



Tree Preservation Ordinance Request Form

In 2007, the Board of Supervisors adopted the Heritage Specimen Memorial and Street Tree ordinance (Chapter 120, Code of Fairfax County, Virginia) in order to conserve trees that the community considers significant and worthy of long-term protection. The ordinance can be used to protect individual trees that property owners voluntarily agree to safeguard. Four categories of trees can be considered: **specimen, heritage, memorial, and street trees**. As defined by Virginia State law, specimen trees are those that are notable in their size and quality for their species. Heritage trees have historical or cultural interest. Memorial trees can be designated to commemorate a person, group or life event. Street trees are those that have been planted by the county within public right-of-way. The Board of Supervisors determines if nominated trees are designated for preservation through a public hearing process and official vote.

Name of Requester _____
Address _____
Telephone _____
Email _____

Street Address of the tree _____
Description of the tree's location _____

Type of tree _____
Trunk circumference (4'6" from the ground) _____
Height of Tree (if known) _____
Age of Tree (if known) _____

Type of Tree Protection
 Specimen Heritage Memorial Street

*Requestors must provide information that supports this request, such as photos, plaques, newspaper articles, or any information that might help evaluate this request.

Name of Owner _____
Signature Signifying Consent of Designation _____

Pursuant to County Code § 120-3-1(b)(5), I/we certify that a copy of this Evaluation Request Form has been provided to the owner(s) of the property on whose land trees are proposed for potential designation.

Signature of Requestor _____
Date _____

**Submit requests to the Urban Forest Management Division,
12055 Government Center Pkwy, Fairfax, VA 22035, or via email at treemail@fairfaxcounty.gov**

How to Measure a Tree's Height

1. Make a measuring tool

- Find a long straight stick.
- Grasp stick at top with left hand.
- Place left hand against forehead.
- With right arm straight, grasp stick.
- Raise stick parallel to ground.
- Release stick with left hand, so it swings upright.

2. Measure the tree

- Walk up and back until you see the tree behind stick.
- Line up base of tree with right thumb.
- Line up top of tree with top of stick.
- Lower stick to ground, keeping it straight.
- Measure the distance from the stick to the base of the tree. That distance will equal the tree's height

