

2008 Youth Leadership - Summer Internships

	County Agency	Contact	Location	Description	Student Name	High School	Reason for Placement
1	Community and Recreation Services	Paul Jansen	South County Govt Center	Intern will work in the teen services division at South County Government Center.	Khan, Nimrah	Mt Vernon	Location and interested in human services, parks
2	Community and Recreation Services - Integrated Services and Community Initiatives	Karla Bruce 703-324-5360	12011 Govt. Center Parkway 10th floor (Pennino Building)	The intern will complete a variety of projects designed to introduce concepts and enhance skills in one or more of the following areas: community-based recreation, integrated service delivery, community building, prevention, outreach, community leadership development, program development, teamwork, collaboration, asset mapping, performance measurement, etc. Projects may include: working with staff on the development of a county-wide youth leadership council, developing and implementing an outreach plan for a particular program or center, conducting a community assessment, etc.	Tzikas, Andrew	South Lakes	Location and interested in health/fitness/business
3	Community and Recreation Services - Teen Services	Evan Braff 703-324-5650	12011 Govt. Center Parkway (Pennino Building)	The intern will work on the development and implementation of a new Teen Council. Intern will report directly to the Division Supervisor of the Teen Services and After-school Division. The intern should have skills in project management, public speaking, and analytical thinking.	Lewis, Robert	JEB Stuart	Interested in marketing and children
4	Community and Recreation Services - Therapeutic Recreation	Sara Baldwin 324-5587	Main Office Pennino Building, programs located throughout Fairfax County	Intern will work with therapeutic recreation summer program serving individuals with developmental, physical or emotional disabilities. The intern's placement will depend on the location of the county closest to where they live. The intern will assist with participant supervision, planning and leading activities, and special events and field trips.	Rogers, Emily	Annandale	Interested in working with persons with disabilities
5	Community and Recreation Services - Therapeutic Recreation	Sara Baldwin 324-5587	Main Office Pennino Building, programs located throughout Fairfax County	Intern will work with therapeutic recreation summer program serving individuals with developmental, physical or emotional disabilities. The intern's placement will depend on the location of the county closest to where they live. The intern will assist with participant supervision, planning and leading activities, and special events and field trips.	Shrestha, Namrata	Hayfield	Interested in disabilities
6	County Attorney's Office	Jan Brodee, Deputy County Attorney 703-324-2604	Government Center, Suite 549	Intern will assist attorneys in the Land Use Section and shadow an attorney to observe how a public law office operates and what an attorney does each day. Professional attire is the standard dress code for the office. The intern should have some interest in pursuing law or government service. The Land Use Section in the Office of the County Attorney provides legal advice regarding planning, zoning, and development matters in the County and defends the Board of Supervisors and County agencies and employees in court.	Ali, Nilla	Edison	Interested in law
7	County Executive's Office - Government Relations	Katie Boyle/Sue Mittereder 703-324-2649	Government Center, Suite 552	Intern will work primarily in the Government Relations section thus gaining exposure to a variety of experiences involving policy analysis and formulation. The intern will learn about pending issues of importance to the County by assisting in policy research and attending meetings of the Board of Supervisors. May be opportunities to coordinate with Chairman Connolly's office and/or Office of the County Attorney. May also be opportunities to travel to Richmond and/or Capitol Hill to observe state or federal legislative meetings. Intern should have an interest in local, state, and federal policymaking, as well as basic computer skills, a sense of humor, and a cheerful disposition.	Das, Siddhant	Centreville	Interested in County Administration
8	County Executive's Office - Office of Partnership	Ingrid Parris-Hicklin 703-324-5181	Government Center, Suite 432	The intern will provide customer service and be trained on the programs located in the Office of Partnerships. The intern will answer the phone, transfer calls and take messages, and conduct internet research to support program development. The intern will conduct a customer telephone survey for the Medical Care for Children Partnership (MCCP). The intern will enter statistical data into an Excel spreadsheet and provide a report based on the information. The intern should be well spoken, have good writing, Microsoft Word/ Excel, and organizational skills. Ability to communicate in Spanish extremely helpful.	Ilyas, Mariya	West Potomac	Interested in computers, co. admin office, likes managing and organizing files; speaks Spanish

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9	Facilities Management Department	Marguerite Verville 703-324-8409	Government Center, Suite 424	The intern will be assigned to work with various space planners and attend client/end user meetings to observe the planning process of interior space. The intern will help organize project plans/documentation and assist the space planners in project work. Staff in the Space Planning Section review renovations, assist with selecting ergonomic items, design and coordinate the installation of systems furniture, and conduct and evaluate space studies for county buildings. The intern should be organized, creative, and interested in facility-related issues.	Yoon, Paul	Hayfield	Interested in architecture
10	Fairfax-Falls Church Community Services Board	Dan Zeman (Springfield) 703-866-2704 Laura Schmitt (CSB) for statistical/IT support 703-324-7023	Either at Springfield Office (location of data) or CSB 8th floor (Pennino)	This project involves helping to organize and work with a large amount of information that has been collected on the adverse incidents that occur in the area of mental health services. The goal is to check a database of individual reports with other source documents, and with the assistance of staff, conduct a statistical analysis, and write a report summarizing the findings/trends. Ideal for someone interested in human services and quality assurance. The intern must be able to keep materials confidential (will receive training).	Chellappa, Cynthia	Oakton	Interested in an office setting, human services, and pre-med
11	Fairfax-Falls Church Community Services Board	Libby Jenkins 703-481-4180	Reston	The intern will assist with compiling and formatting material for a volunteer manual and/or working on a private referral list.	Harsh, David	Chantilly	Interested in office setting
12	FCPS - Instructional Services	Cynthia Szwajkowski 703-208-7813	Leis Center 7423 Camp Alger Ave. Falls Church, VA 22042	Student will shadow and provide support to the Instructional Services Department of Fairfax County Public Schools. Students will see planning for teacher training, summer curriculum projects and curriculum decision-making processes. Basic office and computer skills are needed and these include Excel and Word and data compilation, phone and language skills.	Moonan, Emily	Marshall	Location and interested in administration
13	FCPS - Superintendent's Office	Christine Donohue 571-423-1010	8115 Gatehouse Road, Falls Church	The intern will work in special projects in the Superintendent's Office. The intern will also have the opportunity to attend key school system meetings to see leadership in action.	Pham, Vang	Falls Church	Location, interested in office setting business administration
14	FCPS - Superintendent's Office	Christine Donohue 571-423-1010	8115 Gatehouse Road, Falls Church	The intern will work in special projects in the Superintendent's Office. The intern will also have the opportunity to attend key school system meetings to see leadership in action.	Stafford, Hannah	Lake Braddock	Location and interested in administration
15	Fire & Rescue	Teri Caswell 703-246-2461	Massey Building 4100 Chain Bridge Road, Fairfax, VA 22030	The intern will be assigned to projects related to recruitment, life safety education, and fire prevention. The intern will work with various FRD personnel and be exposed to the many activities and functions related to the administrative side of managing a large, complex organization.	Fisher, Danielle	McLean	Interested in public safety
16	General District Court	Holly Foote 703-246-3011	4110 Chain Bridge Road, Fairfax, VA 22030	The intern assignment will be with the Court Services Division. The intern will conduct financial interviews for people who need court appointed attorneys, answer phone calls from the jail line and the public, and assist with directing public to the courtrooms for the traffic and criminal division.	Sedghi, Teaba	Robinson	Interested in courthouse
17	Health Department	Barbara Hardy 703-246-8495	10777 Main Street, Kelly Square Building, Fairfax City	The intern will work in the Air Quality Program and Food Safety Program, assisting program staff with the restaurant inspection program. The intern will get exposure to basic food microbiology by attending various restaurant inspections throughout the County.	Awad, Mariam	South Lakes	Interested in health and pre-med
18	Health Department	Barbara Hardy 703-246-8495	10777 Main Street, Kelly Square Building, Fairfax City	The intern will work in the Air Quality Program and Food Safety Program, assisting program staff with the restaurant inspection program. The intern will get exposure to basic food microbiology by attending various restaurant inspections throughout the County.	Mohandesi, Jasmine	McLean	Interested in Pre-med
19	Housing & Community Development (HCD)	Audrey Spencer-Horsley 703-246-5166	3700 Pender Drive, Suite 300, Fairfax, VA 22030	Will work in the Real Estate Finance and Grants Division of HCD. Through the various County, Federal, non-profit and neighborhood programs, the intern will have the opportunity to work with citizens, nonprofits, civic and neighborhood organizations. Depending on his/her interests, the intern may research and prepare background information for federal, state and other grant applications for affordable housing, attend site visits to non-profit agencies, assist with digital analysis for the community development Dashboards, participate in planning for conference and training activities of the Division, and develop program brochures, audio-visual aids, newsletters or other public resource materials.	Kaufman, Elena	Oakton	Interested in journalism/communication, human services

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20	Housing & Community Development (HCD)	Patti Schlener 703-246-5083	3700 Pender Drive, Fairfax, VA 22030	The Homeownership and Relocation Services Division has several programs that offer opportunities for students to learn valuable office and interpersonal skills. The intern will have opportunities for customer service in the Homeownership Resource Center as well as for entering data in the computer, doing research on homeownership issues, and filing occupancy certifications. The intern may make follow-up phone calls to gather information. The intern can learn about the home buying process and about relocation.	Agbim, Uchenna	Marshall	Interested in customer service
21	Human Resources/Organizational Development & Training	Tana Suter 703-324-3643	Government Center, Suite 170	Intern will coordinate training activities/materials for Countywide Training Program (e.g. prepare materials and classrooms, support instructors, help set up online evaluations, participate as schedule allows); update training records; and attend and participate in various meetings (weekly staff meetings, EmployeeU website meetings, etc.). General skills needed: solid proficiency in MS Office applications (Word, Excel, PowerPoint) and good writing and other communication skills.	Zaccack, Christine	Langley	Energetic, interested in administration
22	Library	Erin Chernisky 703-324-8332	Government Center, Suite 329	Intern will divide time between the library's Internet Services, Training Department, and Public Information Office. The intern will help plan marketing and publicity support for the year, including researching content of the weekly e-newsletter; maintain the existing Library website and web applications, as well as serve on the development team for any new sections of the site, and update forms and files in the agency's training notebook. Preferred skills include: writing, MS Word, HTML, web graphics, database designs and development and basic scripting in JavaScript or VBScript.	Wong, Steve	Herndon	Interested in computers
23	Mason District Supervisor's Office	Fran Tunick 703-256-7717	6507 Columbia Pike, Annandale	Intern will learn about the daily operations of the Mason District Board of Supervisor's Office.	Islam, Shahana	JEB Stuart	Interested in Board member office and lives in Mason District
24	Noman Cole Pollution Control Plant	Dan Fetherolf 703-550-9740 x319	9399 Richmond Hwy., Lorton	Intern will help with files the agency would like to scan and turn into .pdf format. Also, there will possibly be lab related activities the student could become involved with if time permits.	Egeland, Matthew	South County	Location and interested in environmental science
25	Park Authority - Trips and Tours/Class Programming	Jennifer Braun 703-324-5540	Herrity Building - Government Center Complex	Fairfax County Park Authority offers more than 100 day-trips annually. Intern duties include new trip development and planning, performing internet searches, preparing customer packets and itineraries. For class programming, duties include daily management of classes, management of vendor programs, customer problem-solving. Detail oriented person with a desire to learn about program planning and an interest in recreation programming and travel careers. Computer skills including Microsoft Word, Excel, Outlook, and internet search skills are helpful.	Larson, Ryan	Fairfax	Location and interested in hospitality
26	Park Authority --Lake Accotink Park	Tawny Hammond 703-569-7120	Lake Accotink Park, 7500 Accotink Park Road, Springfield	Intern will work closely with park staff in the daily implementation of waterfront leisure opportunities, summer camps and the park's administrative center and interpretive exhibit.	Carter, Heather	Lake Braddock	Interested in parks and being outside
27	Park Authority --Lake Accotink Park	Tawny Hammond 703-569-7120	Lake Accotink Park, 7500 Accotink Park Road, Springfield	Intern will work closely with park staff in the daily implementation of waterfront leisure opportunities, summer camps and the park's administrative center and interpretive exhibit.	Fiorio, Julia	Edison	Location and Interested in parks, outside
28	Park Authority --Lake Accotink Park	Tawny Hammond 703-569-7120	Lake Accotink Park, 7500 Accotink Park Road, Springfield	Intern will work closely with park staff in the daily implementation of waterfront leisure opportunities, summer camps and the park's administrative center and interpretive exhibit.	Sandagger, Nicole	Lee	Interested in children and being outside
29	Police Department	Major Edwin Roessler, Jr. 703-449-7200	Criminal Justice Academy 14601 Lee Road Chantilly, VA 20151	Intern will help the Academy prepare for a Commonwealth of Virginia accreditation audit. The intern, working under management level supervision, will be tasked with matching accreditation items with corresponding Academy documentation and procedural manuals. Skills required: word processing and organization skills. Intern must respect the confidentiality and security of materials and may be subject to a criminal record check and a background screening interview.	Ritchey, James	Centreville	Location and interested in police

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30	Public Safety Communications (DPSC)	Denise Torelli 703-280-0640	3911 Woodburn Road, Annandale	The Department of Public Safety Communications (DPSC) is the primary answering point for 9-1-1 calls for Fairfax County, Fairfax City and the towns of Vienna and Herndon. The employees of the DPSC screen over 1.5 million calls for Police, Fire and EMS services each year. Calls that require the response of public safety personnel are dispatched by the men and women who staff the communications center 24 hours each day, seven days a week and 365 days every year. The interns assigned to the DPSC will observe the overall operation as well as assist the staff with administrative duties.	Smith, Megan	West Springfield	Location and interested in public safety
31	Public Safety Communications (DPSC)	Denise Torelli 703-280-0640	3911 Woodburn Road, Annandale	The Department of Public Safety Communications (DPSC) is the primary answering point for 9-1-1 calls for Fairfax County, Fairfax City and the towns of Vienna and Herndon. The employees of the DPSC screen over 1.5 million calls for Police, Fire and EMS services each year. Calls that require the response of public safety personnel are dispatched by the men and women who staff the communications center 24 hours each day, seven days a week and 365 days every year. The interns assigned to the DPSC will observe the overall operation as well as assist the staff with administrative duties.	Jett, Hillary	West Springfield	Location and interest in public safety
32	Purchasing and Supply Management	Chris McGough 703-324-3288	Government Center, Suite 427	The intern will assist DPSM in searching for a way to purchase more low-impact, environmentally friendly products. The intern will help to analyze products purchased from Office Depot, identify "green" products offered that are comparable, summarize the environmental and financial impact of optimizing the purchase of environmentally preferable office supplies, and present findings. Requires basic proficiency with MS Word and familiarity with Excel and Outlook (although instruction will be provided), internet research skills, analytical skills, and interest in the topic.	Lejuene, Alex	Madison	Interest in environmental issues
33	Purchasing and Supply Management	Chris McGough 703-324-3288	Government Center, Suite 427	The intern will be responsible for researching and documenting current environmental actions initiated by Fairfax County departments. The intern will examine the relationship between environmental action and the County's financial responsibilities to taxpayers and present findings. This will help DPSM to craft specific environmental goals regarding purchasing strategies and equipment. Requires basic proficiency with MS Word, strong communication and research skills, must be a creative problem solver and have an interest in the topic.	Liu, Fendi	Madison	Interested in environment
34	Sheriff's Office	2nd Lt. Kevin Timothy 703-246-3274	Massey Building, 3rd Floor, Public Safety Complex, Fairfax, VA	The intern will assist the Applicant Section. Student will need to have basic computer skills. S/he will also participate in a ride-a-long with the Civil Enforcement Section and spend time assisting deputies in the courts, adult detention center, supply, special projects, etc. No specific skills are necessary, just a willingness to learn and participate.	Diluccio, Mike	Robinson	Interested in Sheriff
35	Stormwater Planning Division of the Department of Public Works and Environmental Services	Danielle Wynne 703-324-5616	12000 Government Center Parkway Suite 449	Will work in the stormwater Planning Division which monitors physical, chemical and biological aspects of the County's streams, identifies ways to improve water quality, and implement techniques to better manage the quality of stormwater runoff. Will work along side ecologists in their annual fish community monitoring, join engineers as they visit potential stream restoration sites, assist stormwater maintenance crews in maintaining stormwater management facilities, participate in watershed improvement projects, and develop outreach materials .	Dexter, Stephanie	Woodson	Interested in outdoors
36	Sully Historic Site	Noreen McCann 703-437-1794 X201	Sully Park - Route 28	Will work directly with the public and behind the scenes, assist with summer camp activities, and lead tours. The programs at Sully center focus on daily life in Fairfax County in the 18th century. Staff may conduct programs wearing period clothes and demonstrate activities of the period. Will work with young children, greet visitors and work with volunteers who conduct tours. Will learn about museum operations including: working with databases, and creating and processing mailings for special events.	Buckner, Amanda	Westfield	Interested in historic property

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37	Human Resources	Mary Hoffman 703-324-4915	Government Center, 12000 Government Center Parkway	The position is in the Employee Benefits Division. The intern's primary task will be scanning retiree life insurance records into laser fiche and verifying that the records are retrievable. The intern will learn policies and procedures used in processing life insurance enrollments and changes.	Evans, Monica	Westfield	Interested in writing, graphic design