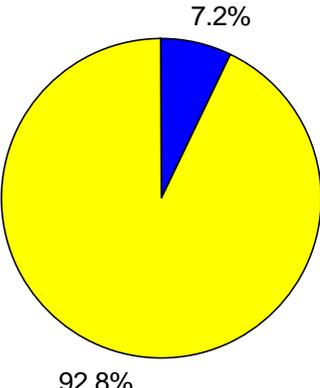


Juvenile and Domestic Relations District Court

81-03-Juvenile/Adult Intake

Fund/Agency: 001/81	Juvenile and Domestic Relations District Court	
Personnel Services	\$959,221	<div style="text-align: center;"> <p>CAPS Percentage of Agency Total</p>  <p>7.2%</p> <p>92.8%</p> <div style="display: flex; justify-content: center; align-items: center; gap: 10px; margin-top: 10px;"> ■ Juvenile/Adult Intake ■ All Other Agency CAPS </div> </div>
Operating Expenses	\$269,548	
Recovered Costs	\$0	
Capital Equipment	\$0	
Total CAPS Cost:	\$1,228,769	
Federal Revenue	\$0	
State Revenue	\$456,939	
User Fee Revenue	\$0	
Other Revenue	\$20,957	
Total Revenue:	\$477,896	
Net CAPS Cost:	\$750,873	
Positions/SYE involved in the delivery of this CAPS	16/15	

► CAPS Summary

Juvenile Intake is required by the Virginia Code to screen complaints and process petitions on all juveniles (ages 17 and under) alleged to have committed offenses which are under the purview of the court. Juveniles thought to have committed offenses are brought before appointed intake officers either by a police officer witnessing or responding to an alleged criminal offense, or by citizens, families, or other agencies. Intake officers may decide to divert youth from the judicial system consistent with the best interests of the youth and family and protection of the public safety.

The Informal Hearing Officer Program was developed to hear minor misdemeanor cases that may be resolved by informal arbitration and sanctions. The Hearing Officer is used most frequently in trespassing, minor property, and alcohol cases. Depending on the problem and the nature of the responses, the Hearing Officer decides on the course of action. Most often, community service or restitution is assigned, or the case is continued for a period of time and closed if the juvenile commits no further offenses.

Juvenile and Domestic Relations District Court

Adult intake processes complaints and assists families regarding custody, visitation, support, spouse abuse, and other intra-family issues. Intake processing includes evaluation of the problem, mediation if the parties are amenable, referrals to other agencies when the issues dictate, and authorization of the petition for judicial action. In cases involving spouse abuse, the intake officer provides for the monitoring of defendants when preliminary protective orders are issued by the court.

► Method of Service Provision

Intake services are provided by Fairfax County personnel. Juvenile intake complaints are received by intake officers from the public, police, and both public and private agencies. Criminal complaints are screened for probable cause with the complainant present. After reviewing the facts surrounding the complaint, the intake officer may proceed with the filing of a petition, denying the complaint, issuing a detention order, meeting with the defendant for informal resolution, schedule counseling sessions for the youth, or setting the case before the court's informal hearing program. Juvenile Intake operates 24 hours a day, seven days a week.

Adult complaints are filed by the public before domestic relations intake staff. Intake officers will assist the public in preparation of an affidavit requesting the court for a specific course of action, including emergency protective orders for domestic violence cases. This typically includes modifications of previous court orders, establishing visitation, and determining custody issues. The parties involved are offered mediation services by intake staff where applicable. If mediation is successful, the matter can be resolved with a consent order rather than a full hearing before the court. Adult intake operates Monday through Friday 8:00 a.m. to 4:30 p.m. Evening appointments are offered on Monday until 8:00 p.m.

► Performance/Workload Related Data

Title	FY 1998 Actual	FY 1999 Actual	FY 2000* Actual	FY 2001 Estimate	FY 2002 Estimate
Total Juvenile Non-Traffic Complaints	16,239	16,898	15,922	16,353	16,353
Total Adult Complaints	8,919	9,543	8,254	8,905	8,905
Informal Hearings Conducted	564	431	438	478	478

*Complaint data may be lower due to integration of JUVARE and CMS management information systems.

► Mandate Information

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 76 - 100%. The specific Federal or State code and a brief description of the code follows:

- Code of Virginia Section 16.1 - 235