**

The agency balance of \$310,344 is 4.5 percent of the FY 2009 approved funding level. Of this amount, \$189,000 is included as encumbered carryover in FY 2010. The remaining balance of \$121,344 is primarily attributable to holding positions vacant in anticipation of FY 2010 reductions.

Agency 12, Department of Purchasing and Supply Management **\$323,867**

The agency balance of \$323,867 is 5.8 percent of the FY 2009 approved funding level. Of this amount, \$77,091 is included as encumbered carryover in FY 2010. The remaining balance of \$246,776 is primarily attributable to holding positions vacant in anticipation of reductions for FY 2010.

Agency 15, Office of Elections **\$815,101**

The agency balance of \$815,101 is 15.8 percent of the FY 2009 approved funding level. Of this amount, \$354,844 is included as encumbered carryover in FY 2010. The remaining balance of \$460,257 is primarily attributable to lower than anticipated limited term salaries and operating costs due to fewer countywide special elections than originally budgeted.

Agency 41, Civil Service Commission **\$214,947**

The agency balance of \$214,947 is 36.5 percent of the FY 2009 approved funding level. The balance is primarily attributable to lower than anticipated costs for hearings as fewer than anticipated hearings occurred in FY 2009. The Civil Service Commission holds employee grievance hearings as needed. When attorneys are representing both parties, the Commission hires an outside Hearing Officer. The agency indicates that it is difficult to project the number of appeals that will be filed and the number of Hearing Officers that will be needed. Fewer than anticipated hearings occurred in FY 2009.

Agency 70, Department of Information Technology **\$2,637,654**

The agency balance of \$2,637,654 is 8.4 percent of the FY 2009 approved funding level. Of this amount, \$2,525,858 is included as encumbered carryover in FY 2010. The remaining balance of \$111,796 reflects a savings of \$73,021 in Personnel Services primarily due to salary vacancy savings and \$1,624,565 in Operating Expenses primarily due to lower than anticipated costs associated with contractual services and telecommunications costs. These savings are partially offset by a shortfall of \$1,585,790 in Recovered Costs due to agencies directly receiving and paying for telecommunications services such as cellular telephone bills.

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JUDICIAL ADMINISTRATION

Agency 80, Circuit Court and Records

\$329,788

The agency balance of \$329,788 is 3.1 percent of the FY 2009 approved funding level. Of this amount, \$316,118 is included as encumbered carryover in FY 2010. The remaining balance of \$13,670 is primarily attributable to savings in Personnel Services.

PUBLIC SAFETY

Agency 31, Land Development Services

\$2,855,085

The agency balance of \$2,855,085 is 10.3 percent of the FY 2009 approved funding level. Of this amount, \$913,074 is included as encumbered carryover in FY 2010. The remaining balance of \$1,942,011 is primarily attributable to savings in Personnel Services due to the management of resources and vacancies in response to diminishing revenues and the current slump in the housing market which has impacted the number of site and subdivision reviews processed and impacted the amount of plan reviews, permitting and building inspections.

Agency 81, Juvenile and Domestic Relations District Court

\$488,963

The agency balance of \$488,963 is 2.3 percent of the FY 2009 approved funding level. Of this amount, \$385,283 is included as encumbered carryover in FY 2010. The remaining balance of \$103,680 is primarily attributable to decreased overtime requirements partially offset by the increased use of limited term employees.

Agency 90, Police Department

\$6,561,375

The agency balance of \$6,561,375 is 3.7 percent of the FY 2009 approved funding level. Of this amount, \$2,633,597 is included as encumbered carryover in FY 2009. The remaining balance of \$3,927,778 is attributable to savings of \$3,377,140 in Operating Expenses, \$489,705 in Personnel Services, and \$5,303 in Capital Equipment, as well as increased Recovered Costs of \$55,630. The savings in Operating Expenses includes \$2,158,546 in Local Cash Match funding associated with the COPS in Schools grant program and anticipated awards from the COPS Hiring and Recovery Program (CHRP). The Local Cash Match balance reflects requirements previously approved by the Board of Supervisors, including obligations that are tied to grant program years that cross the County's fiscal years. This funding will be carried forward into FY 2010 to meet County grant requirements.

Agency 91, Office of the Sheriff

\$4,246,300

The agency balance of \$4,246,300 is 6.6 percent of the FY 2009 approved funding level. Of this amount, \$862,535 is included as encumbered carryover in FY 2010. The remaining balance of \$3,383,765 is primarily attributable to savings of \$3,108,611 in Personnel Services due to decreased position turnover and lower than anticipated overtime spending to achieve minimum staffing requirements as a result of extended vacancies being filled. In addition, savings of \$297,943 in Operating Expenses is due to decreased costs such as medical expenses and food based on the actual average daily inmate population (ADP) in the Adult Detention Center.

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Agency 92, Fire and Rescue Department

\$10,859,296

The agency balance of \$10,859,296 is 6.2 percent of the FY 2009 approved funding level. Of this amount, \$7,579,251 is included as encumbered carryover in FY 2010. The remaining balance of \$3,280,045 is primarily attributable to savings in Personnel Services as a result of efforts to reduce overtime expenses, including the postponement of critical training and specialty schools, the management of position vacancies, and the absence of weather-related emergencies during the fiscal year. The postponement of training and specialty schools was done as a one-time cost savings measure as a result of FY 2009 reductions, and these activities will resume in FY 2010 in order to meet operational needs. Specialty schools provide personnel with highly technical and specialized training necessary to efficiently and effectively perform rescue operations. Additionally, there were no weather-related emergencies during the year, which can cost the department \$280,000 daily in overtime. It is not anticipated that these savings will be recurring as the department usually experiences some overtime impact as a result of weather-related incidents during a typical year.

Agency 93, Office of Emergency Management

\$468,869

The agency balance of \$468,869 is 20.4 percent of the FY 2009 approved funding level. Of this amount, \$372,137 is included as encumbered carryover in FY 2010. The remaining balance of \$96,732 is primarily attributable to savings in Operating Expenses including training, subscriptions, telecommunications, and other operating equipment.

PUBLIC WORKS

Agency 08, Facilities Management Department

\$2,566,662

The agency balance of \$2,566,662 is 4.8 percent of the FY 2009 approved funding level. Of this amount, \$1,605,163 is included as encumbered carryover in FY 2010. The remaining balance of \$961,499 is primarily attributable to savings of \$52,590 in Personnel Services due to higher than anticipated position vacancies, \$48,239 in Operating Expenses, \$36,684 in Capital Equipment, and higher than anticipated Recovered Costs of \$823,986 due to actual billings.

Agency 25, Business Planning and Support

\$62,725

The agency balance of \$62,725 is 15.5 percent of the FY 2009 approved funding level. The balance is primarily attributable to holding a position vacant in anticipation of reductions for FY 2010.

Agency 29, Stormwater Management

\$390,433

The agency balance of \$390,433 is 10.3 percent of the FY 2009 approved funding level. Of this amount, \$362,967 is included as encumbered carryover in FY 2010. The remaining balance of \$27,466 is primarily attributable to position vacancies. As part of the FY 2010 Adopted Budget Plan, a new service district was created within Fund 125, Stormwater Services to support both operating and capital projects associated with the stormwater program. The service district levy is \$0.010 per \$100 of assessed real estate value and will provide approximately \$20 million in a typical budget year for the stormwater program. The effective date of the service district and tax rate is July 1, 2009. Agency 29, Stormwater Management is eliminated and all operational funding will be supported in the new fund. As a result, all encumbrances are transferred from Agency 29 to Fund 125 to continue contractual obligations under the new structure.

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Agency 87, Unclassified Administrative Expenses-Public Works Contingencies **\$78,569**

The agency balance of \$78,569 is 15.6 percent of the FY 2009 approved funding level. This program provides routine community cleanup operations and emergency cleanup services for damages caused by storms, floods and other unforeseen hazardous conditions. Savings resulted because no substantial emergency events occurred during the fiscal year.

HEALTH AND WELFARE

Agency 67, Department of Family Services **\$9,261,950**

The agency balance of \$9,261,950 is 4.5 percent of the FY 2009 approved funding level. Of this amount, \$6,863,953 is included as encumbered carryover in FY 2010 primarily for program costs not yet paid and SACC supplies ordered but not yet received for the upcoming school year. The remaining balance of \$2,397,997 is attributable to a slight savings of \$38,103 in Personnel Services and savings of \$12,797 in Capital Equipment. A balance of \$2,475,856 in Operating Expenses is primarily due to flexibility identified and eliminated as part of the FY 2010 Reduction Process, as well as restrained spending in areas such as travel and training. These savings are partially offset by lower than expected Recovered Costs of \$128,759.

Agency 68, Department of Administration for Human Services **\$270,432**

The agency balance of \$270,432 is 2.4 percent of the FY 2009 approved funding level. Of this amount, \$184,201 is included as encumbered carryover. The remaining \$86,231 is comprised of \$15,296 in Personnel Services due primarily to position vacancies and \$70,935 in Operating Expenses due primarily to lower than anticipated expenditures in consulting contracts, operating equipment, computer software, and training.

Agency 69, Department of Systems Management for Human Services **\$261,132**

The agency balance of \$261,132 is 4.5 percent of the FY 2009 approved funding level. Of this amount, \$126,965 is included as encumbered carryover. The remaining balance of \$134,167 is due to savings of \$11,001 in Personnel Services primarily associated with vacant positions and Operating Expenses savings of \$123,166.

Agency 71, Health Department **\$2,984,463**

The agency balance of \$2,984,463 is 5.9 percent of the FY 2009 approved funding level. Of this amount, \$2,969,566 is included as encumbered carryover in FY 2010. The remaining balance of \$14,897 primarily reflects Personnel Services savings of \$12,500 as a result of vacancy savings.

Agency 73, Office to Prevent and End Homelessness **\$283,465**

The agency balance of \$283,465 is 56.7 percent of the FY 2009 approved funding level. Of this amount, \$45,646 is included as encumbered carryover in FY 2010. The remaining balance of \$237,819 reflects a savings of \$56,999 in Personnel Services and \$180,820 in Operating Expenses based on start-up delays.

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PARKS, RECREATION, AND LIBRARIES

Agency 50, Department of Community and Recreation Services **\$2,577,563**

The agency balance of \$2,577,563 is 10.6 percent of the FY 2009 approved funding level. Of this amount, \$1,428,135 is included as encumbered carryover in FY 2010. The remaining balance of \$1,149,428 is primarily attributable to savings of \$477,985 in Personnel Services due to higher than projected position vacancies, \$1,089,525 in Operating Expenses due to lower than budgeted Department of Vehicle Services' charges and other FASTRAN-related expenses, and \$2,150 in Capital Equipment, partially offset by a decrease of \$420,232 in Recovered Costs due to lower usage of attendant services billed to other agencies.

Agency 51, Park Authority **\$497,869**

The agency balance of \$497,869 is 1.9 percent of the FY 2009 approved funding level. Of this amount, \$472,434 is included as encumbered carryover in FY 2010. The remaining balance of \$25,435 is primarily attributable to savings in Operating Expenses.

Agency 52, Fairfax County Public Library **\$1,976,110**

The agency balance of \$1,976,110 is 5.9 percent of the FY 2009 approved funding level. Of this amount, \$1,915,836 is included as encumbered carryover in FY 2010. The remaining balance of \$60,274 is primarily attributable to higher than anticipated position vacancies and lower than anticipated expenses for items such as professional and consulting contracts, operating supplies, and training.

COMMUNITY DEVELOPMENT

Agency 35, Department of Planning and Zoning **\$741,185**

The agency balance of \$741,185 is 6.1 percent of the FY 2009 approved funding level. Of this amount, \$737,790 is included as encumbered carryover. The remaining balance of \$3,395 is primarily due to salary vacancy savings.

Agency 38, Department of Housing and Community Development **\$416,286**

The agency balance of \$416,286 is 6.2 percent of the FY 2009 approved funding level. Of this amount, \$376,690 is included as encumbered carryover in FY 2010. The remaining balance of \$39,596 is attributable to Personnel Services savings of \$6,600, and Operating Expenses savings of \$32,997 due to the limited use of temporary clerical services and savings in other categories.

Agency 39, Office of Human Rights and Equity Programs **\$249,884**

The agency balance of \$249,884 is 12.9 percent of the FY 2009 approved funding level. Of this amount, \$37,852 is included as encumbered carryover in FY 2010. The remaining balance of \$212,032 is primarily attributable to higher than anticipated savings in Personnel Services.

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Agency 40, Department of Transportation

\$3,978,365

The agency balance of \$3,978,365 is 34.5 percent of the FY 2009 approved funding level. Of this amount, \$3,669,262 is included as encumbered carryover in FY 2010, primarily for work in progress on the *Seniors-on-the-Go!* Smartswipe program, ADA 10 Year Action Plan, Bike Program Phase II, traffic count surveys, and various transportation studies in progress for Tysons Land Use and intersection and pedestrian safety improvements. The remaining balance of \$309,103 is primarily attributable to Personnel Services savings of \$177,781 due to agency management of position vacancies and higher than anticipated Recovered Costs of \$131,286 due to actual billings.

NON-DEPARTMENTAL

Agency 87, Unclassified Administrative Expenses – Non-departmental

\$4,256,101

The agency balance of \$4,256,101 is 51.6 percent of the FY 2009 approved funding level. Of this amount, \$45,655 is included as encumbered carryover in FY 2010. The remaining balance of \$4.2 million is primarily attributable to one-time funds of \$2.75 million held in reserve in Agency 87, Unclassified Administrative Expenses, and carried forward for reallocation to Agency 67, Department of Family Services at a future quarterly review. These funds will be used in FY 2011 to partially offset the \$3.4 million reduction included in the FY 2010 Adopted Budget Plan for the Child Care Assistance and Referral (CCAR) program. Please refer to the Administrative Adjustments section of the letter for more details. In addition, \$1.46 million reflects the current Comprehensive Services Act (CSA) reserve balance not expended in FY 2009. This one-time funding will be carried forward into FY 2010 and, when combined with the \$3.1 million reserve included in the FY 2010 Adopted Budget Plan, brings total funding in FY 2010 to \$4.6 million. These funds are held in Agency 87, Unclassified Administrative Expenses, and may be reallocated to Agency 67, Department of Family Services, if sufficient resources are not identified within the department to address program needs.

Agency 89, Employee Benefits

\$5,783,818

The agency balance of \$5,783,818 is 2.8 percent of the FY 2009 approved funding level. Of this amount, \$1,270,832 is included as encumbered carryover in FY 2010. The remaining balance of \$4,512,986 is primarily attributable to savings in group health insurance, Social Security (FICA), and retirement contributions. Savings of \$1.5 million were realized in group health insurance expenses based on actual plan costs. Additional savings of \$1.8 million were realized through lower than projected expenditures based on Social Security tax obligations. The remaining \$1.2 million in savings was achieved through lower than anticipated contributions to the retirement systems based on actual requirements, increased reimbursements from capital projects, and savings in County Training, partially offset by increased expenditures for the language skills stipend, dental insurance and unemployment compensation.