

Office of Emergency Management

Emergency Management

Mission

The Office of Emergency Management coordinates and collaborates with our partners to reduce the impact of emergencies and disasters through a comprehensive emergency management program that focuses on providing coordination and support for County agencies and community stakeholders; identifies hazards and mitigation opportunities; provides opportunities for planning, training, exercising, and evaluation; facilitates continuity of operations; focuses on community outreach; and is fiscally responsible.

Focus

The Office of Emergency Management (OEM) provides emergency management services for Fairfax County including the Towns of Herndon, Vienna, and Clifton. The major areas of focus include emergency management planning and policy; the countywide emergency training and exercise program; public preparedness and education; and enhancement of response and recovery capabilities. OEM is committed to preparing for, responding to, recovering from, and mitigating new and challenging threats, particularly from identified hazards which could have an adverse impact to Fairfax County and the surrounding areas. OEM coordinates the emergency management activities of all Fairfax County agencies, as well as the Metropolitan Washington Council of Governments, the Northern Virginia Regional Commission, private organizations, and other local, state and federal agencies.

OEM provides vision, direction and subject matter expertise in the field of emergency management in order to heighten the County's state of emergency readiness. In the event of an emergency, OEM activates and manages the County's Emergency Operations Center (EOC). When activated, the EOC becomes the direction and coordination point for all County emergency management activities. Furthermore, the agency serves as the County's coordination point for federal disaster relief, recovery and mitigation programs. In addition, the agency acts as the liaison to County, regional, state, federal, volunteer, and private partners in order to prepare for, effectively respond to, and quickly recover from significant emergency events. These partnerships are enhanced through mutual aid and inter-local agreements.

The McConnell Public Safety and Transportation Operations Center (MPSTOC) houses the emergency operations center and regional consolidated emergency communication center. This state of the art EOC is equipped with redundant power and communications to ensure operation under the most extreme conditions. A fully operational Alternate EOC (AEOC) is located in the County Government Center.

OEM develops, reviews, and coordinates emergency management programs to meet the County's homeland security goals and National and International Standards for Emergency Management compliance. OEM ensures County emergency plans are consistent and compatible with the regional and state emergency plans and comply with state, federal and local guidelines. In 2011, OEM took over the supervision of the countywide Continuity of Operations Program (COOP). The program takes a comprehensive approach to creating and sustaining a countywide capabilities-based business continuity program allowing essential government services and business functions to continue under adverse

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emergency conditions. The program identifies all hazards that potentially threaten the organization and County at-large; develops, reviews and maintains training, exercise and support for 44 County department/agency plans; and coordinates continuity planning efforts collaboratively with regional, state, federal and community-based private and non-governmental partners.

OEM develops and maintains the County’s Comprehensive Emergency Operations Plan (EOP) and provides emergency management guidance for the entire County. The EOP provides a summary of roles and responsibilities for County agencies and partner agencies when responding to an emergency in Fairfax County. OEM manages, develops and updates other emergency plans and annexes based on an “all hazards” approach to emergency management. Each of these plans follow local and federal requirements and where applicable are coordinated with regional emergency plans. Fairfax County OEM continues to be in the forefront of emergency planning with the recently completed comprehensive Pre-disaster recovery plan. This is one of the first plans of its type and complexity to be developed nationwide.

OEM is responsible for coordinating emergency training and exercises which are necessary to prepare County agencies to carry out their roles in the emergency operations plan. Each year OEM develops and coordinates a variety of seminars, functional and table top exercises. All exercises are compliant with federal Homeland Security Exercise and Evaluation Program (HSEEP) guidelines which ensures the training is of a high caliber and consistent with national training standards. The agency hosts the School of Emergency Management Training program which provides training on a diverse range of topics to include: WebEOC, the National Incident Management System, Continuity of Operations, and course work sponsored by the Virginia Department of Emergency Management.

OEM also conducts public emergency management outreach programs that are necessary to increase awareness in emergency preparedness and homeland security. Through the Fairfax County Citizen Corps program, OEM serves as the liaison and administrative support for the recruitment, registration and identification of volunteer emergency workers necessary to support emergency response and recovery efforts. Moreover, OEM and the Office of Public Affairs notify emergency responders, County employees, private partners, and County residents in the event of a significant emergency that may affect the public’s safety.

Budget and Staff Resources

Agency Summary					
Category	FY 2011 Actual	FY 2012 Adopted Budget Plan	FY 2012 Revised Budget Plan	FY 2013 Advertised Budget Plan	FY 2013 Adopted Budget Plan
Authorized Positions/Staff Years					
Regular	13 / 13	13 / 13	13 / 13	13 / 13	13 / 13
Expenditures:					
Personnel Services	\$1,090,205	\$1,180,060	\$1,198,072	\$1,222,884	\$1,238,257
Operating Expenses	577,663	579,684	1,084,177	569,104	569,104
Capital Equipment	117,782	0	0	0	0
Total Expenditures	\$1,785,650	\$1,759,744	\$2,282,249	\$1,791,988	\$1,807,361

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Position Summary	
1 Emergency Management Coordinator	2 Emergency Mgmt. Specialists III
1 Deputy Coordinator of Emergency Management	2 Emergency Mgmt. Specialists II
1 Financial Specialist IV	1 Administrative Assistant IV
4 Emergency Management Specialists	1 Administrative Assistant III
TOTAL POSITIONS	
13 Positions / 13.0 Staff Years	
4/4.0 SYE Grant Positions in Fund 102, Federal/State Grant Fund	

FY 2013 Funding Adjustments

The following funding adjustments from the FY 2012 Adopted Budget Plan are necessary to support the FY 2013 program. Included are all adjustments recommended by the County Executive that were approved by the Board of Supervisors, as well as any additional Board of Supervisors' actions, as approved in the adoption of the budget on May 1, 2012.

◆ **Employee Compensation** **\$41,613**

An increase of \$41,613 in Personnel Services reflects \$26,240 for a 2.18 percent market rate adjustment (MRA) in FY 2013, effective July 2012, and \$15,373 for a 2.50 percent performance-based scale and salary increase for non-uniformed employees, effective January 2013.

◆ **Full Year Impact of FY 2012 Market Rate Adjustment** **\$23,601**

As part of the *FY 2011 Carryover Review*, the Board of Supervisors approved an increase of \$23,601 in Personnel Services for a 2.0 percent market rate adjustment (MRA), effective September 24, 2011.

◆ **Reductions** **(\$17,597)**

A decrease of \$17,597 reflects the following reduction utilized to balance the FY 2013 budget:

Title	Impact	Posn	SYE	Reduction
AEOC Operating Budget Reduction	These operational reductions may hamper the effectiveness of the countywide operations centers. As most of the hazards experienced in Fairfax County are related to weather, the elimination of this weather subscription impacts the ability to gain timely information for notification. Among others, this subscription is used by Police, Fire, and 911 Communications personnel, all of whom will be impacted by the capabilities this system provides.	0	0.0	\$10,580
Manage Personnel Services	Funds from reclassifying a position to a lower grade will be used to generate savings.	0	0.0	\$7,017

Changes to FY 2012 Adopted Budget Plan

The following funding adjustments reflect all approved changes in the FY 2012 Revised Budget Plan since passage of the FY 2012 Adopted Budget Plan. Included are all adjustments made as part of the *FY 2011 Carryover Review*, *FY 2012 Third Quarter Review*, and all other approved changes through April 24, 2012.

◆ **Carryover Adjustments** **\$522,505**

As part of the *FY 2011 Carryover Review*, the Board of Supervisors approved funding of \$18,012 in Personnel Services for a 2.0 percent market rate adjustment, effective September 24, 2011. In addition, the Board approved encumbered funding of \$504,493 in Operating Expenses.

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Key Performance Measures

Goal

To enhance public protective actions and promote domestic preparedness through a comprehensive and effective emergency management program that will adequately mitigate, prepare for, appropriately respond to and quickly recover from natural, technological and terrorist-related emergencies that may impact the residents of Fairfax County.

Objectives

- ◆ To increase the working knowledge of the roles, responsibilities and functions of emergency management within Fairfax County by providing training to 95 percent of partner agencies and organizations identified in the County's Emergency Operations Plan (EOP).
- ◆ To promote and enhance "Safe and Caring Communities" by recruiting 10,000 additional Community Emergency Alert Notification (CEAN) subscribers and providing at least 80 community outreach programs.
- ◆ To enhance emergency preparedness, response, and recovery within Fairfax County by developing business partnerships with local businesses and non-governmental organizations.

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate/Actual	FY 2012	FY 2013
Output:					
Tabletop exercises conducted	7	8	5 / 4	10	5
Functional exercises/drills conducted	14	22	15 / 10	20	15
Training sessions conducted	NA	NA	15 / 14	20	15
Community outreach preparedness presentations/programs/CEAN sessions conducted	108	22	80 / 70	80	80
Businesses and non-governmental organizations participating in County outreach, training, and exercises	NA	NA	10 / 20	15	15
Efficiency:					
Staff hours per community outreach presentation/program/CEAN session	3.0	2.5	3.0 / 3.0	3.0	3.0
Service Quality:					
Percentage of County and volunteer agencies satisfied with training received	95%	95%	95% / 95%	95%	95%
Percent of CEAN users satisfied with information	98%	98%	98% / 98%	98%	98%
Percentage of businesses satisfied with partnership with the Office of Emergency Management	NA	NA	85% / NA	90%	90%

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Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate/Actual	FY 2012	FY 2013
Outcome:					
Percentage of County and volunteer agencies identified in EOP that receive training	85%	90%	90% / 85%	95%	95%
New CEAN subscribers added to OEM database	5,204	6,632	7,000 / 6,201	8,000	10,000
Business partnerships formalized by a Memorandum of Understanding for emergency preparedness and community recovery	NA	NA	2 / 0	2	2

Performance Measurement Results

In FY 2013, the Office of Emergency Management will continue to conduct emergency preparedness tabletop exercises, functional exercises, and drills with the goal of providing training opportunities for at least 95 percent of County and volunteer agencies that are responsible for disaster mitigation, preparedness, response and recovery from large-scale emergencies and disasters that impact Fairfax County. County agencies and volunteer groups with duties and responsibilities outlined in the County Emergency Operation Plan will participate in EOC and AEOC functional drills designed to familiarize agency representatives with the new EOC computer hardware, incident command system, information software and procedures. OEM offers training opportunities in multiple formats which may include lecture, practical hands-on and online web-based interaction. The agency will continue to design and conduct exercises utilizing an all-hazard, multi-disciplinary approach to enhance the capabilities of partner agencies.

Community outreach preparedness presentations and programs will continue to be conducted on a request by request basis. The frequency of requests for presentations from the general public and civic groups are normally in direct correlation with heightened terrorist threat and potential or recent catastrophic events. The importance of emergency preparedness continues to grow in Fairfax County, as has the number of outreach preparedness presentations and programs.

OEM added 6,201 Community Emergency Alert Notification subscribers in FY 2011. These subscribers were added as a result of OEM efforts to increase awareness by conducting community presentations, working with local businesses to enroll their employees, and distributing literature and other publications. Information on the CEAN and the new regional CAPITALERT systems are both incorporated into all community presentations and outreach programs. In FY 2013, OEM will continue to enhance public emergency notifications through effective use of the CEAN system and will strive to recruit an additional 10,000 subscribers including members of the business community.

OEM has been tracking a new set of performance measures to better capture the agency's efforts to develop local business and non-governmental organizations by incorporating them into emergency preparedness, response, mitigation, and recovery efforts. Further incorporating these organizations in local planning, training, and exercise efforts will provide for a more comprehensive all hazards emergency management program, while taking full advantage of the community resources available within Fairfax County.