

Alcohol Safety Action Program

117-01-Alcohol Safety Action Program

Fund/Agency: 117/68	Alcohol Safety Action Program	
Personnel Services	\$1,181,368	This CAPS accounts for 100 percent of total expenditures.
Operating Expenses	\$182,907	
Recovered Costs	\$0	
Capital Equipment	\$0	
Total CAPS Cost:	\$1,364,275	
Federal Revenue	\$0	
State Revenue	\$0	
User Fee Revenue	\$1,292,920	
Other Revenue	\$14,333	
Total Revenue:	\$1,307,253	
Net CAPS Cost:	\$57,022	
Positions/SYE involved in the delivery of this CAPS	15/15	

► CAPS Summary

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts and a supervisory function for the Juvenile and Domestic Relations District Court, under the supervision of the ASAP Policy Board and the Department of Administration for Human Services. The core program provides intake, classification, rehabilitative alcohol/drug education, referral to treatment, and probation supervision to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides evaluation and alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders and programs for adolescent substance abusers. Programs are available in English, Spanish, and Korean. ASAP also provides ancillary programs including Driver Improvement and Reckless/Aggressive Driver Education.

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► **Method of Service Provision**

Administration

The agency director oversees all program functions including classification, probation, public information and special programs. The director of administration (Accountant I) supervises a staff of 6 administrative employees. The administrative staff is responsible for controlling the intake schedule, assigning intake appointments within the court-required timeframe, ensuring that client files are accurately established in the agency database and required Department of Motor Vehicles (DMV) and criminal record checks are run, and screening and processing clients through intake orientation in a courteous and efficient manner including showing an orientation video. ASAP schedules 20 to 25 offenders per intake group, and conducts two intake groups each morning, four days a week. In addition the administrative staff serves all walk-in clients who require transfer to another ASAP, immediate enrollment due to non-Virginia residency, validating of Restricted License Orders, payment of fees, and referral to appropriate probation staff when required.

Intake

Intake assessments are conducted by the 7-person probation staff with the assistance of exempt part-time employees. The staff administers alcohol breath tests, orients the clients to ASAP participation requirements, describes probation conditions and restricted operator's license provisions, and conducts a personal assessment interview with each offender. The offender is questioned regarding the instant offense, his/her prior mental health, substance abuse and treatment history, and personal and family history, and an objective screening instrument is administered. On the basis of this assessment, each offender is placed in the appropriate education program and/or referral to a substance abuse treatment program.

Probationary/Supervision Services

Probationary services are provided by 7 probation counselors, each of whom carries in excess of 350 clients on their active caseloads. The primary objective of ASAP probation counselors is public safety, and the appropriate rehabilitative education and/or treatment placement. Probation supervision includes monitoring the client's activities from date of intake and assessment to successful completion of the assigned education or treatment program, a period that may range from 6 months to three years, reporting to and appearing at court on any incidents of non-compliance, and conducting case review meetings as required by the State in the second and third year of supervision. The program utilizes interns from local colleges and universities when available to assist with the case review process. The probation staff also monitors ignition interlock installation and use offenders' vehicles through monthly reports, and reports violations to the Court.

S.A.F.E. intakes, counselor-guided hospital visits, and probationary services mandated by the Juvenile and Domestic Relations Court have proven to require extraordinary time commitments. Though the caseload is approximately 150 per year, probation counselors are required to appear personally in court on each non-compliance, parents must be interviewed as well as the referred juveniles, and juveniles are escorted one-on-one during the 3-hour visit to the hospital.

In addition, the Court has mandated that one probation counselor be available to remain in the courtroom each morning to assist with the screening of first-offender drug possession cases. Due to this requirement, two limited-term probation counselors are currently employed to handle the workload associated with the drug education program.

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Education Services

ASAP provides several distinct 24-hour educational programs, including Basic Education, Intensive Education, Treatment Education, Drug Education, and Relapse Prevention Education. The program conducts separate education classes for women, Hispanics, Korean and young adult clients. The alcohol education classes are conducted primarily in the evening and on weekends by exempt part-time employees who are skilled at working with substance abusers and providing education. Classes are offered in Fairfax City at the ASAP office, as well as South County, in order to better serve the clients.

In addition, the ASAP offers a Driver Improvement Program and a Reckless/Aggressive Driver Education Program to assist in its goal of protecting the public safety, and provides a monthly educational program for Offender Aid and Restoration of Fairfax County, Inc. (OAR), a private program that serves certain minor offenders.

► Performance/Workload Related Data

Title	FY 1998 Actual	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate	FY 2002 Estimate
Output: Individuals served	2,818	2,976	3,193	3,353	3,353
Efficiency: Average cost per individual served	\$322	\$316	\$310	\$332	\$338
Service Quality: Percent of individuals satisfied	95%	95%	97%	97%	97%
Outcome: Percent of individuals completing the program 2 years prior who have not recidivated based on DMV records	85%	92%	92%	92%	92%

► Mandate Information

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 76 - 100%. The specific Federal or State code and a brief description of the code follows:

- Code of Virginia 18.2-27, 18.2-271.1 allows an ASAP fee not to exceed \$300 for every individual referred to ASAP on a DUI conviction. It should be noted that an additional \$50 fee can be charged to each offender for intervention services (education), resulting in a fee total of \$350.
- Virginia Regulation VR 647-01-02, found in the Policy and Procedural Manual that establishes records and oversees the operation of local ASAPs specifies policies controlling program administrative, personnel, fiscal, and training operations as well as procedures for processing offenders.

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► User Fee Information

Subobject Code	Fee Title	FY 2002 ABP Fee Total
0755 0756 0757 0758 0759 0775 0781	Charges for Services	\$1,292,920
Current Fee		Maximum Allowable Fee Amount
\$350		\$350
<p>Purpose of Fee: To cover the cost of administering the program including probationary services and alcohol education classes. \$300 of this fee covers the ASAP DUI Fee, Referral to ASAP after Habitual Offender Restoration Evaluation, and Pre-enrollment; \$50 of the fee is for Education Intervention. For additional fees authorized by the State, see the following list.</p>		
Levy Authority	Requirements to Change the Fee	Year Fee Was Last Adjusted
Code of Virginia 18.2-27, 18.2-271.1 VA Regulation VR 647-01-02	Legislative action	1994
<p>Other Remarks: The ASAP fee is set by State Code and in 1987 the fee was set at \$300 per referral. In FY 1994, the Commission on VASAP allowed that offenders be charged \$50 for education services.</p> <p>The following is a list of additional fees approved by the Commission on VASAP:</p> <ul style="list-style-type: none"> ▪ \$30 (per visit) Case Monitoring ▪ \$30 DMV Ordered Intervention Interview ▪ \$60 Driver Improvement (DMV referred) ▪ \$ 0 Driver License Monitoring, 1st year ▪ \$30 (4x) Driver License Monitoring, 2nd year ▪ \$30 (2x) Driver License Monitoring, 3rd year ▪ \$200 First Offender Drug Program ▪ \$25 Drug Screen ▪ \$200 Habitual Offender Restoration Evaluation ▪ \$50 (per month) Interlock Monitoring (Non-ASAP Referral) ▪ \$150 Pre-Trial and Other Assessments ▪ \$50 Re-enrollment Within 1st year ▪ \$300 Re-enrollment After 1st year ▪ \$25 (2x after court) Reinstatement (client returned to court and reinstated by the court) ▪ \$25 (2x only) Rescheduling Class or Intake Appointment ▪ \$25 Returned Check Fee (Not to exceed amount set by the Code of VA) ▪ \$150 Young Offender (Non-driving related) <p>All other fees must be approved by waiver from the Commission on VASAP.</p>		