

Department of Planning and Zoning

FY 2014 Adopted Budget Plan: Performance Measures

Zoning

Goal

To administer, maintain and enforce the Zoning Ordinance and related regulations, and to process development proposals and applications to ensure that property is developed and used in accordance with the Zoning Ordinance and the Comprehensive Plan to promote the health, safety and welfare of the residents of Fairfax County.

Objective

To achieve a 40 percent rate of written responses to inquiries within 30 working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Written responses to inquiries	409	353	375 / 377	375	375
Efficiency					
Staff hours per written response	8	14	12 / 15	15	15
Outcome					
Percent of written responses (development condition/proffer interpretations) within 30 working days	57%	58%	65% / 36%	50%	40%

Objective

To schedule 90 percent of accepted rezoning (RZ) applications for public hearing before the Planning Commission within six months, except when the applicant and Fairfax County agree to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
RZ applications to be scheduled	49	59	70 / 109	70	70
Outcome					
Percent of RZ applications scheduled within 6 months	87%	85%	90% / 86%	90%	90%

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Objective

To schedule 90 percent of accepted special exception (SE) applications for public hearing before the Planning Commission within five months, except when the applicant and Fairfax County agree to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
SE applications to be scheduled	47	42	52 / 41	50	50
Outcome					
Percent of SE applications scheduled within 5 months	85%	88%	90% / 89%	90%	90%

Objective

To process at least 95 percent of zoning compliance letters within 30 calendar days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Zoning compliance letter requests processed	250	229	225 / 224	225	225
Efficiency					
Staff hours per zoning compliance letter	12	12	12 / 12	12	12
Outcome					
Percent of zoning compliance letters processed within 30 calendar days	94%	98%	65% / 99%	95%	95%

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Objective

To process 90 percent of all permits on a walk through basis within established time frames (does not include sign permits).

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Permits (excluding sign permits) processed	13,656	14,594	15,000 / 14,639	15,000	15,000
Efficiency					
Staff hours per permit request (excluding sign permits)	0.87	0.86	1.00 / 0.85	1.00	1.00
Outcome					
Percent of permits (excluding sign permits) processed within established timeframes	90%	90%	90% / 90%	90%	90%

Objective

To conduct 80 percent of all initial inspections within 15 calendar days of request.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Zoning/noise/inspection requests received	NA	NA	1,250 / 1,713	1,700	1,700
Efficiency					
Staff hours per inspection request	NA	NA	2.50 / 3.50	3.50	3.50
Outcome					
Percent of inspections completed within 15 calendar days of request	NA	NA	80% / 60%	80%	80%

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Objective

To review 35 percent of all zoning applications received for submission compliance within ten working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Applications reviewed for submission compliance (all types)	204	334	350 / 253	300	300
Efficiency					
Staff hours per zoning application processed	15	15	15 / 18	15	15
Outcome					
Percent of zoning applications received for submission compliance reviewed within 10 working days	12%	20%	35% / 40%	35%	35%

Objective

To review 50 percent of all zoning applications located within Commercial Revitalization Districts (CRDs) for submission compliance within 10 working days.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
CRD applications to be scheduled	11	15	18 / 10	18	18
Outcome					
Percent of CRD applications reviewed within 10 days	27%	35%	50% / 70%	50%	50%

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Objective

To process 60 percent of the Zoning Ordinance amendments on the adopted Priority One Work Program (12 to 18 month program).

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Zoning Ordinance Amendments processed	11	13	15 / 10	15	15
Efficiency					
Total staff hours spent on Zoning Ordinance Amendments	8,615	7,264	8,000 / 7,500	8,000	8,000
Outcome					
Percent of Zoning Ordinance Amendments processed within established timeframes	34%	42%	60% / 37%	60%	60%

Planning

Goal

To maintain the County's major planning processes in support of the Board of Supervisors, Planning Commission and community in order to develop and implement policies and plans for the community's land use and capital facilities that conserve, revitalize and protect economic, social and environmental resources and produce a well-planned community and a high quality of living.

Objective

To complete 100 percent of Special Land Use Studies within 18 months of Board authorization.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Special Land Use Studies completed	3	3	2 / 3	4	7
Efficiency					
Staff hours per Special Land Use Study	1,541	1,776	800 / 1,102	4,000	4,000
Outcome					
Percent of Special Land Use Studies processed within 18 months of Board authorization ¹	100%	NA	100% / NA	NA	NA

¹ In FY 2011, the agency began the process of reconsidering the time review standard of 18 months for land use studies; therefore, NA has been recorded in the FY 2011 and FY 2012 Actual, FY 2013 Current Estimate and FY 2014 Future Estimate.

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Objective

To process 90 percent of proposed Comprehensive Plan Amendments within the following timeframes: Out-of-Turn Amendments within 8 months and APR nominations within the designated review cycle (typically 12 to 16 months).

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
Comprehensive Plan Amendments completed (total)	75	45	24 / 6	12	10
Out-of-Turn Amendments completed	9	3	7 / 5	12	10
Annual Plan Review amendments completed ¹	66	42	17 / 1	NA	NA
Efficiency					
Staff hours per Comprehensive Plan Amendment	192	176	200 / 317	300	300
Outcome					
Percent of proposed Out-of-Turn Plan Amendments processed within 8 months ¹	44%	100%	90% / 80%	NA	NA
Percent of APR nominations processed within the designated review cycle ¹	100%	100%	90% / NA	NA	NA

¹ NA has been recorded as a result of the agency reconsidering the Plan review process.

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Objective

To review 85 percent of all 2232 Review applications within 90 days (application receipt to staff report release to Planning Commission), and 100 percent of all applications within 150 days except when the applicant and Fairfax County have agreed to a longer time frame.

Performance Indicators

Indicator	Prior Year Actuals			Current Estimate	Future Estimate
	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate/Actual	FY 2013	FY 2014
Output					
2232 Review Cases processed	273	213	200 / 175	175	175
Efficiency					
Staff hours per 2232 Review Application	30	35	35 / 35	35	35
Outcome					
Percent of 2232 Review cases reviewed within 90 days	93%	85%	85% / 88%	85%	85%
Percent of 2232 Review cases reviewed within 150 days	100%	100%	100% / 100%	100%	100%