

AGENCY 17 - Office of the County Attorney

FY 2010 LINES OF BUSINESS (LOBs) REDUCTION OPTIONS

OVERALL AGENCY LOB REDUCTION TARGET = \$1,027,344

LOB INFORMATION									IMPACT
Reduction Priority	LOB #	LOB Title	LOB Reduction Description	LOB Position Reduction	LOB SYE Reduction	TOTAL Reduction (EXPENSES)	TOTAL Reduction (REVENUE)	NET Reduction	
1	17-01	Legal Services/Representation	Deduction of \$96,688 from Character 30, Operating Expenses			\$96,688	\$0	\$96,688	Deduction of \$96,688 from Character 30. This reduction results from a renegotiated legal research contract, the discontinuation of almost all hard-bound legal publications, and a continued effort to minimize litigation costs and fees where possible.
2	17-01	Legal Services/Representation	Eliminate 1 Administrative Assistant III	1	1.0	\$47,593	\$0	\$47,593	This position acts as a backup to the receptionist, supports the other Administrative Assistants, and makes a daily trip to the Fairfax courts to file pleadings. The elimination of this position would require employees in higher level positions to assume these time-consuming tasks.
3	17-01	Legal Services/Representation	Eliminate 4 L-5 Assistant County Attorney positions	4	4.0	\$327,129		\$327,129	The loss of these 4 L-5 Assistant County Attorney positions would jeopardize the current comprehensive approach to legal representation and enforcement by this Office. The loss of 2 of these 4 attorneys would reduce by approximately 50% the enforcement zoning and property maintenance violations prosecuted, and the loss of the other 2 positions will reduce the availability of legal counsel for the emergency provision of child protective services.
4	17-01	Legal Services/Representation	Eliminate 1 Administrative Assistant IV position	1	1.0	\$55,212		\$55,212	The administrative assistants in this Office are required to have specialized legal experience. They perform a wide variety of tasks, including opening assignments and litigation in the database, filing, typing legal memoranda and briefs, and archiving closed cases. The loss of this position will impact the efficiency and timeliness of the tasks performed by the remaining support staff who would be required to absorb the additional workload.
5	17-01	Legal Services/Representation	Eliminate 3 Paralegal positions	3	3.0	\$169,891		\$169,891	The loss of these 3 litigation paralegal positions would require the attorneys to perform paraprofessional tasks such as compiling documents for discovery, factual, and legal research and trial exhibits in complex litigation in state and federal court. The loss of these positions would require large litigation cases to be staffed with an extra attorney to perform these tasks.
6	17-02	Tax Collection	Eliminate 1 Administrative Assistant IV position	1	1.0	\$52,668		\$52,668	The loss of this position would require the other administrative assistants to open and assist in the collection of hundreds of delinquent tax cases.
7	17-02	Tax Collection	Eliminate 1 L-5 Assistant County Attorney	1	1.0	\$84,363		\$84,363	The loss of this L-5 Assistant County Attorney position would negatively impact the number of delinquent real estate and BOPL cases that can be prosecuted by this Office.
8	17-02	Tax Collection	Eliminate 3 Paralegal positions	3	3.0	\$193,800		\$193,800	The loss of these 3 paralegal positions would impact the research and review of delinquent real estate and BPOL cases and ultimately impact the number of cases which could be prosecuted by this Office.
TOTAL REDUCTION ACHIEVED = 15 PERCENT				14	14.0	\$1,027,344	\$0	\$1,027,344	