

## Unclassified Administrative Expenses

### Budget and Staff Resources

Summary by Reserve					
Cost Center	FY 2010 Actual	FY 2011 Adopted Budget Plan	FY 2011 Revised Budget Plan	FY 2012 Advertised Budget Plan	FY 2012 Adopted Budget Plan
Community Initiative Grant Program	\$27,489	\$100,000	\$207,686	\$100,000	\$100,000
Comprehensive Services Act (CSA)	0	3,100,000	0	2,675,000	2,675,000
Emergency Support for Community Organizations	1,000,000	1,000,000	600,000	1,000,000	1,000,000
Child Care Assistance and Referral	0	0	7,546,358	0	0
Reserve for Adult Detention Center - Inmate Expense Requirements	0	1,815,760	0	0	0
Human Services Transition Reserve	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,027,489</b>	<b>\$6,015,760</b>	<b>\$8,354,044</b>	<b>\$3,775,000</b>	<b>\$3,775,000</b>

### FY 2012 Funding Adjustments

The following funding is required to support the FY 2012 program:

- ◆ **Community Initiative Grant Program** **\$100,000**  
 Funding of \$100,000 is held in reserve to provide funding for one-time grants to neighborhood and community organizations for community clean-up, community colleges, and other reinvestment related initiatives.
- ◆ **Comprehensive Services Act** **\$2,675,000**  
 Funding of \$2,675,000 is held in reserve to address potential shortfalls in the Comprehensive Services Act (CSA) program. This funding is required to address an increase in Comprehensive Services Act requirements, primarily attributed to the reinterpretation by the state of the foster care prevention population, an increase in the number of youth served, and an overall increase in the cost per youth associated with contract rate increases. Based on the interpretation of state policy regarding foster care prevention, the state has placed children in need of mental health services in the mandated services category. This reinterpretation was intended to prevent the relinquishment of custody by parents whose children are in need of mental health services, but for who there is now only limited non-mandated funding available to purchase services. By broadening the foster care prevention population, for which services are mandated, more youth must now receive services. These funds are held in Agency 87, Unclassified Administrative Expenses, for reallocation to Agency 67, Department of Family Services, once requirements are fully known.
- ◆ **Emergency Support for Community Organizations** **\$1,000,000**  
 Funding of \$1,000,000 is held in reserve to provide funding for one-time grants to community organizations in need of additional assistance as a result of economic stress in order to sustain the organizations' operations and provision of services to the community in the short-term. In action taken by the Board of Supervisors on December 7, 2009, criteria was established to disburse these funds to non-profit and faith-based organizations currently under contract with Fairfax County to provide basic needs assistance to residents of the County. In addition, as was done in FY 2010, staff is

## Unclassified Administrative Expenses

exploring opportunities to leverage these local funds through the drawdown of federal Temporary Assistance for Needy Families Emergency Contingency Fund resources (TANF-ECF).

### **Changes to FY 2011 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2011 Revised Budget Plan since passage of the FY 2011 Adopted Budget Plan. Included are all adjustments made as part of the FY 2010 Carryover Review, FY 2011 Third Quarter Review, and all other approved changes through April 12, 2011:*

◆ **Carryover Adjustments** **\$5,207,686**

As part of the *FY 2010 Carryover Review*, the Board of Supervisors approved net funding adjustments of \$5,207,686. This net adjustment includes:

▪ **Encumbered Carryover**

Funding of \$107,686 was included as encumbered carryover for the Community Initiative Grant Program.

▪ **Child Care Assistance and Referral**

Funding of \$4,350,000 was included for the Child Care Assistance and Referral (CCAR) program as part of the *FY 2010 Carryover Review*. This total includes \$150,000 in unencumbered carryover and \$4,200,000 in revenue that was received from the state in FY 2010 but, due to timing, could not be expended during the fiscal year.

▪ **Human Services Transition Reserve**

Funding of \$750,000 was included as part of the *FY 2010 Carryover Review* to establish the Human Services Transition Reserve. This reserve was created to fund transition and implementation costs associated with Human Services System reorganization initiatives including, but not limited to, the transition of the Fairfax Families4Kids program, the merger of the Departments of Systems Management for Human Services and Community and Recreation Services into the new Department of Neighborhood and Community Services and the implementation of the System of Care effort within Comprehensive Services Act programs.

◆ **Third Quarter Adjustments** **(\$2,869,402)**

As part of the *FY 2011 Third Quarter Review*, the Board of Supervisors approved a decrease in net funding of \$2,869,402. This net adjustment includes:

▪ **Comprehensive Services Act**

Funding of \$2,470,000 was reallocated from the Comprehensive Services Act (CSA) reserve to Agency 67, Department of Family Services, to address an increase in the Comprehensive Services Act (CSA) funding requirements based on anticipated expenditures in FY 2011. Actual costs for the CSA program are dependent on the number of youth served and the complexity of services provided. Both of these factors can fluctuate significantly from year to year. Therefore, a CSA reserve was established to address funding requirements in the CSA program as a result of these factors. An annual allocation from the reserve is made at a quarterly review once costs have been refined for the given fiscal year. The reallocation at Third Quarter reflects the net cost to the County of the CSA program. The Board of Supervisors also approved a net reduction of the remaining \$630,000 in this reserve to generate savings to meet FY 2011 requirements.

## Unclassified Administrative Expenses

- **Emergency Support for Community Organizations**

Funding of \$400,000 was reallocated from the Emergency Support for Community Organizations reserve to Agency 73, Office to Prevent and End Homelessness, to support financial assistance and stabilization for families and individuals who are at-risk of homelessness. These services were previously provided with funding received through the American Recovery and Reinvestment Act of 2009.

- **Child Care Assistance and Referral**

Additional funding of \$3,196,358 was received from the state for the Child Care Assistance and Referral (CCAR) program. This brings total funding for the FY 2011 CCAR reserve to \$7,546,358. The reserve will continue to fully address the \$3,400,000 reduction in FY 2012 and address mandated changes anticipated from the state as a result of the state's new automated child care information system. Funding will be reallocated to Agency 67, Department of Family Services, at a future quarterly review.

- **Adult Detention Center - Inmate Expense Requirements**

As part of the *FY 2011 Third Quarter Review*, the Board of Supervisors approved a net reduction of \$1,815,760 in the Reserve for the Adult Detention Center to generate savings to meet FY 2011 requirements. This reserve was created to provide funding for a possible increase in expenditures for the County as a result of an anticipated change in the state's definition of state responsible inmates. This reserve has been eliminated as the change did not occur.

- **Human Services Transition Reserve**

Funding of \$750,000 was reallocated from the Human Services Transition Reserve to fund transition and implementation costs associated with the Human Services System reorganization initiatives included in the FY 2011 budget. In addition, the entire Human Services System is addressing significant increases in clients seeking services, revenue stresses from both the state and clients in pay for service programs and the significant redesigns that are underway. This reallocation includes \$460,840 to Agency 68, Department of Administration for Human Services, for personnel services costs and training needs; \$189,160 to Fund 106, Fairfax-Falls Church Community Services Board for Medical Detoxification Services and the Electronic Health Record Transition; \$70,000 to Agency 73, Office to Prevent and End Homelessness, for data management requirements; and \$30,000 to Agency 38, Department of Housing and Community Development, to develop Non-Profit Homeownership Outsourcing.