

Office of the Sheriff

91-01-Leadership/Management and Oversight

Fund/Agency: 001/91	Office of the Sheriff	
Personnel Services	\$775,513	<p>CAPS Percentage of Agency Total</p> <p>2.4%</p> <p>97.6%</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>■ Leadership/Management and Oversight</p> <p>■ All Other Agency CAPS</p> </div>
Operating Expenses	\$225,589	
Recovered Costs	\$0	
Capital Equipment	\$0	
Total CAPS Cost:	\$1,001,102	
Federal Revenue	\$0	
State Revenue	\$122,800	
User Fee Revenue	\$0	
Other Revenue	\$0	
Total Revenue:	\$122,800	
Net CAPS Cost:	\$878,302	
Positions/SYE involved in the delivery of this CAPS	13/13	

► CAPS Summary

The Office of the Sheriff is led by a Constitutional Officer; an elected official serving the constituents of the jurisdiction who have selected him as primary law enforcement official. The Constitutional Officer provides oversight and guidance for the entire agency. The Sheriff's Office is responsible for providing services to the citizens of Fairfax County in three major areas. It operates the Fairfax County Adult Detention Center and Pre-Release Centers where individuals are detained and housed while awaiting trial or when convicted of violations of the law. The Sheriff's Office also provides security for all courts and judges within Fairfax County, Fairfax City, and the Towns of Herndon and Vienna. We also enforce orders of the Courts by serving papers generated by the courts and carrying out actions resulting from civil proceedings.

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In 1990, the Board of Supervisors approved the formation of the Criminal Justice Policy Group (CJPG). This group consists of the heads of all criminal justice system agencies for the purpose of reviewing policies and procedures in the criminal justice system and making recommendations to the Board of Supervisors as changes or additions are needed. The Board approved the assignment of one staff position to CJPG. The Sheriff was named chair of CJPG, and the staff position was placed in the Office of the Sheriff. (Because of his commitment to the work of CJPG, and his belief in the importance of communication and coordination among the agencies in the criminal justice system, the Sheriff gave up one position in return for the establishment of the CJPG staff position.)

In September 1995, followed by amendments during the regular legislative session, the General Assembly passed legislation mandating that certain jurisdictions, including Fairfax County, have a Community Criminal Justice Board, whose composition would be very much like that of CJPG, and whose mission would be to oversee and plan for an array of community-based correctional programs and services as alternatives to incarceration for misdemeanor offenders. On April 17, 1995, the Board of Supervisors approved changing the name of CJPG to the Community Criminal Justice Board (CCJB). At that time the membership of the organization was not clearly defined, because the legislation describing the membership as mandated by the General Assembly was not yet final.

On July 31, 1995, the Board of Supervisors approved an agreement between the County of Fairfax and the City of Fairfax concerning the CCJB and to clarify the membership of the group. The CCJB would continue to be responsible for the needs of the criminal justice system in general as well as address the nature and makeup of the community corrections system as established by the Comprehensive Community Corrections Act and Pre-Trial Services Act.

The Construction Liaison staff is responsible for the oversight and coordination of the construction of the new 750-bed expansion for the ADC and all renovation projects. The staff ensures compliance with building codes and ordinances of State, Federal and Local guidelines, and also the timely completion of the construction project. They have oversight for program verification, integrating project components, quality control and documentation for accuracy in the requests for reimbursements from the State and review documents, drawings, and specs to insure compliance with Federal, State and Local standards for building codes and requirements.

The Internal Affairs and EEO Officer are charged to investigate complaints against the Sheriff and his staff. This program area is responsible for the objective investigation of alleged wrongdoing or procedural violations. They provide services to the all agency staff members as well as the 983,000 citizens of Fairfax County. Additionally any inmate of the Adult Detention Center is covered by these services. They provide for the ethical and unbiased investigation of complaints against the Office of the Sheriff.

The composite of these areas together provides for the overall leadership and guidance of the Sheriff's Office staff.

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► Method of Service Provision

The overall services of this CAPS (the Sheriff's Office, Leadership/Management and Oversight) are provided by the men and women who comprise the support staff and function in conjunction with the Sheriff and/or act on his behalf. They are all employees of Fairfax County with some partially reimbursed by the State Compensation Board. The Sheriff and The Chief Deputies provide overall guidance and vision for the agency composed of 573 personnel in 543 authorized positions. The Secretary III provides confidential as well as general clerical support to the Sheriff and the Chief Deputies and disseminates information as needed to the agency as a whole. The County population is served by the efficiency and productive services provided by the institution. The CCJB staff member plans and coordinates meetings, prepares reports and supports the work of the committee. This staff member is the liaison between all of the committee members and the various agencies.

► Performance/Workload Related Data

Title	FY 1998 Actual	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate	FY 2002 Estimate
Internal Affairs/ Equal Opportunity Officer ¹	<ul style="list-style-type: none"> ▪ 21- Internal Affair cases 	<ul style="list-style-type: none"> ▪ 19-Internal Affair (IA) cases/ ▪ 4 Civil Litigation (CL) cases/ ▪ 13 class 3 Weapons Investigation (WI) cases 	<ul style="list-style-type: none"> ▪ 29 IA cases/ ▪ 38 Administrative Investigation (AI) cases/ ▪ 59 class 3 WI cases/ ▪ 10 CL cases/ ▪ 9 EEO¹ 	<ul style="list-style-type: none"> ▪ 6-IA cases/ ▪ 19 AI cases/ ▪ 3 CL cases/ ▪ 47 class 3 WI cases/ ▪ 3 EEO 	<ul style="list-style-type: none"> ▪ 6-IA cases/ ▪ 19 AI cases/ ▪ 3 CL cases/ ▪ 47 class 3 WI cases/ ▪ 3 EEO

¹ EEO position was established in late FY 2000, numbers of cases will show unusual change due to time of year when stats were compiled.

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► Mandate Information

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 76 - 100%. The specific Federal or State code and a brief description of the code follows:

- Virginia Constitution Article V11, Section 4
- Code of Virginia 53.1-68 through 53.1-133
- Code of Virginia 8.01-295
- Code of Virginia 53.1 119 & 53.1-120; all of these respective codes mandate or establish that the Sheriff is a Virginia Constitutional official elected by the citizens of Fairfax County, they provide for the establishment and regulation of local correctional facilities; provides for the execution of civil process and court processes and establishes the court duties of the Sheriff. JLARC catalog of Fed & State mandates; mandates established to govern and guide the Office of the Sheriff.
- Code of Virginia, Pre-trial Services Act, 19.2-152.2 - 19.2 -152.7
- Comprehensive Community Services Act for Local Responsible Offenders 53.1-180- 53.1-183.3, Code of Virginia
- Under the legislation listed above, Fairfax County is mandated to have a Community Criminal Justice Board with certain mandated members as listed in further documentation. This board is intended to oversee and guide the development and administration of an array of community corrections programs serving local-responsible offenders (misdemeanants and class VI felons). The purpose of the mandate is to ensure that jail space is used for serious and violent offenders, while offenders who can be sanctioned without secure confinement are placed in community programs offering more appropriate sanctions along with treatment and training opportunities. The mandate indicates that among those programs available to judges for alternative sentencing are: Electronic Incarceration Program (EIP); Home Incarceration Program (HIP); community services; supervised probation; public inebriate diversion; alcohol assessment, testing and treatment; and a program to interview pretrial detainees to support pretrial release of persons awaiting trial. The Fairfax County Adult Detention Center received funding as a regional facility linking Fairfax City with the County. The County developed an agreement with the City to have joint participation in the CCJB which was approved by the Board in 1995.
- Code of Virginia 53.1-68 et.seq., 53.1-80 thru 53.1-83, localities must have jails or lock-ups that comply with Department of Corrections regulations concerning construction, equipment, administration, and operation of local correctional facilities. (1990) Localities shall bear at least one-half of the cost of constructing or renovating correctional facilities. No state reimbursement shall occur unless plans and specs have been approved in advance by the Governor. (1990)