

Navigation-Reading Messages

Occasionally messages may be sent from Fairfax County to company users in the VIP. Messages are generated by the Fairfax VIP team, sent through the system and appear on the read messages sub tab when users are logged in.



View Messages

- Log into the VIP
- From the Home tab select the sub tab "Read Messages"
- Messages will be displayed in the box. (in this example where the text reads, "The table does not contain any entries is where the message would display)