



Response to Questions on the 2016 LOBs

Request By: Supervisor Herryty

Relevant LOB(s): LOB #37

Question: Provide a list of decentralized public affairs staff including what other functions they perform and status of their position (i.e., full time, part time).

Response:

Decentralized communicators' expertise and work are not duplicated in the Office of Public Affairs (OPA). Decentralized staff serve as subject matter experts in the areas of public safety, human services, housing, transportation, parks, libraries, etc. Staff promote programs and services to a targeted audience; respond to requests for information from the public and media about the agency's unique programs and services; develop content and other informational marketing materials for agency-specific initiatives, both internal and external; use social media to communicate their agencies' messages; and coordinate with OPA to develop countywide strategies and common messages. Exceptions to these duties are noted below in the Comments section.

Decentralized Communication Staff

Agency	Position	Full Time (FT) or Part Time (PT)	Comments
General Fund Supported			
Office of the County Executive - OP3	Communications Specialist II	FT	
Department of Human Resources	Communications Specialist II	FT	
Department of Public Works & Environmental Services – Director's Office	Information Officer III	FT	
Department of Housing & Community Development	Information Officer III	FT	
Department of Transportation	Information Officer II	FT	
	Communications Specialist III	FT	
	Communications Specialist II	FT	
Fairfax County Park Authority	Information Officer III	FT	
	Information Officer II	FT	
Fairfax County Public Library	Communications Specialist III	FT	
	Communications Specialist I	FT	
Department of Family Services	Information Officer III	FT	
	Communications Specialist III	FT	
	Communications Specialist II	FT	
	Communications Specialist II	FT	
	Communications Specialist II	FT	



Agency	Position	Full Time (FT) or Part Time (PT)	Comments
	Communications Specialist II	FT	
Health Department	Public Safety Information Officer IV	FT	
	Communications Specialist II	FT	
	Communications Specialist II	FT	
Department of Neighborhood & Community Services	Communications Specialist III	FT	
	Communications Specialist II	FT	
Juvenile & Domestic Relations District Court	Communications Specialist II	FT	
Fairfax-Falls Church Community Services Board	Information Officer III	FT	
	Communications Specialist II	PT	
	Communications Specialist II	FT	
Police Department	Public Safety Information Officer IV	FT	
	Public Safety Information Officer IV	FT	
	Public Safety Information Officer III	FT	
Fire & Rescue Department	Public Safety Information Officer IV	FT	
Office of the Sheriff	Information Officer III	FT	
Retirement Administration	Communications Specialist II	FT	Conducts informational sessions for employees about retirement benefits; responds to questions including media inquiries
Non-General Fund Supported			
Reston Community Center	Communications Specialist II	FT	Fund 40050 – Reston Community Center Positions promote programs, classes, events, etc. conducted by the Reston Community Center
	Information Officer I	FT	
McLean Community Center	Communications Specialist II	FT	Fund 40060 – McLean Community Center Positions promote programs, classes, events, etc. conducted by the McLean Community Center
	Communications Specialist I	FT	
DPWES – Stormwater Management	Communications Specialist II	FT	Fund 40100 – Stormwater Services
Fire & Rescue Department	Communications Specialist II	FT	Fund 50000 – Federal-State Grant Fund
Department of Transportation	Information Officer I	FT	
	Communications Specialist II	FT	
Fairfax County Park Authority	Communications Specialist II	FT	Fund 80000 – Park Revenue and Operating Fund Positions promote FCPA programs, classes, events, etc. that generate revenue
	Communications Specialist I	FT	
	Communications Specialist I	FT	
	Communications Specialist I	FT	
Department of Housing and Community Development	Information Officer II	FT	Fund 81000 – FCRHA Operating