

Office of the County Attorney  
 FY 2014 Adopted Budget Plan: Performance Measures

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**County Attorney**

**Objective**

To ensure that the civil litigation brought by or against the County of Fairfax and its constituent entities in state or federal, trial or appellate courts and administrative tribunals is consistently processed to a favorable conclusion by maintaining the percentage of lawsuits concluded favorably at 97 percent.

**Performance Indicators**

| Indicator  | Prior Year Actuals |                |                         | Current Estimate | Future Estimate |
|--|--------------------|----------------|-------------------------|------------------|-----------------|
|  | FY 2010 Actual     | FY 2011 Actual | FY 2012 Estimate/Actual | FY 2013          | FY 2014         |
| <b>Output</b>  |                    |                |                         |                  |                 |
| Lawsuits completed   | 1,231              | 932            | 932 / 1,804             | 1,800            | 1,800           |
| <b>Efficiency</b>  |                    |                |                         |                  |                 |
| Lawsuits completed per staff   | 21                 | 16             | 16 / 30                 | 30               | 30              |
| <b>Service Quality</b>   |                    |                |                         |                  |                 |
| Percent of lawsuits concluded favorably  | 97%                | 97%            | 97% / 95%               | 97%              | 97%             |
| <b>Outcome</b>   |                    |                |                         |                  |                 |
| Percentage point change of lawsuits concluded favorably during the fiscal year | (1)                | 0              | 0 / (2)                 | 2                | 0               |

# Office of the County Attorney

## FY 2014 Adopted Budget Plan: Performance Measures

### Objective

To ensure a response time to all requests for legal opinions and advice from the Board of Supervisors, other boards, authorities or commissions, the County Executive and County agencies at 87 percent of responses meeting timeliness standards.

### Performance Indicators

| Indicator   | Prior Year Actuals |                |                         | Current Estimate | Future Estimate |
|---|--------------------|----------------|-------------------------|------------------|-----------------|
|   | FY 2010 Actual     | FY 2011 Actual | FY 2012 Estimate/Actual | FY 2013          | FY 2014         |
| <b>Output</b>   |                    |                |                         |                  |                 |
| Advisory responses completed  | 2,956              | 2,766          | 2,766 / 2,735           | 2,735            | 2,735           |
| <b>Efficiency</b>   |                    |                |                         |                  |                 |
| Responses provided per staff  | 51                 | 46             | 46 / 46                 | 46               | 46              |
| <b>Service Quality</b>  |                    |                |                         |                  |                 |
| Percent of advisory responses meeting timeliness standards for BOS requests (14 days)                                       | 100%               | 100%           | 97% / 100%              | 97%              | 97%             |
| Percent of advisory responses meeting timeliness standards for subdivision review (21 days)                                 | 100%               | 99%            | 97% / 99%               | 97%              | 97%             |
| Percent of advisory responses meeting timeliness standards for legal opinion (30 days)                                      | 95%                | 100%           | 99% / 88%               | 99%              | 99%             |
| Percent of advisory responses meeting timeliness standards for Freedom of Information Act requests (according to state law) | 99%                | 100%           | 100% / 100%             | 100%             | 100%            |
| Percent of advisory responses meeting timeliness standards for other requests (1 year)                                      | 91%                | 92%            | 87% / 92%               | 87%              | 87%             |
| Percent of advisory responses meeting timeliness standards overall  | 93%                | 93%            | 87% / 94%               | 87%              | 87%             |
| <b>Outcome</b>  |                    |                |                         |                  |                 |
| Percentage point change of responses meeting timeliness standards   | 1                  | 0              | (6) / 1                 | (7)              | 0               |

# Office of the County Attorney

## FY 2014 Adopted Budget Plan: Performance Measures

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**Objective**

To forward a final draft Bill of Complaint to the Zoning Administrator within 40 days of the request for zoning enforcement 90 percent of the time.

**Performance Indicators**

| Indicator   | Prior Year Actuals |                |                         | Current Estimate | Future Estimate |
|---|--------------------|----------------|-------------------------|------------------|-----------------|
|   | FY 2010 Actual     | FY 2011 Actual | FY 2012 Estimate/Actual | FY 2013          | FY 2014         |
| <b>Output</b>   |                    |                |                         |                  |                 |
| Draft Bills of Complaint submitted  | 199                | 191            | 191 / 238               | 238              | 238             |
| <b>Efficiency</b>   |                    |                |                         |                  |                 |
| Draft Bills of Complaint per staff assigned   | 50                 | 48             | 48 / 60                 | 60               | 60              |
| <b>Service Quality</b>  |                    |                |                         |                  |                 |
| Percent of zoning enforcement requests meeting 40-day submission standard                 | 99%                | 99%            | 90% / 96%               | 90%              | 90%             |
| <b>Outcome</b>  |                    |                |                         |                  |                 |
| Percentage point change in zoning enforcement requests meeting 40-day submission standard | 2                  | 0              | (9) / (3)               | (6)              | 0               |