



# County of Fairfax, Virginia

## MEMORANDUM

**DATE:** October 11, 2016

**TO:** Ronald N. Kirkpatrick, Deputy Director  
Department of Public Works and Environmental Services  
Capital Facilities

**FROM:** Brad S. Melton, Director  
Utilities Design and Construction Division

**SUBJECT:** Proposed Sole Source Contract - Developer Default Project  
Heron Pines; Plan No. 5594-SD-02  
SAP Project No. 2G25-020-018

Recommendation:

It is requested that Stantec Consulting (Stantec) be selected on a sole source basis to provide engineering support services, as required to complete the Heron Pines developer default project. The proposed work may include the preparation of the "Site As-Built" plans. This work is necessary to satisfy bonded requirements for this developer default project.

Discussions:

On May 21, 2004, the Customer and Technical Support Center (CTSC) requested the assistance of Capital Facilities in completing the Heron Pines developer default project. The Utilities Design and Construction Division (UDCD) was authorized May 26, 2004, to complete development based on the scope of work contained in the Environmental Facilities Inspection Division updated punch-list. Engineering support services are required of the engineer of record to address several of the identified items of work, i.e., preparation of the as-built plans.

The engineer of record for this project is Stantec. This firm performed the original design and can provide the required survey and engineering support services expeditiously and cost effectively.

Subsequent to this action, UDCD will ensure that this memorandum is posted on the Department of Public Works and Environmental Services website for public inspection on the same day this sole source document is executed and request a formal cost proposal from Stantec to perform the required engineering work.



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If you are in agreement with the selection of Stantec on a sole source basis to provide engineering support services for the Heron Pines developer default project, please indicate your concurrence below.

If you have questions, please contact Larry Popoola at 703-324-5037

Approved:

[Signed Copy Available in the Project File]

10/11/16

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Ronald N. Kirkpatrick, Deputy Director  
Department of Public Works and Environmental Services  
Capital Facilities

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Date

cc: Leo J. Ratchford, Chief, Streetlights and Developer Default Branch, UDCD! \_\_\_\_!  
Amy Konigsberg, Chief, Administrative Support Branch  
Robert Hockersmith, Programmer Analyst III, CAP  
Lawrence Popoola, Senior Engineer III, UDCD