



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

May 2, 2012

Re: Application for a FY 2013 Solid Waste (MSW) Disposal Permit

Dear Applicant:

Your disposal permit will expire on June 30, 2012. Take action now, before June 30, 2012, or you will not be allowed to use the Fairfax County disposal sites. County disposal sites include the I-66 Transfer Station Complex, I-95 Landfill Complex, and the I-95 Energy/Resource Recovery Facility (E/RRF).

Pursuant to the Code of the County of Fairfax, companies disposing of municipal solid waste (MSW) at a County facility must have a permit. Companies may obtain either a Disposal Permit or a Commercial Cash Permit.

If your company also engages in the business or practice of collection of solid waste from residential, commercial, or industrial establishments on a scheduled basis, you must obtain a Certificate-To-Operate (CTO) that is different from the disposal permit. If you dispose of **tires only**, you must have a Tire Disposal Permit.

Disposal Permit Process

In order to obtain your Disposal Permit, you may mail the enclosed application to the I-66 Permit Office. If the application is complete, your vehicle decals will be mailed to you. If it is not complete, you will be notified of the deficiencies. **IF YOU HAVE NOT RECEIVED YOUR NEW DECALS BY JUNE 30, PLEASE CONTACT THE PERMIT OFFICE.**

If you would like help in completing your application, call the I-66 Permit Office at 703-631-0495 to make an appointment with a member of our staff. **Because the schedule quickly fills up, please call early to schedule your appointment.**

Commercial Cash (CC) Program

Should you desire to permit your company using the CC Program, you may apply at either County disposal site. Your company will not have to complete the attached application and no bond is required because your company would pay by cash, check or credit card for each visit to a disposal site. Disposal will be at the Recycling and Disposal Centers (RDC) located within the I-66 Transfer Station Complex or I-95 Landfill Complex. By using this program, your company will pay the system fee, currently \$60 per ton for disposal of municipal solid waste. See attached price list for all materials accepted.



Department of Public Works and Environmental Services
Solid Waste Management Program
12000 Government Center Parkway, Suite 458
Fairfax, Virginia 22035
Phone: 703-324-5230, TTY: 711, Fax: 703-324-3950
www.fairfaxcounty.gov/dpwes



Disposal Permit Application and Bond

Complete the enclosed application and provide proof of bond. If you have a current disposal permit, you must renew it annually for your company to continue to use the County's disposal facilities and pay the contract rate for disposal.

Hints about Completing the Application

1. Make sure all the items are completed. If there is no information to enter, use "N/A."
2. Provide all the information that should be included in the item (for example, when the application asks for mailing address, include the complete street address, city, state and zip code).
3. List only vehicle(s) that are covered by your disposal bond.
4. List representatives of the company as Authorized Agents who can be contacted should the County have business questions.
5. Make sure that the application is signed by an authorized company representative.

Bond Requirements

Per the Code of County of Fairfax § 109.1-4-7, the required bond amount is **\$2,500** per vehicle. The period of the bond must be for one year or a longer period, at your discretion. A copy of the new bond form is attached. Continuation Certificates will not be accepted this year.

Your bond must:

- come from any bonding or insurance company meeting County requirements;
- be in the amount of \$2,500 for each permitted vehicle unless the Director determines that you must obtain a bond for a different amount;
- be dated from the day issued through June 30, 2013 or later; and
- show the same name on the bond as on your application for the permit.

If a bond cannot be obtained, an alternative financial mechanism may be considered by the Director of this Division. Please contact the Administrative Office for further details.

W-9 Form

Fairfax County Department of Tax Administration requires anyone doing business with the County to file a W-9 form. Please complete the attached form and return it with your application.

Re-Tare of Vehicle(s)

You can re-tare a vehicle(s) any time the vehicle comes to a disposal facility. If you have a tare weight in the system, it must be verified annually. County staff will be asking for re-tares of vehicle weights during May and June 2012. Please remind your drivers to be cooperative during this process.

Facility Rules and Regulations

Please read, sign and return a copy of the three (3) attached Facility Rules and Regulations.

These facilities are the County's designated disposal facilities. Any violation of these rules may result in a financial penalty and suspension of disposal privileges.

Vehicle Decals

Vehicle permit decals will be provided during the appointment at the Permit Office or mailed to your company once your permit is approved.

Waste Delivery/Disposal Agreements (WD/DA)

Waste Delivery/Disposal Agreements are available for companies that agree to dispose all their combustible solid waste generated in Fairfax County at one of the County disposal facilities: the I-66 Transfer Station Complex, I-95 Landfill Complex, or I-95 ERR/F. The Agreement rate for FY 2013 is \$53.00 per ton. If you would like to receive this rate, sign and return both copies of the attached WD/DA, Exhibit 1. One fully-executed original will be returned to you for your records. If you have not signed the multi-page basic WD/DA or do not have a copy of the WD/DA, please contact County staff at 703-324-5230.

Out-of-County Waste

If your company disposes of out-of-county combustible waste, you must provide your estimated tons for FY 2013 on the WD/DA. Requests for capacity and approval to dispose of out-of-county waste, including Out-of-State waste disposed at the I-95 E/RRF, will be approved by the Director signing the WD/DA.

Out-of-State Waste

Out-of-state waste can only be disposed at the I-95 E/RRF and only with prior written approval from the Director.

Disposal Fees

The Fiscal Year 2013 (July 1, 2012 – June 30, 2013) commercial price list for disposal of solid waste materials at the I-95 Landfill Complex, I-95 E/RRF and I-66 Transfer Station Complex is attached. There is a \$15 minimum charge for all loads delivered to the disposal facilities.

Payment Procedures

Invoices from the Division of Solid Waste Disposal and Resource Recovery (DSWDRR) are **due and payable by the due date shown on the monthly invoice. If not received on time, interest will be charged on the outstanding balance from the first day following the day such amount is due, at the rate of 10%, annualized, or \$10, whichever is greater.** This charge will be shown on the next monthly invoice as a separate line item. Please make your checks payable to County of Fairfax – DSWDRR.

Scavenging

Scavenging is defined as **the unauthorized or uncontrolled removal of waste materials from a solid waste management facility. Scavenging is strictly prohibited at any location under any circumstances.** If drivers are found to be scavenging, severe penalties will be assessed.

Lost Tickets

Companies may request a copy of a lost ticket by calling the LIS Administration Office at (703) 324-5230. A \$10 fee per ticket will be charged for a signed ticket. If an electronic ticket is needed, the cost will be \$5 per ticket.

Replacement of Vehicle Decal

A replacement fee of \$30 will be charged for each lost set of decals or plates.

Origin & Type of Waste Material

All drivers are required to identify the origin and type of the material they are delivering to the disposal facilities. This allows the County to track the origins and types of waste required for state reports.

Separating of Recyclables

Companies are required to source-separate recyclables and not dispose of materials that can be recycled. Encourage your customers to recycle more also. The Fairfax County Recycling Program Requirements are published on the County's website at www.fairfaxcounty.gov/recycling.

Cardboard Recycling

Homogenous loads of cardboard can be recycled in one of the area's Material Recovery Facilities (MRF). You may call ahead to receive the price being paid or charged by recycling facilities for old corrugated cardboard (OCC). Your company may be able to save on disposal fees and you may also receive revenue for the cardboard delivered to one of the local MRFs listed below:

Capitol Fiber

6610 Electronic Drive
Springfield, VA 22151
703-658-0200

Recycle America

2801 Dorr Avenue
Fairfax, VA 22301
703-207-9100

Safety

Safety vests with reflective material or clothing and reflective markings (orange or yellow) must be worn by employees who get out of their vehicles while at a disposal site. This is a safety requirement to ensure that workers are seen by others at the facility. Please also remind your drivers not to talk on cell phones while at the facilities and to drive carefully while operating at County disposal sites.

Company Authorized Agents

DSWDRR staff can only conduct business with company officials who are legal representatives of the company. When contacting your company, we want to make sure we are dealing with Authorized Agents, so please be sure your application contains a list of Authorized Agents.

Changes to Company Information

Companies must keep the County informed of any changes to the information in the original application; such as name, billing address, bond, company representatives, insurance, and vehicle information.

E-Mail

Please include a company e-mail address. This allows County staff to notify your company in a timely manner about events or issues that arise at the facilities. E-mail addresses are not used for any other reason.

New Way to Contact Administration Office at Government Center

Another way has been designed to contact the Administration Office at the Government Center regarding questions that companies have about invoices, tickets, permitting, and other administrative matters. Please use this email address and County staff will respond to your question within 2 business days. The e-mail address is DSWDRRLIS@fairfaxcounty.gov.

To ensure the application is accurately completed or if there are any questions about the permit process, please call the Permit Office at 703-631-0495 or the Division of Solid Waste Disposal and Resource Recovery at 703-324-5230.

Sincerely,

Linda R. Boone, Branch Chief
Division of Solid Waste
Disposal and Resource Recovery

J:\MSW\DSWDRR\LIS\Permits\Disposal Permits\FY2013 Disposal Package\Final Web Accessible Documents\FY2013Disposal_Package_4.26.12.docx

Attachments: As stated

County of Fairfax - FY 2013
Application for Solid Waste Disposal Permits

<i>Office Use Only</i>
Name of Company: _____
Account Number: _____
Bond Company/Alternative: _____
Bond Amount: _____
Date Permit Issued: _____
Authorized to dispose Out-of-County waste (No Arlington, Alexandria waste) <input type="checkbox"/> Yes <input type="checkbox"/> No
Amount Authorized: MSW: _____ Tons

1. Company Name: _____

2. Federal Tax Identification Number: _____

3. Owner: _____

Authorized Agents (if applicable): _____

a. *If single proprietor or partnership:*

Name of Owner(s): _____

Address: _____ Phone No.: _____

b. *If a corporation, LLC, etc. (please submit documentation-
<http://www.scc.virginia.gov/clk/index.aspx>):*

Name of President: _____

Address: _____ Phone No.: _____

Name of Vice President: _____

Address: _____ Phone No.: _____

Name/Title of Other Officer: _____ Phone No.: _____

Name of Registered Agent: _____

Address: _____ Phone No.: _____

SCC LLC ID Number: _____

c. *List of Authorized Agents:*

Name: _____ Phone No.: _____

Address: _____

Name: _____ Phone No.: _____

Address: _____

Name: _____ Phone No.: _____

Address: _____

4. Type of Business: _____

5. Business Address: _____

6. Mailing Address: _____

7. E-mail Address (if available): _____

8. Business Telephone #: _____ Business Fax#: _____

9. Bonding Company Name and Address: _____

Bond Amount: _____ Bond Expiration Date: _____ Bond #: _____

10. Insurance Company Name and Address: _____

Policy No: _____

11. Liability Insurance Company Name and Address: _____

Phone No.: _____ Policy No.: _____

12. Vehicle Information, including a photocopy of the vehicle registration:

Year	Make of Vehicle	Body Type	License/Tag #	Permit #	Color

13. (If applicable) Applicant requests to dispose of _____ tons of out-of county combustible waste and does not have a WD/DA.

Applicant is applying for a permit to dispose of solid waste at Fairfax County disposal sites. The solid waste must be generated either by the business; be too large or bulky to be safely collected curbside; be collected apart from regularly scheduled residential, commercial or industrial weekly trash collection service; or otherwise be a supplementary collection of solid waste as specified in Code of Fairfax County § 109.1.

Applicant agrees that the disposal of solid waste will be conducted in accordance with the rules and regulations of Fairfax County disposal sites and as set forth in the Fairfax County Code.

Applicant agrees to pay all disposal charges resulting from the use of the Fairfax County disposal sites.

Estimated gross weights may be used if the scale malfunctions. Applicant understands and agrees that County employees are not permitted to hook up vehicles for towing and that the County of Fairfax assumes no liability for towing.

APPLICANT UNDERSTANDS AND AGREES THAT ALL INFECTIOUS, EXPLOSIVE, POISONOUS, CAUSTIC, TOXIC, CHEMICAL AND HAZARDOUS WASTES ARE PROHIBITED FROM THE I-66 TRANSFER STATION COMPLEX, I-95 LANDFILL COMPLEX AND I-95 ENERGY/RESOURCE RECOVERY FACILITY.

Applicant's Signature affirms his/her understanding of these requirements and that he/she is an authorized representative of the business:

Signature

Date

County of Fairfax
Board of Supervisors c/o Clerk to the Board of Supervisors
12000 Government Center Parkway
Suite 533
Fairfax, Virginia 22035

FY 2013
Solid Waste Disposal Bond

BOND NUMBER: _____

DATE: _____, 20____

KNOW ALL MEN BY THESE PRESENTS, That _____, principal, and _____, surety, are held and firmly bound unto the Board of Supervisors of Fairfax County, Virginia, and its assigns in the sum of _____ Dollars (\$_____) for the payment whereof, well and truly to be made, for which we, the said principal and surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents:

WHEREAS, the said principal has applied for a solid waste disposal permit (“permit”) under Section 109.1-4-8 of The Code of the County of Fairfax, Virginia, to engage in the business of disposal of solid waste in Fairfax County, Virginia; and

WHEREAS, the said permit contains certain conditions and requirements that Chapter 109.1 of The Code of the County of Fairfax, Virginia (“Chapter 109.1”), sets forth for the disposal of solid waste in Fairfax County, Virginia; and

WHEREAS, it is the desire of the principal and surety hereunder to guarantee to the Board of Supervisors of Fairfax County, Virginia, that the principal meets the terms and conditions set forth in the said permit and that the requirements of Chapter 109.1 be met.

NOW THEREFORE IT IS HEREBY AGREED THAT:

1. This bond is required under Section 109.1-4-9 of The Code of the County of Fairfax, Virginia, for the principal to obtain the above-mentioned permit for the disposal of solid waste in Fairfax County.
2. The principal and surety are jointly and severally liable for the principal’s obligations under Chapter 109.1 and the permit.
3. The principal and surety agree to compensate, indemnify and hold harmless the Board of Supervisors of Fairfax County, Virginia, as well as any person, firm or corporation, for all fees, charges, expenses, or damages that may be incurred by the principal’s failure to comply with the provisions of Chapter 109.1 and the permit.
4. The condition of this bond is that, if the principal shall in every respect perform all of its obligations under Chapter 109.1 and the permit, the surety will not have any liability under this bond.
5. The liability of the surety hereunder, but not of the principal, will not exceed the amount of this bond.
6. The surety agrees to address all routine correspondence and inquiries regarding the bond to Director,

Division of Solid Waste Disposal and Resource Recovery, 12000 Government Center Parkway, Suite 458,
Fairfax, VA 22035.

7. The official mailing address will be Board of Supervisors, Fairfax County, Virginia, c/o Clerk to the Board of Supervisors at the letterhead address of this Bond.

8. This bond shall be deposited with the Director of the Fairfax County Department of Public Works and Environmental Services, or his designee, and shall be in full force and effect until _____.

(Date)

Signed, sealed, and delivered this _____ day of _____ 20____.

_____(SEAL)

Principal

STATE OF _____, COUNTY OF _____, to wit:-

I, _____, a Notary Public in and for the State and County aforesaid, do certify that _____, the above-named PRINCIPAL, whose name is signed to the writing above bearing date on the _____ day of _____ 20____, has acknowledged the same before me this _____ day of _____ 20____.

Notary Public

My Commission Expires: _____

Notary Registration Number: _____

Signed, sealed, and delivered this _____ day of _____ 20____.

_____(SEAL)

Surety

STATE OF _____, COUNTY OF _____, to wit:-

I, _____, a Notary Public in and for the State and County aforesaid, do certify that _____, the above-named SURETY, whose name is signed to the writing above bearing date on the _____ day of _____ 20____, has acknowledged the same before me this _____ day of _____ 20____.

Notary Public

My Commission Expires: _____

Notary Registration Number: _____