



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

[Click here to enter date](#)

[Click here to email address letter is being sent to](#)

[Click here to enter Developer Name](#)

[Click here to enter Address](#)

[Click here to enter City, State, Zip](#)

Subject: [Click here to enter Plan Name, Plan #](#) [Click here to Plan #](#).

Tax Map: [Click here to enter Tax Map](#), [Click here to enter Mag District District](#)

The review of the plan has been completed for the above mentioned project and the plan has been received in the Bonds and Agreements Center for execution of the following forms. Please return these forms and the additional items as indicated below at your earliest convenience.

If any change in ownership of land occurs, please notify this office to avoid any delays in plan approval.

Complete an original **Conservation Agreement**, and return with a check in the amount of \$0.00. Funds to support the Conservation Agreement must be in the form of a cash deposit.

Complete an original **Pro Rata Share Agreement**, and return with a check in the amount of \$0.00. Funds to support the Pro Rata Share Agreement must be in the form of a cash deposit. Pro Rata Share assessment will be subject to change if payment is not received by January or December of each year based on the bi-annual watershed rate changes.

Complete an original **Future Construction Agreement**, and return with a check in the amount of \$0.00. Funds to support the Future Construction Agreement must be in the form of a cash deposit.

Complete an original **Stormwater Management Agreement**. This agreement must be signed by the legal owner of the property.

Complete the **Land Disturbance Permit Application**:
http://www.fairfaxcounty.gov/dpwes/forms/land_disturbance_permit.pdf

Complete the **VAR10 General Registration Statement**:
<http://www.fairfaxcounty.gov/dpwes/stormwaterordinance/vpdes/cgpreregistrationstatement-ffx.pdf>

Complete the form "Application for Sewerage Service Requiring an Extension of Existing Sewerage Facilities".

Payment of \$0.00 inspection fee.

Payment of \$0.00 annual stormwater maintenance fee.

**Department of Public Works and Environmental Services, Land Development Services,
Customer and Technical Support Center, Bonds and Agreements**

12055 Government Center Parkway, Suite 230

Fairfax, VA 22035-5503

Phone: 703-222-0801, TTY: 711, Fax: 703-653-1344

www.fairfaxcounty.gov/dpwes



Click here to enter Developer name

Click here to enter date

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OTHER PROVISIONS:

Effective May 1, 1996, all documents requiring notarization must be typed and without any errors corrected or otherwise.

All documents, that are submitted to the County for approval by a Corporation, Partnership or other entity, must be signed by persons who have legal authority to bind the entity on behalf of which they are signing, and proof of such authority must accompany the document. Such proof may consist of a resolution by the entity's Board of Directors, the by-laws of the entity, a power of attorney, or some other document that clearly establishes that the person signing the document has the legal authority to do so.

Executed agreements and bonds, deposits, easements, and fees must be submitted, approved and recorded, if applicable, within twelve (12) months from the date of transmittal of the bond package to the developer or the plan must be recertified by a professional engineer on an annual basis. Failure to comply with this requirement will result in the plan being returned, unapproved, to the submitting engineer.

All Conservation deposits and Completion bonds will be held by Fairfax County Department of Finance in an interest bearing account and any accrued interest will be paid at the time of release.

All checks should be made payable to: Fairfax County.

New forms are available on the County's website. All agreements must be printed on legal size paper. (<http://www.fairfaxcounty.gov/dpwes/forms>)

When the enclosed forms have been completed, please return them to: County of Fairfax, DPWES, Land Development Services, Bonds and Agreements Center, 12055 Government Center Parkway, Suite 216, Fairfax, Virginia 22035-5503. **If you should have any questions or require assistance in completing the package, please contact** Click to select name **at (703) 324-** or Click to select email address.

Sincerely,

Click here to type your name

Bonds and Agreements Center

cc: Submitting Engineer
Bond File

