

Police Department

90-08-Technical Services

Fund/Agency: 001/90	Police Department	
Personnel Services	\$3,249,631	<div style="text-align: center;"> <p>CAPS Percentage of Agency Total</p> <p>4.4%</p> <p>95.6%</p> <p>■ Technical Services ■ All Other Agency CAPS</p> </div>
Operating Expenses	\$1,807,424	
Recovered Costs	\$0	
Capital Equipment	\$24,951	
Total CAPS Cost:	\$5,082,006	
Federal Revenue	\$0	
State Revenue	\$90,971	
User Fee Revenue	\$128,771	
Other Revenue	\$400,000	
Total Revenue:	\$619,742	
Net CAPS Cost:	\$4,462,264	
Positions/SYE involved in the delivery of this CAPS	55/55	

► CAPS Summary

The mission of the Technical Services Bureau is to provide support to the Police Department in its daily operations and administrative activities through technical, clerical and managerial applications. There are two divisions within the Technical Services Bureau: Field Support Division and Technical Support Division. The Field Support Division is comprised of the Property Section, Fleet Management, and Facilities Maintenance, and Facilities Construction Planning. The Technical Support Division includes the Central Records Section, the Northern Virginia Regional Identification System (NOVARIS) which is separately listed under Fund 703, and the False Alarm Reduction Unit (FARU). An additional responsibility is the position of liaison between the Police Department and other County agencies on all issues related to maintenance, construction and improvements to police facilities and equipment.

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► Method of Service Provision

The services are provided directly to the employee or facility needing the support.

► Performance/Workload Related Data

Performance measurement indicators are under development. Work related data is currently unavailable.

► Mandate Information

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 26 - 50%. The specific Federal or State code and a brief description of the code follows:

- Code of Virginia 19.2-387~392: The various sections detail the establishment of the records room, which is granted authority by the State Police. Details are provided concerning the dissemination of records for both adults and juveniles, how all criminal offenses must be reported, sex offender registry, and grant the authority to photograph and fingerprint individuals.
- Code of Virginia: 18.2-308 Personal protection; carrying concealed weapons; when lawful to carry.

► User Fee Information

Subobject Code	Fee Title	FY 2002 ABP Fee Total
0454	Concealed Weapon Permits	\$35,840
Current Fee		Maximum Allowable Fee Amount
\$35.00 per Permit for Investigations Fees.		\$35.00 per Permit for Investigations Fees.
Purpose of Fee: On 07/03/95, the agency started to collect \$6.00 for the cost of conducting a background investigation and \$5.00 per fingerprint of those who apply for a concealed handgun permit.		
Levy Authority	Requirements to Change the Fee	Year Fee Was Last Adjusted
VA 18.2-308	Change to State Code	1997
Other Remarks: The Concealed Weapon Permit currently expires at the end of five years effective 6/30/97.		

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Subobject Code	Fee Title	FY 2002 ABP Fee Total
0624	Accident Report / Photo Fees	\$92,931
Current Fee		Maximum Allowable Fee Amount
Investigative Report Confirmation \$3.00 Summon \$3.00 Record Check \$5.00 Photograph \$4.00-\$25.00 (based on size/color)	Investigative Report Confirmation \$3.00 Summon \$3.00 Record Check \$5.00 Photograph \$4.00-\$25.00 (based on size/color)	
Purpose of Fee: Under Section 82-8-7 of the County code, attorneys or authorized representatives of insurance companies anticipating exposure to civil liability are furnished copies of accident reports and photos.		
Levy Authority	Requirements to Change the Fee	Year Fee Was Last Adjusted
County Code 82-8-7	Change to County Code	1991
Other Remarks:		