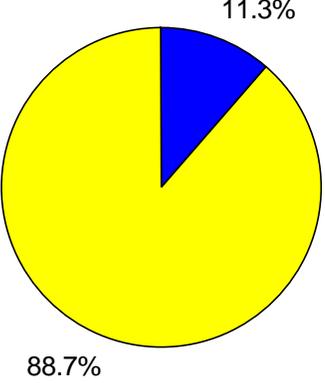


Department of Planning and Zoning

35-01-Fairfax County Comprehensive Plan Management

Fund/Agency: 001/35	Department of Planning and Zoning	
Personnel Services	\$918,915	<div style="text-align: center;"> <p>CAPS Percentage of Agency Total</p>  <p>11.3%</p> <p>88.7%</p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p>■ Fairfax County Comprehensive Plan Management</p> <p>■ All Other Agency CAPS</p> </div> </div>
Operating Expenses	\$68,497	
Recovered Costs	\$0	
Capital Equipment	\$0	
Total CAPS Cost:	\$987,412	
Federal Revenue	\$0	
State Revenue	\$0	
User Fee Revenue	\$7,464	
Other Revenue	\$0	
Total Revenue:	\$7,464	
Net CAPS Cost:	\$979,948	
Positions/SYE involved in the delivery of this CAPS	17/16.6	

► **CAPS Summary**

To prepare and maintain the Comprehensive Plan for the physical development of Fairfax County and the protection of natural and cultural resources. Staff is responsible for: conducting cyclical Plan Review Processes, long-range land use studies for areas such as Merrifield, Engineer Proving Ground (EPG) and Laurel Hill, Out-of-Turn Plan Amendments, special projects such as the Mason Neck Overlay District, and policy review and analysis; evaluating Plan Implementation items; providing technical and administrative expertise to citizen task forces; participating in regional programs for long-range forecasting of employment; coordinating historic preservation planning activities; and conducting research and analyses related to litigation.

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► Method of Service Provision

Service is provided directly by County employees, via written and oral communication. Staff manages and updates the Comprehensive Plan through the following activities: 1) a cyclical Comprehensive Plan Review Process; 2) Out-of-Turn Plan Amendments; and 3) planning studies of major areas within the County (e.g. Merrifield, Franconia-Springfield/Engineer Proving Ground, and Dulles Corridor). The activities listed above result in planning and land use recommendations for consideration by the Planning Commission and the Board of Supervisors (BOS). Other activities include: 4) providing technical and administrative support to BOS appointed task forces; and 5) providing planning and land use information to the general public and business community through written materials, presentations, and responses to inquiries.

The staff also conducts policy studies on such topics as stream protection and infill residential development. In response to BOS requests, staff researches, analyzes, and makes recommendations to the Planning Commission and BOS on Plan implementation tools such as transferable development rights, impact fees, overlay districts, and reviews proposed Zoning Ordinance Amendments, such as the Planned Residential Mixed Use District, for Plan implications. In addition, staff provides planned land use data for new parcels to the Department of Systems Management for Human Services for use in their population and housing forecasting program updates, a critical component in developing long-range forecasts of population and households for Fairfax County; reports to BOS on proposed boundary adjustments with adjacent jurisdictions (e.g. Falls Church, Fairfax City and Vienna); provides research support to the County Attorneys' Office on land use-related litigation; and administers historic preservation programs and activities. Staff also provides data (primarily land use and employment forecasts) and other support for regional and state planning efforts conducted under the auspices of groups like the Metropolitan Washington Council of Governments (COG); the Transportation Coordinating Council of Northern Virginia (TCC) and the Virginia Department of Rail and Public Transportation (DRPT).

► Performance/Workload Related Data

In March of 2001, the Board of Supervisors endorsed a Comprehensive Plan Review process that designates 2001, 2002, 2004 and 2005 as Area Plans Review (APR) years. In 2001, there have been 125 nominations accepted for review during this North County review cycle. We anticipate that a similar number of nominations will be submitted for review during the 2002 South County review cycle.

For the past several years staff has been asked to evaluate between 10 and 15 "out-of-turn" Plan amendments per year.

► Mandate Information

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 76 - 100%. The specific Federal or State code and a brief description of the code follows:

- Section 15.2-2223 of the Code of Virginia mandates that every governing body adopt a Comprehensive Plan and that the Plan be revised every five years.
- Code of Virginia Section 15.2-2224 mandates that the Planning Commission have studies conducted in support of the Plan.

Department of Planning and Zoning

► User Fee Information

Subobject Code	Fee Title	FY 2002 ABP Fee Total
0641	Comprehensive Plan Sales	\$7,464
Current Fee		Maximum Allowable Fee Amount
Policy Plan \$15 Area Plans \$15 Plan maps at 4,000 scale \$10 Plan maps at 2,000 scale \$10 Trail Plan Maps \$3		Established by the department Fees are set at cost.
Purpose of Fee:		
Fee is set to recover printing of the documents and maps.		
Levy Authority	Requirements to Change the Fee	Year Fee Was Last Adjusted
N/A	Fee is based on actual cost of printing items listed.	
Other Remarks:		