

## MINUTES

### Fairfax County School Board and Fairfax County Board of Supervisors

#### Fairfax County Government Center, Conference Room 232

Work Session No. 98/**Capital Facilities and Debt Management Working Group**

April 3, 2013

#### 1.01 Call to Order and Announcements

Fairfax County Board of Supervisors Chairman Sharon Bulova convened the meeting at 3:05 p.m. with the following Fairfax County School Board members and Fairfax County Board of Supervisors present:

Sandy Evans (Mason)	Supervisor John Cook (Braddock)
Patty Reed (Providence)	Supervisor John Foust (Dranesville)
Kathy Smith (Sully)	Supervisor Jeff McKay (Lee)

#### County Personnel Present:

Fairfax County Executive Edward Long, Jr.; Fairfax County Deputy Executive Robert Stalzer; Fairfax County Chief Financial Officer Susan Datta; Office of Public Affairs Director Merni Fitzgerald; Auditor to the Board Michael Longhi; Deputy Director of Management and Budget Joe Mondoro; County Debt Manager Joe LaHait; County Capital Program Coordinator Martha Reed; Assistant Auditor to the Board Jessica Tucker; SACC Program Supervisor Anne Goldstein; Management Analyst Mary Casciotti; Clayton Medford, Chief of Staff to Chairman Bulova; Kiel Stone, Chief of Staff to Supervisor Cook; Jane Edmondson, Chief of Staff to Supervisor Foust; Linda Waller, Aide to Supervisor McKay; Mark Thomas, Aide to Chairman Bulova; Kyle McDaniel, Aide to Supervisor Herrity; Catherine Hanes, Aide to Supervisor Hudgins

#### Fairfax County Public Schools Personnel:

Fairfax County Public Schools Assistant Superintendent of Facilities and Transportation Services Jeffrey Platenberg; Deputy Clerk of the Board Lizette Torres-Barthel; Karen Hogan, School Board Facilities Planning Advisory Council

#### DISCUSSION (Exhibit A)

##### 1.02 Charge to the Working Group

- Consensus that the purpose of the Capital Facilities and Debt Management Working Group was to provide more flexibility, capacity, and funding to meet the needs of Fairfax County Public Schools (FCPS) and all Fairfax County residents.

- Historically, the school system expanded very rapidly; now, the challenge is taking care of all those public facilities that were built – including county government facilities.

### **1.03 Discussion of Goals of the Working Group**

- Define what the two Boards can and cannot do.
- The committee agreed that the Working Group’s goals included collaboration with staff from both FCPS and the Fairfax County Government to learn more about existing capital inventory, opportunities for financing capital needs and building on specific ideas for sharing facilities.
- Identify new flexibility and funding strategies.
- Improve Coordination between the two Boards and respective staffs and, if possible, align the two capital programs more effectively.
- Deliver facilities more quickly.

### **1.04 Proposed Topics for the Working Group**

- Consensus that the proposed future meetings should include discussion on:
  - *Debt Management 101*: a review of the state of respective facilities, which facilities were already being shared by FCPS and the County and whether, in sharing, there had been hurdles that were overcome and how;
    - Staff will deliver a mapped inventory of existing facilities, assets, reserves and needs.
    - Needs assessments to include SACC waiting lists, Pre-K waiting lists and school overcrowdings.
  - *Compare and Contrast Current Capital Improvement Program (CIP) Selection Processes*: a review of shared needs for land, property and inventory; how often the CIPs are updated to reflect changing circumstances; how decisions are made (design standards vs. traditions, opportunities for increased intensity, long-range site planning); opportunities for value engineering
  - *Coordination between FCPS and County Government on Capital Improvement*: learn about any and all education and building specifications that may impact the use of facilities for individual program purposes;
    - Opportunities for collaboration on projects in queue but not designed or engineers.
    - Proffer process.
    - Public facility planning for Tysons as model for future planning throughout county.
  - *Other Opportunities for Financing Capital*: research and investigate successful best practices used outside of Fairfax County, public private partnerships and lessons from the private sector
  - *Shared Facilities and Opportunities for Joint Projects*: learn about any legal and legislative issues pertaining to the shared use of facilities for joint projects in advance of

moving forward with any creative ideas; engage the community, in particular the business community, for ideas and/or suggestions on the sharing of facilities to meet specific community needs (e.g. SACC, Arts Council programs).

#### **1.05 Selection of Working Group Co-Chairs**

- Consensus that the Working Group would be best served by having Co-Chairs which included a Fairfax County School Board member and a Board of Supervisors member;
- Sully district School Board member Kathy Smith was designated as a co-chair by School Board Chairman Moon, with the Board of Supervisors Co-Chair yet to be determined by Chairman Bulova.

#### **1.06 Proposed Meeting Schedule**

- Consensus that regular meetings would be scheduled every other month on Wednesdays beginning at 3 p.m. for a minimum of 90 minutes at the Fairfax County Government Center;
- Proposed preliminary future meeting dates included: June 5, August 7, October 2 and December 4;
- Agreement that the Working Group would continue meeting in FY 2014 despite a CIP review date in December 2013, due to the importance of continued conversation on this topic.

The meeting adjourned at 4:11 p.m.