



Response to Questions on the 2016 LOBs

Request By: Supervisors Gross and McKay

Relevant LOB(s): LOB #88

Question: Provide a list of staff training opportunities sponsored by the Office of Human Rights and Equity Programs (OHREP).

Response:

The following is a list of OHREP-sponsored training courses that include: courses that are mandatory for all employees, courses that are required for all supervisors and managers, and courses that are optional for supervisors and managers.

Employees are required to take OHREP-sponsored mandatory courses every three years, with the exception of the AIDS in the Workplace course which is required once. All mandatory training for supervisors and managers must be completed before registering for optional classes.

Mandatory County Training for All Employees

- AIDS in the Workplace – Required once
- Sexual Harassment for Employees – Required every three years
- The Americans with Disabilities Act (ADA) and the Workplace – Required every three years
- Diversity in the Workplace – Required every three years

Mandatory County Training for Supervisors and Managers

- EEO for Managers – Required every three years
- Sexual Harassment for Managers – Required every three years

Optional County Training for Supervisors and Managers

- Avoiding Retaliation
- Managing within the Law I – Basic
- Managing Within the Law II – Advanced

For additional information on all mandatory county training requirements, please refer to the response to 73-LOBs (link provided below).

http://www.fairfaxcounty.gov/dmb/lob/2016/q_a/73-lobs-required-training.pdf