



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

May 18, 2016

Re: Application for a FY 2017 Municipal Solid Waste (MSW) Disposal Permit

Dear Applicant:

**Your disposal permit will expire on June 30, 2016. Take action now, before June 30, 2016, or you will not be allowed to use the Fairfax County disposal sites.** County disposal sites include the I-66 Transfer Station Complex, I-95 Landfill Complex, and the I-95 Energy/Resource Recovery Facility (E/RRF).

**Pursuant to the Code of the County of Fairfax, companies disposing of municipal solid waste (MSW) at a County facility must have a permit. Companies may obtain either a disposal permit or a commercial cash permit.**

If your company also engages in the business or practice of collection of solid waste from residential, commercial, or industrial establishments on a scheduled basis, you must obtain a Certificate-To-Operate (CTO), which is different from the disposal permit. If you dispose of **tires only**, you must have a tire disposal permit.

## **Disposal Permit Process**

In order to obtain your disposal permit, complete and mail the enclosed application and proof of bond to the I-66 Permit Office at 4618 West Ox Road, Fairfax, Virginia 22030. If the application is complete, your vehicle decals will be mailed to you. If it is not complete, you will be notified of the deficiencies. **IF YOU HAVE NOT RECEIVED YOUR NEW DECALS BY JUNE 30, 2016, PLEASE CONTACT THE PERMIT OFFICE.**

If you would like help in completing your application, call the I-66 Permit Office at 703-631-0495 to make an appointment with a member of our staff. **Because the schedule quickly fills up, please call early to schedule your appointment.**

## **Commercial Cash (CC) Program**

Should you desire to permit your company using the CC program, you may apply at either County disposal site. Your company will not have to complete the attached application and no bond is required because your company would pay by cash, check, or credit card for each visit to a disposal site. CC permits do not have to be renewed annually; however, vehicles must obtain new tare weights annually.

Disposal will be at the Recycling and Disposal Centers (RDC) located within the I-66 Transfer Station Complex or I-95 Landfill Complex. By using this program, your company will pay the system fee, currently \$62 per ton for disposal of municipal solid waste. See attached price list for all materials accepted.



## **Department of Public Works and Environmental Services Solid Waste Management Program**

12000 Government Center Parkway, Suite 458  
Fairfax, Virginia 22035

Phone: 703-324-5230, TTY: 711, Fax: 703-324-3950

[www.fairfaxcounty.gov/dpwes](http://www.fairfaxcounty.gov/dpwes)



### **Hints about Completing the Application**

1. Make sure all the items are completed. If there is no information to enter, use "N/A."
2. Provide all the information that should be included in the item (for example, when the application asks for mailing address, include the complete street address, city, state and zip code).
3. List only vehicle(s) that are covered by your disposal bond.
4. List representatives of the company as Authorized Agents who can be contacted should the County have business or billing questions.
5. Make sure that the application is signed by an authorized company representative.

### **Bond Requirements**

Per the Code of County of Fairfax § 109.1-4-7, the required bond amount is **\$2,500** per vehicle. The period of the bond must be for one year or a longer period, at your discretion. A copy of the new bond form is attached. Continuation certificates will be accepted this year.

Your bond must:

- come from any bonding or insurance company meeting County requirements;
- be in the amount of \$2,500 for each permitted vehicle unless the Director determines that you must obtain a bond for a different amount;
- be dated from the day issued through June 30, 2017 or later; and
- show the same name on the bond as on your application for the permit.

If a bond cannot be obtained, an alternative financial mechanism may be considered by the Director of this Division. Please contact the administrative office for further details.

### **W-9 Form**

Fairfax County Department of Tax Administration requires anyone doing business with the County to file a W-9 form. Please complete and submit the copy included in this package, or use the fillable electronic form available at the IRS website: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>.

### **Business Professional Occupational License (BPOL) TAX**

Companies must show evidence of paying the most current Business Professional Occupational License (BPOL) tax.

### **Insurance Information**

Please provide a copy of an ACORD certificate with information about your company's insurance limits.

### **Re-Tare of Vehicle(s)**

You can re-tare a vehicle(s) any time the vehicle comes to a disposal facility. If you have a tare weight in the system, it must be verified annually. County staff will be asking for re-tares of vehicle weights during May and June 2016. Please remind your drivers to be cooperative during this process.

### **Facility Rules and Regulations**

Please read and return a signed copy of the three (3) attached Facility Rules and Regulations.

These facilities are the County's designated disposal facilities. Any violation of these rules may result in a financial penalty and suspension of disposal privileges.

### **Vehicle Decals**

Vehicle permit decals will be provided during the appointment at the Permit Office or mailed to your company once your permit is approved.

### **Waste Delivery/Disposal Agreements (WD/DA)**

Waste Delivery/Disposal Agreements are available for companies that agree to dispose all their combustible solid waste generated in Fairfax County at one of the County disposal facilities: the I-66 Transfer Station Complex, I-95 Landfill Complex, or I-95 E/RRF. The agreement rate for FY 2017 will increase to **\$58.00 per ton**. If you would like to receive this rate, sign and return two copies of the attached WD/DA Exhibit 1. One fully-executed original will be returned to you for your records.

### **Out-of-County Combustible Waste**

If your company disposes of out-of-county combustible waste, you must provide your estimated tons for Fiscal Year 2017 on the WD/DA Exhibit 1. Requests for capacity and prior approval to dispose of out-of-county waste, including out-of-state waste disposed at the I-95 E/RRF, will be approved by the Director signing the WD/DA Exhibit 1.

### **Out-of-State Waste**

Out-of-state waste can only be disposed at the I-95 E/RRF and only with prior written approval from the Director.

### **Disposal Fees**

The Fiscal Year 2017 (July 1, 2016 – June 30, 2017) commercial price list for disposal of solid waste materials at the I-95 Landfill Complex, I-95 E/RRF and I-66 Transfer Station Complex is attached. There is a \$15 minimum charge for all loads delivered to the disposal facilities.

### **Payment Procedures**

Invoices from the Solid Waste Management Program (SWMP) are **due and payable by the due date shown on the monthly invoice**. Payments may be sent via ACH/wire transfer, sent by mail, or hand-delivered on site to the I-66 Transfer Station, I-95 Landfill Complex, or Government Center administrative office. Payments that are mailed will be sent to a third-party lockbox service that will deposit payments; please return your payment and remittance page to the address printed on the invoice. Please make checks payable to County of Fairfax – SWMP.

On July 31, 2012, Section 1-1-18 of the Fairfax County Code was adopted. The new County ordinance imposes a penalty for late payment (PLP) on any invoices due the County that are not paid on or before the due date. The PLP will be assessed to the invoice if paid after the stated due date and will be calculated

based on 10% of the amount of the invoice or \$10, whichever is greater. Finance charges will then be assessed, as they are currently, on the amount of the invoice, at the rate of 10% (annualized) or \$10, whichever is greater.

### **Scavenging**

Scavenging is defined as **the unauthorized or uncontrolled removal of waste materials from a solid waste management facility. Scavenging is strictly prohibited at any location under any circumstances.** If drivers are found to be scavenging, severe penalties will be assessed.

### **Lost Tickets**

Companies may request a copy of a lost ticket by calling the LIS administrative office at (703) 324-5230. Signed copies cost \$10 per ticket and electronic copies cost \$5 per ticket.

### **Replacement of Vehicle Decal**

A replacement fee of \$30 will be charged for each lost set of decals or plates.

### **Origin & Type of Waste Material**

All drivers are required to identify the origin and type of the material they are delivering to the disposal facilities. This allows the County to track the origins and types of waste required for state reports.

### **Separating of Recyclables**

Companies are required to source-separate recyclables and not dispose of materials that can be recycled. Encourage your customers to recycle more also. The Fairfax County Recycling Program Requirements are published on the County's website at [www.fairfaxcounty.gov/recycling](http://www.fairfaxcounty.gov/recycling).

### **Cardboard Recycling**

Homogenous loads of cardboard can be recycled in one of the area's Material Recovery Facilities (MRF). You may call ahead to receive the price being paid or charged by recycling facilities for old corrugated cardboard (OCC). Your company may be able to save on disposal fees and you may also receive revenue for the cardboard delivered to one of the local MRFs listed below:

#### **Capitol Fiber**

6610 Electronic Drive  
Springfield, Virginia 22151  
703-658-0200

#### **Recycle America**

2801 Dorr Avenue  
Fairfax, Virginia 22301  
703-207-9100

### **Metals Recycling**

Metal recycling is very profitable and can generate revenue. A local metal recycler is:

#### **Davis Industries**

9920 Richmond Highway  
Lorton, Virginia 22079  
703-550-7420

### **Safety**

Safety vests with reflective material or clothing with reflective markings (orange or yellow) must be worn by employees who get out of their vehicles while at a disposal site. This is a safety requirement to ensure that workers are seen by others at the facility. Please also remind your drivers not to talk on cell phones and to drive carefully while operating at County disposal sites.

### **Company Authorized Agents**

SWMP staff can only conduct business with company officials who are legal representatives of the company. When contacting your company, we want to make sure we are dealing with authorized agents, so please be sure your application contains a comprehensive list of authorized agents, including accounts payable and billing staff.

### **Changes to Company Information**

Companies must keep the County informed of any changes to the information in the original application such as name, billing address, bond, company representatives, insurance, and vehicle information.

### **E-Mail**

Please include a company e-mail address. This allows County staff to notify your company in a timely manner about events or issues that arise at the facilities. E-mail addresses are not used for any other reason.

### **Contacting the Administrative Office at the Government Center**

An efficient way has been designed to contact the Administrative Office at the Government Center regarding questions that companies have about invoices, tickets, permitting, and other administrative matters. Please use this email address and County staff will respond to your question within 2 business days: DPWES-SWMPLIS@fairfaxcounty.gov.

To ensure the application is accurately completed or if there are any questions about the permit process, please call the Permit Office at 703-631-0495 or the Solid Waste Management Program at 703-324-5230.

Sincerely,

Dynita L. Glenn  
Recycling, Compliance, and Planning  
Solid Waste Management Program

**County of Fairfax - FY 2017**  
**Application for Solid Waste Disposal Permit**

<i>Office Use Only</i>	
<b>Name of Company:</b>	
<b>Account Number:</b>	
<b>Bond Company/Alternative:</b>	
<b>Bond Amount:</b>	
<b>Date Permit Issued:</b>	
<b>Authorized to dispose Out-of-County waste</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Amount Authorized: MSW: _____ Tons</b>	

1. Company Name:

\_\_\_\_\_

2. Federal Tax Identification Number:

\_\_\_\_\_

3. Owner:

\_\_\_\_\_

4. Type of Business:

\_\_\_\_\_

a. *If single proprietor or partnership:*

Name of Owner(s):

\_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

b. *If a corporation, LLC, etc. (please submit documentation-  
<http://www.scc.virginia.gov/clk/index.aspx>):*

Name of President:

\_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Name of Vice President:

\_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Name/Title of Other Officer: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Name of Registered Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

SCC LLC ID Number: \_\_\_\_\_

c. *List of Authorized Agents:*

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

5. Business Address:

\_\_\_\_\_

6. Mailing Address:

\_\_\_\_\_

7. Primary E-mail Address (if available):

\_\_\_\_\_

8. Business Telephone #: \_\_\_\_\_

9. Business Fax#: \_\_\_\_\_

10. Bond Form or Continuation Certificate attached:  Yes  No

11. ACORD Insurance certificate attached:  Yes  No

12. Vehicle Information, including a photocopy of the vehicle registration:

Year	Make of Vehicle	Body Type	License/Tag #	Permit #	Color

13. (If applicable) Applicant requests to dispose of \_\_\_\_\_ tons of out-of county combustible waste and does not have a WD/DA.

14. Business and Professional Occupational License (BPOL) Number \_\_\_\_\_.

Applicant is applying for a permit to dispose of solid waste at Fairfax County disposal complexes. The solid waste must be generated either by the business; be too large or bulky to be safely collected curbside; be collected apart from regularly scheduled residential, commercial or industrial weekly trash collection service; or otherwise be a supplementary collection of solid waste as specified in Code of Fairfax County § 109.1.

Applicant agrees that the disposal of solid waste will be conducted in accordance with the rules and regulations of Fairfax County disposal facilities and as set forth in the Fairfax County Code.

Applicant agrees to pay all disposal charges resulting from the use of the Fairfax County disposal facilities, including the Penalty Late Payment (PLP) fee assessed to invoices not paid by the due date.

Estimated gross weights may be used if the scale malfunctions. Applicant understands and agrees that County employees are not permitted to hook up vehicles for towing and that the County of Fairfax assumes no liability for towing.

**APPLICANT UNDERSTANDS AND AGREES THAT ALL INFECTIOUS, EXPLOSIVE, POISONOUS, CAUSTIC, TOXIC, CHEMICAL AND HAZARDOUS WASTES ARE PROHIBITED FROM THE I-66 TRANSFER STATION COMPLEX, I-95 LANDFILL COMPLEX AND I-95 ENERGY/RESOURCE RECOVERY FACILITY.**

Applicant's Signature affirms his/her understanding of these requirements and that he/she is an authorized representative of the business:

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**County of Fairfax**  
**Board of Supervisors c/o Clerk to the Board of Supervisors**  
**12000 Government Center Parkway**  
**Suite 533**  
**Fairfax, Virginia 22035**

**FY 2017**  
**Solid Waste Disposal Bond**

BOND NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_, 20 \_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS, That** \_\_\_\_\_, principal, and \_\_\_\_\_, surety, are held and firmly bound unto the Board of Supervisors of Fairfax County, Virginia, and its assigns in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) for the payment whereof, well and truly to be made, for which we, the said principal and surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents:

**WHEREAS**, the said principal has applied for a solid waste disposal permit (“permit”) under Section 109.1-4-8 of The Code of the County of Fairfax, Virginia, to engage in the business of disposal of solid waste in Fairfax County, Virginia; and

**WHEREAS**, the said permit contains certain conditions and requirements that Chapter 109.1 of The Code of the County of Fairfax, Virginia (“Chapter 109.1”), sets forth for the disposal of solid waste in Fairfax County, Virginia; and

**WHEREAS**, it is the desire of the principal and surety hereunder to guarantee to the Board of Supervisors of Fairfax County, Virginia, that the principal meets the terms and conditions set forth in the said permit and that the requirements of Chapter 109.1 be met.

**NOW THEREFORE IT IS HEREBY AGREED THAT:**

1. This bond is required under Section 109.1-4-9 of The Code of the County of Fairfax, Virginia, for the principal to obtain the above-mentioned permit for the disposal of solid waste in Fairfax County.
2. The principal and surety are jointly and severally liable for the principal’s obligations under Chapter 109.1 and the permit.
3. The principal and surety agree to compensate, indemnify and hold harmless the Board of Supervisors of Fairfax County, Virginia, as well as any person, firm or corporation, for all fees, charges, expenses, or damages that may be incurred by the principal’s failure to comply with the provisions of Chapter 109.1 and the permit.
4. The condition of this bond is that, if the principal shall in every respect perform all of its obligations under Chapter 109.1 and the permit, the surety will not have any liability under this bond.
5. The liability of the surety hereunder, but not of the principal, will not exceed the amount of this bond.
6. The surety agrees to address all routine correspondence and inquiries regarding the bond to Director, Solid Waste Management Program, 12,000 Government Center Parkway, Suite 458, Fairfax, VA 22035.

7. The official mailing address will be Board of Supervisors, Fairfax County, Virginia, c/o Clerk to the Board of Supervisors at the letterhead address of this Bond.

8. This bond shall be deposited with the Director of the Fairfax County Department of Public Works and Environmental Services, or his designee, and shall be in full force and effect until \_\_\_\_\_.  
(Date)

Signed, sealed, and delivered this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
(SEAL)

Principal

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_, to wit:-

I, \_\_\_\_\_, a Notary Public in and for the State and County aforesaid, do certify that \_\_\_\_\_, the above-named PRINCIPAL, whose name is signed to the writing above bearing date on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, has acknowledged the same before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration Number: \_\_\_\_\_

Signed, sealed, and delivered this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
(SEAL)

Surety

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_, to wit:-

I, \_\_\_\_\_, a Notary Public in and for the State and County aforesaid, do certify that \_\_\_\_\_, the above-named SURETY, whose name is signed to the writing above bearing date on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, has acknowledged the same before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration Number: \_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____  <input type="checkbox"/> Other (see instructions) ▶ _____	Exemptions (see instructions):  Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** The IRS has created a page on IRS.gov for information about Form W-9, at [www.irs.gov/w9](http://www.irs.gov/w9). Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

### Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

**What is FATCA reporting?** The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

**Partnership, C Corporation, or S Corporation.** Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

**Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

**Note.** Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

**Limited Liability Company (LLC).** If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

**Other entities.** Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

## Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

**Exempt payee code.** Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5 <sup>2</sup>
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Part I. Taxpayer Identification Number (TIN)**

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting [IRS.gov](http://IRS.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

**Part II. Certification**

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

**What Name and Number To Give the Requester**

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>1</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
5. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

\*Note. Grantor also must provide a Form W-9 to trustee of trust.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

**Secure Your Tax Records from Identity Theft**

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.** Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: [spam@uce.gov](mailto:spam@uce.gov) or contact them at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 1-877-IDTHEFT (1-877-438-4338).

Visit [IRS.gov](http://IRS.gov) to learn more about identity theft and how to reduce your risk.

**Privacy Act Notice**

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

May 2016

## FY 2017 SOLID WASTE COMMERCIAL PRICE LIST

The tipping fee for solid waste at the I-95 Landfill Complex, I-95 Energy/Resource Recovery Facility and I-66 Transfer Station Complex will be **\$62** per ton during Fiscal Year 2017 (July 2016 - June 2017).

◆ Commercial Cash Program/Residents Centers	\$62.00 per ton
◆ Fairfax County Solid Waste Tipping Fee	\$62.00 per ton*
◆ Brush, all customers	\$38.00 per ton
◆ Yard Waste (bagged & unbagged), all customers	\$56.00 per ton
◆ Vacuumed Leaves	\$36.00 per ton
◆ Minimum Charge (all materials)	\$15.00 per load

\* A lower disposal price of **\$58.00** is available if your company wishes to enter into a Waste Delivery/Disposal Agreement with the County. Please contact Fairfax County staff for further information regarding this program.

Please note that disposal companies may use other permitted brush and yard waste processing facilities to handle your brush and yard waste. However, if other sites are used, monthly invoices cannot be processed through your Fairfax County account.

Fairfax County currently participates in the Virginia End User Tire Program. Tire disposal rates are as follows:

◆ Non-End User	\$ 97.50 per ton
◆ Virginia End User (Virginia Only)	\$ 75.00 per ton
◆ Oversize/Solid Tires (Loaders, Tractors, etc.)	\$187.50 per ton
◆ Rubber Tracks	\$187.50 per ton
◆ Tires on rims are charged an additional fee	\$ 5.00 per rim
◆ Additional charge for dirty, muddy tires	\$ 15.00 per ton
◆ Minimum Charge	\$ 15.00 per load

\*To be eligible for the End User Program, tire generators and haulers must complete a Virginia Certification Form (available from the scales or Virginia Department of Environmental Quality).

**All fees are subject to change depending upon conditions/regulations. Failure to comply with the County Code or facility rules and regulations may result in a penalty fee of \$100.00 per ton.**

If you have any questions, please contact our office at 703-324-5230.

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Department of Public Works and Environmental Services

Solid Waste Management Program

12000 Government Center Parkway, Suite 458

Fairfax, Virginia 22035

Phone: 703-324-5230, TTY: 711, Fax: 703-324-3950

[www.fairfaxcounty.gov/dpwes](http://www.fairfaxcounty.gov/dpwes)



Fairfax County, VA – Solid Waste Management Program  
Operating Hours and Holiday Schedules  
[www.fairfaxcounty.gov](http://www.fairfaxcounty.gov)

July 1, 2016 – June 30, 2017

I-95 Landfill Complex, 9850 Furnace Road, Lorton, VA 22079 (703) 690-1703

Hours of Operation

Commercial Disposal  
(Brush/Yard Waste)

Monday - Friday: 7 am - 6 pm  
Saturday: 7 am - 4 pm  
Sunday: Closed

Recycling & Disposal Center

Monday - Friday: 7 am - 6 pm  
Saturday: 7 am - 4 pm  
Sunday: 7 am - 4 pm

Holiday Schedule

07/04/16:	Independence Day	Facility Closed
11/26/16:	Thanksgiving Day	Facility Closed
12/24/16:	Christmas Eve Day	Facility Closing at 1:00 p.m.
12/25/16:	Christmas Day	Facility Closed
12/31/16:	New Year's Eve Day	Facility Closing at 2:00 p.m.
01/01/17:	New Year's Day	Facility Closed
03/27/17:	Easter Sunday	Facility Closed
	Other Holidays	Open Regular Hours

Covanta, I-95 Energy/Resource Recovery Facility, 9898 Furnace Road, Lorton, VA 22079

Hours of Operation

Commercial

Monday - Friday: 5 am - 7 pm  
Saturday: 5 am - 4 pm  
Sunday: Closed

Holiday Schedule

11/26/16:	Thanksgiving Day	5:00 a.m. to 2:00 p.m.
12/24/16:	Christmas Eve Day	5:00 a.m. to 4:00 p.m.
12/25/16:	Christmas Day	Facility Closed
12/31/16:	New Year's Eve Day	5:00 a.m. to 4:00 p.m.
01/01/17:	New Year's Day	Facility Closed
	Other Holidays	Open Regular Hours

**Fairfax County, VA – Solid Waste Management Program  
Operating Hours and Holiday Schedules  
Page 2**

**July 1, 2016 – June 30, 2017**

I-66 Transfer Station Complex, 4618 West Ox Road, Fairfax, VA 22030 (703) 631-1179

**Hours of Operation**

Commercial Disposal  
(Brush/Yard Waste)

Monday - Friday: 4:30 am - 6 pm  
Saturday: 4:30 am - 2 pm  
Sunday: Closed

Recycling & Disposal Center

Monday - Friday: 6 am - 6 pm  
Saturday: 6 am - 6 pm  
Sunday: 9 am - 6 pm

**Holiday Schedule**

07/04/16:	Independence Day	Facility Closed
11/26/16:	Thanksgiving Day	Facility Closed
12/24/16:	Christmas Eve Day	Facility Closing at 1:00 p.m.
12/25/16:	Christmas Day	Facility Closed
12/31/16:	New Year's Eve Day	Facility Closing at 2:00 p.m.
01/01/17:	New Year's Day	Facility Closed
03/27/17:	Easter Sunday	Facility Closed
	Other Holidays	Open Regular Hours

Administrative Offices

Address

Office Hours

12000 Government Center Parkway, Suite 458  
Fairfax, VA 22035

Monday - Friday: 8:00 am - 4:30 pm  
Closed all County Holidays

Main Phone Number: (703) 324-5230

Fax: (703) 324-3950 TTY: 711

Telephone Numbers of Interest

Recycling Info-Line:	703-324-5052, TTY 711
Household Hazardous Waste Info-Line:	703-324-5068, TTY 711
Mulch Info-Line:	703-324-5995, TTY 711
Permit Office:	703-631-0495, TTY 711
County Sanitary District Customers:	703-802-3322, TTY 711



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

## **Facility Rules & Regulations for the I-66 Transfer Station Complex**

### I-66 TRANSFER STATION COMPLEX RULES AND REGULATIONS

4618 West Ox Road, Fairfax, Virginia 22030

(Effective January 2016)

703-631-1179

In order to provide efficient and economical disposal service, the following rules will be strictly enforced at Fairfax County's I-66 Transfer Station Complex.

### **AREAS OF THE I-66 TRANSFER STATION**

Collection and disposal companies will deliver their municipal solid waste (MSW) into the I-66 Transfer Station Complex building for processing. Companies may bring materials such as yard waste, brush and metals to the Recycling and Disposal Center (RDC).

Residents of Fairfax County and Commercial Cash (CC) customers will dispose of waste and deliver recyclable material to the RDC.

Residents who wish to dispose of household hazardous waste will use the Household Hazardous Waste facility.

**It is the responsibility of the customer to immediately remove any unauthorized solid waste discharged at the I-66 Transfer Station RDC.**

### **ALLIANCE DRIVE**

Drivers are not permitted to use Alliance Drive. Tickets may be issued to truck drivers using this roadway, and Transfer Station personnel may suspend drivers from disposing their loads.

### **I-66 RECYCLING and DISPOSAL CENTER**

Clean brush, yard waste and metals/white goods will be delivered to the I-66 Transfer Station's Recycling and Disposal Center (RDC) areas designated for such materials. Yard waste consists of leaves, grass and twigs. Clean brush is the wood portion of yard waste, such as tree trimmings (including Christmas trees). The I-66 RDC can accept a branch and/or trunk with a diameter of 20 inches or less. Metals/white goods include, but are not limited to, appliances such as stoves, refrigerators, washing machines, clothes dryers, and hot water heaters. Other metal objects include aluminum siding, metal shelving, metal lawn furniture and smaller objects that are primarily made of metal.



#### **Department of Public Works and Environmental Services Solid Waste Management Program**

12000 Government Center Parkway, Suite 458

Fairfax, Virginia 22035

Phone: 703-324-5230, TTY: 711, Fax: 703-324-3950

[www.fairfaxcounty.gov/dpwes](http://www.fairfaxcounty.gov/dpwes)



## **CONSTRUCTION & DEMOLITION DEBRIS**

Commercial loads of dirt, concrete, asphalt, rock, shingles, drywall and similar material will not be accepted at the I-66 Transfer Station Complex.

## **CUSTOMERS AT THE I-66 TRANSFER STATION COMPLEX**

Customers must obey the following rules in order to ensure the safe and efficient operation of the I-66 Transfer Station Complex. Failure to comply may result in the suspension of the individual(s) and the company from using the facility. The I-66 Transfer Station Complex Manager or his representative will determine the duration of any such suspension. At the option of the I-66 Transfer Station Complex, the restriction may begin immediately or be scheduled based upon the circumstances. The I-66 Transfer Station Complex Manager or his representative will telephone or email the company owner/representative to relay the specific circumstances and duration of any suspension.

## **GENERAL REGULATIONS**

- 1) All individuals entering the I-66 Transfer Station Complex must conduct themselves in an orderly manner and follow the oral/written instructions of County personnel.
- 2) County solid waste permit decals must be clearly displayed on both sides of collection and disposal vehicles.
- 3) The speed limit at the I-66 Transfer Station Complex is 15 mph. *Drive safely* and minimize your speed when entering or leaving the facility. Follow road signs and adjust driving speeds to road conditions during inclement weather. All road maintenance vehicles and snow removal equipment have the RIGHT-OF-WAY, including waste loaders and other County equipment operating in and around the tipping floors, as well as throughout the complex.
- 4) All commercial vehicles entering the I-66 Transfer Station Complex are subject to random vehicle waste inspections by County personnel. In the event of a solid waste inspection, drivers are to remain with their vehicle until informed by County personnel that they may proceed to exit the I-66 Transfer Station.
- 5) No person will use or possess intoxicating beverages or illegal drugs while on the property of the I-66 Transfer Station Complex.
- 6) All persons/vehicles enter the I-66 Transfer Station Complex at their own risk.
- 7) The County of Fairfax assumes no liability for damages to vehicles or injuries to individuals on the I-66 Transfer Station Complex premises. Report any accident immediately to the I-66 Transfer Station Manager or his representative.
- 8) Use of the I-66 Transfer Station Complex is limited to commercial companies with valid collection or disposal permits, residents and government agencies.
- 9) Fairfax County reserves the right to change or modify these rules without written notice.
- 10) Out-of-State waste cannot be accepted for disposal at the I-66 Transfer Station Complex, unless specifically approved in writing by the agency director.

## **VEHICLE REGULATIONS**

- 11) Drivers must remain with their vehicles. Minor repairs to vehicles may be made with the approval of the I-66 Transfer Station Complex Manager or his representative. Vehicles may not be repaired or abandoned at the facility. Any abandoned vehicle will be towed at the owner's expense.
- 12) Tailgates are not to be unlatched at the scale area. Tailgates are to be opened and closed while on the tipping floor only, unless otherwise instructed.
- 13) The County of Fairfax assumes no liability for the towing of any vehicle.
- 14) No open-top roll-off containers are allowed unless carrying grass, brush, leaves, metal, or under special circumstances previously arranged.
- 15) All open top or roll-off containers, including compactors, must have the county's "Box Number" prominently displayed. Box Numbers are obtained at the I-66 Permit Office.
- 16) Vehicles entering the I-66 Transfer Station Complex may be subject to passing through radiation detectors. Should an alert occur, the driver must follow the instructions of County personnel who will assess and determine what happens to the load.
- 17) All waste disposal vehicles with materials that could blow out of the vehicle must be covered during transport. This includes empty open-body type vehicles that have finished disposal and may contain loose refuse. The cover may only be removed at the disposal area.
- 18) All solid waste collection vehicles using the I-66 Transfer Station Complex must have operating back-up alarms.

## **DRIVER REGULATIONS**

- 19) Drivers must be aware of County residents and smaller vehicles entering and leaving the I-66 Transfer Station Complex and RDC.
- 20) Drivers must enter and exit the scales slowly and stop smoothly to prevent damage to the scale equipment.
- 21) Drivers must immediately remove any unacceptable waste discharged at the I-66 Transfer Station Complex.
- 22) Drivers must state the ORIGIN and TYPE OF MATERIAL of the waste to be disposed. ORIGIN means where the waste was collected.
- 23) Drivers, whose routes or collection locations include a medical facility, clinic, medical complex or doctors' offices where medical procedures are performed, must alert scalehouse staff when entering the I-66 Transfer Station Complex.
- 24) Drivers of trucks with hydraulic leaks will be responsible for their own spills. Trucks with repeated problems may be banned from the site until adequate maintenance is performed.
- 25) Drivers may not use cell phones, AM-FM, CB, and/or two-way radios while on the scales or the tipping floor, and should limit their use at all other times while at the I-66 Transfer Station Complex.
- 26) Drivers may not use horns on site unless for safety or emergency purposes.
- 27) Drivers may clean out behind the compaction blade only when the space is available to park the vehicle.

- 28) Roll-Off drivers setting off and turning around self-contained compactors must do so in the designated area at the end of the transfer station building (to the west of bay 21) and remain clear of other inbound traffic, county personnel and waste loaders.
- 29) Drivers are responsible for the removal of any litter blown from their vehicles onto the roads of the facility.
- 30) **Drivers and all other personnel must wear safety vests with reflective material or clothing with reflective markings (orange or yellow) while out of their vehicles at the I-66 Transfer Station Complex.**
- 31) Drivers must **NOT** allow passengers to be out of the vehicle at the scale area. Drivers of other vehicles may not see a passenger. Passengers should remain in the vehicle or be let out in the parking lot.
- 32) **Drivers must notify scale personnel immediately in the event of a vehicle fire/hot load and follow the instructions given by County Personnel.**
- 33) If potential violations are noted during random or scheduled inspections, drivers must sign the inspection form used to document the issue for recordkeeping purposes. Signature does not indicate agreement with the alleged rules violations.
- 34) Drivers will not dispose of recyclable materials, brush, yard waste, or other special or prohibited waste on the tipping floor.
- 35) Drivers, helpers and their vehicles **MUST MAINTAIN A MINIMUM DISTANCE OF 15 FEET FROM ALL OPEN PITS AT ALL TIMES.**

### **SUSPENSION OF DISPOSAL PRIVILEGES**

The Solid Waste Management Program (SWMP) reserves the right to immediately suspend disposal privileges or charge a higher penalty rate for loads in the event of:

- Nonpayment of solid waste disposal fees or delinquent accounts.
- Disposal of unacceptable or hazardous waste.
- Failure to have a vehicle properly permitted and inspected.
- Operating vehicle and/or container with safety deficiencies or in an unsafe manner.
- Salvaging and/or removal of unauthorized items from discharged waste.
- Noncompliance with rules and regulations concerning the I-66 Transfer Station Complex or Chapter 109.1 of the County Code.
- Disposal of items, which, at the discretion of the Complex Manager or his representative, may impede operations or are considered hazardous to personnel.
- Unacceptable behavior, as determined by County operations staff.
- Mixing recyclable materials with municipal solid waste.
- Driver giving incorrect information about the origin or type of waste being disposed.

**FACILITY INFRACTIONS**

<b>Offense</b>	<b>1<sup>st</sup> Action</b>	<b>2<sup>nd</sup> Action</b>	<b>3<sup>rd</sup> Action</b>	<b>Comments</b>
Mis-Identification of Waste, Origin & Material Type	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	4 <sup>th</sup> Action – Mandatory Meeting with LIS Branch Chief at County’s Discretion
Unsatisfactory Waste Inspections	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	4 <sup>th</sup> Action – Mandatory Meeting with LIS Branch Chief at County’s Discretion
Non-Compliance with Other Facility Rules & Regulations	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	Facility Manager Discretion
Failure to Attend Mandatory Meetings	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	Directory Review and Signature at 2 <sup>nd</sup> and 3 <sup>rd</sup> Action
Failure to Comply with WD/DA	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	4 <sup>th</sup> Action – Mandatory Meeting with LIS Branch Chief at County’s Discretion

**MATERIALS PROHIBITION LIST**

The following materials are not accepted on the tip floor at the I-66 Transfer Station Complex, although specified materials are accepted for recycling elsewhere on the Complex. Residents, see RDC brochure for additional services.

<b>Recyclable Materials</b>
<b>Accepted at the I-66 Transfer Station Complex or Recycling and Disposal Center</b>
<input type="checkbox"/> Yard Waste
<input type="checkbox"/> Brush
<input type="checkbox"/> Ferrous Metal/White Goods
<input type="checkbox"/> Up to 10 tires (Residents Only)
<input type="checkbox"/> Cardboard
<b>Not Accepted at the I-66 Transfer Station Complex</b>
<input type="checkbox"/> Out-of-State Waste
<input type="checkbox"/> Dirt/Soil/Sand
<input type="checkbox"/> Stone/Gravel/Rock
<input type="checkbox"/> Concrete/Cement/Brick/Block
<input type="checkbox"/> Asphalt/Tar
<input type="checkbox"/> Friable Asbestos/Asbestos Rock
<input type="checkbox"/> Asbestos/Plaster
<input type="checkbox"/> Petroleum Contaminated Soil
<input type="checkbox"/> Hazardous Waste
<input type="checkbox"/> Explosives
<input type="checkbox"/> Medical Waste
<input type="checkbox"/> Radioactive Material
<input type="checkbox"/> Incinerator Residue/Ash
<input type="checkbox"/> Empty Metal or Plastic Drums
<input type="checkbox"/> Creosote Treated Lumber
<input type="checkbox"/> Stumps/Sawdust
<input type="checkbox"/> Tires from Businesses
<input type="checkbox"/> Tires On Rims
<input type="checkbox"/> Offal/Dead Animals
<input type="checkbox"/> Sludge/Sewage/Manure
<input type="checkbox"/> Storage Tanks
<input type="checkbox"/> Somat/Pulverized Paper

**CUSTOMER SERVICE OR EMERGENCY CONTACT**

In the event that a customer has a problem that is unresolved by scalehouse staff, or if an emergency arises, customers should contact the I-66 Transfer Station management for resolution of the matter at 703-631-1179.

Authorized Company Representative: \_\_\_\_\_

Date: \_\_\_\_\_



# County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

## **Facility Rules & Regulations for the I-95 Landfill Complex**

I-95 LANDFILL COMPLEX & ENERGY/RESOURCE RECOVERY FACILITY  
RULES AND REGULATIONS  
9850 Furnace Road, Lorton, Virginia 22079  
(Effective January 2016)  
703-690-1703

In order to provide efficient and economical disposal service, the following rules will be strictly enforced at Fairfax County's I-95 Landfill Complex.

### **AREAS OF THE I-95 LANDFILL COMPLEX**

Collection and disposal companies will deliver their municipal solid waste (MSW) into the Energy/Resource Recovery Facility (E/RRF) for processing. Companies may bring materials such as yard waste, brush and metals to the Recycling and Disposal Center (RDC) and tires to the tire pad.

Residents of Fairfax County and Commercial Cash (CC) customers will dispose of waste and deliver recyclable material to the RDC.

Residents who wish to dispose of household hazardous waste will use the Household Hazardous Waste facility.

**It is the responsibility of the customer to immediately remove any unauthorized solid waste discharged at the I-95 RDC.**

### **ENERGY/RESOURCE RECOVERY FACILITY**

Covanta Fairfax, Inc. (CFI) owns the Energy Resource Recovery Facility (E/RRF). CFI publishes a separate set of rules and regulations for use of its facility (see attached document). CFI personnel may restrict access or suspend any customer from entering the E/RRF. CFI posts its most important rules on signs at the entrance to the E/RRF. If there is a question about any of the CFI rules, please call County personnel at 703-324-5230.

### **I-95 RECYCLING and DISPOSAL CENTER**

Clean brush, yard waste and metals/white goods will be delivered to the I-95 Recycling and Disposal Center (RDC) areas designated for such materials. Yard waste consists of leaves, grass and twigs. Clean brush is the woody portion of yard waste, such as tree trimmings (including Christmas trees). The I-95 RDC can accept a branch and/or trunk with a diameter of 20 inches or less. Metals/white goods include, but not limited to, appliances such as stoves, refrigerators,



Department of Public Works and Environmental Services  
Solid Waste Management Program  
12000 Government Center Parkway, Suite 458  
Fairfax, Virginia 22035  
Phone: 703-324-5230, TTY: 711, Fax: 703-324-3950  
[www.fairfaxcounty.gov/dpwes](http://www.fairfaxcounty.gov/dpwes)



washing machines, clothes dryers, and hot water heaters. Other metal objects include aluminum siding, metal shelving, metal lawn furniture and smaller objects that are primarily made of metal.

### **CONSTRUCTION & DEMOLITION DEBRIS**

Dirt, concrete, asphalt, rock, shingles, drywall and other similar material will be accepted only with the permission of the I-95 Landfill Complex Superintendent or his representative. Please telephone 703-690-1703 before bringing such material.

### **CUSTOMERS AT THE I-95 LANDFILL COMPLEX**

Customers must obey the following rules in order to ensure the safe and efficient operation of the I-95 Landfill Complex. Failure to comply may result in the suspension of the individual(s) and the company from using the facility. The I-95 Superintendent or his representative will determine the duration of any such suspension. At the option of the I-95 Superintendent or his representative, the restriction may begin immediately or be scheduled based upon the circumstances. The I-95 Superintendent or his representative will telephone or email the company owner/representative to relay the specific circumstances and duration of any suspension.

### **GENERAL REGULATIONS**

- 1) All individuals entering the I-95 Landfill Complex must conduct themselves in an orderly manner and follow the oral/written instructions of County personnel.
- 2) County solid waste decals must be clearly displayed on both sides of collection and disposal vehicles.
- 3) The speed limit is 25 mph in the I-95 Landfill Complex and 10 mph on the E/RRF tipping floor. *Drive safely* and minimize your speed when entering or leaving the facility. Follow road signs and adjust driving speeds to road conditions during inclement weather. Road maintenance and snow removal equipment have the RIGHT-OF-WAY.
- 4) All commercial vehicles entering the I-95 Landfill Complex are subject to random waste inspections by County personnel. In the event of a solid waste inspection, drivers are to remain with their vehicle until informed by County personnel that they may proceed to exit the I-95 Landfill Complex.
- 5) All persons/vehicles enter the I-95 Landfill Complex at their own risk.
- 6) No person will use or possess intoxicating beverages or illegal drugs of any kind while on the I-95 Landfill Complex.
- 7) The County of Fairfax assumes no liability for damages to vehicles or injuries to individuals on the I-95 Landfill Complex premises. Report any accident immediately to the I-95 Superintendent or his representative.
- 8) Fairfax County reserves the right to change or modify these rules without written notice.

## **VEHICLE REGULATIONS**

- 9) Waste disposal vehicles are restricted to using public roads to reach the site, such as I-95/Route 1 and the portion of Furnace Road leading to Mordor Drive (formerly Landfill Access Road).
- 10) Waste disposal vehicles are strictly prohibited from entering the complex next to the former DC Youth Center 1. In addition, U-turns at the former DC Youth Center or the I-95 RDC are prohibited.
- 11) Tailgates are not to be unlatched at the scale area. Tailgates are to be opened and closed only at the designated disposal area unless otherwise instructed.
- 12) All waste disposal vehicles entering the I-95 Landfill Complex must have a tow hook or bar so that in the event a vehicle breaks down in a high traffic area, it may be temporarily removed.
- 13) All waste disposal vehicles with materials that could blow out of the vehicle must be covered during transport. This includes empty open-body type vehicles that have finished disposal and may contain loose refuse. The cover may only be removed at the disposal area.
- 14) All open top or roll of containers, including compactors, must have the county's "Box Number" prominently displayed. Box Numbers are obtained at the scalehouse.
- 15) Drivers must remain with their vehicle. Vehicles may not be repaired or abandoned at the I-95 Landfill Complex. Any abandoned vehicle will be towed at the owner's expense.
- 16) The County of Fairfax assumes no liability for the towing of any vehicle.
- 17) Vehicles entering the facility may be subject to passing through radiation detectors. Should an alert occur, the driver must follow the instructions of County personnel who will assess the risk and determine what happens to the load.
- 18) All solid waste collection vehicles using the I-95 Landfill Complex must have operating back-up alarms.

## **DRIVER'S REGULATIONS**

- 19) **Drivers are not allowed to walk within 15 feet of the pit on the tipping floor of the E/RRF where refuse is discharged. All tailgate unlocking and cleaning must be done away from the pit area.**
- 20) Drivers are reminded not to allow their vehicles to roll within six feet of the pit.
- 21) Drivers must pay attention to directions. When using the Covanta scales, drivers are not to exit the scale until instructed to do so by the scale operator. Failure to do so could result in charging the penalty rate to that load of trash.
- 22) Drivers must enter and exit the scales slowly and stop smoothly to prevent damage to the scale equipment.
- 23) Drivers must state ORIGIN and TYPE OF MATERIAL of the waste to be disposed. ORIGIN means where the waste was collected
- 24) Drivers who have routes or collection locations that include a medical facility, clinic, medical complex, or doctor's offices where medical procedures are performed must alert the scale house when entering the I-95 Landfill Complex.

- 25) Drivers are responsible for the removal of any litter from their vehicles left on the roads.
- 26) Drivers of trucks with hydraulic leaks will be responsible for their own spills.
- 27) **Drivers and all other personnel must wear safety vests with reflective material, or clothing with reflective markings (orange or yellow), while out of their vehicles at the I-95 Landfill Complex or E/RRF.**
- 28) Drivers may not use cell phones, AM-FM, CB, and/or two-way radios at the I-95 Landfill Complex, and should limit their use at all other times while at the I-95 Landfill Complex.
- 29) **Drivers must notify scale personnel immediately in the event of a vehicle fire/hot load and follow the instructions given by County Personnel.**
- 30) It is the responsibility of the driver/permit holder to immediately remove any unacceptable waste discharged at the I-95 Landfill Complex.
- 31) If potential violations are noted during random or scheduled inspections, drivers must sign the inspection form used to document the issue for recordkeeping purposes. Signature does not indicate agreement with the alleged rules violation.
- 32) Drivers will not dispose of recyclable materials, brush, yard waste, or other special or prohibited waste on the E/RRF tipping floor.

### **SUSPENSION OF DISPOSAL PRIVILEGES**

The Solid Waste Management Program (SWMP) reserves the right to immediately suspend disposal privileges or charge a higher penalty rate for loads in the event of:

- Nonpayment of solid waste disposal fees or delinquent accounts.
- Disposal of unacceptable or hazardous waste.
- Failure to have a vehicle properly permitted and inspected.
- Operating vehicle and/or container with safety deficiencies or in an unsafe manner.
- Salvaging and/or removal of unauthorized items from discharged waste.
- Noncompliance with rules and regulations concerning the I-95 Landfill Complex or Chapter 109.1 of the Fairfax County Code.
- Disposal of items, which, at the discretion of the I-95 Landfill Complex Superintendent or his representative, may impede operations or are considered hazardous to personnel.
- Unacceptable behavior, as determined by County operations staff.
- Mixing recyclable materials with municipal solid waste.
- Driver giving incorrect information about the origin or type of waste being disposed.

**FACILITY INFRACTIONS**

<b>Offense</b>	<b>1<sup>st</sup> Action</b>	<b>2<sup>nd</sup> Action</b>	<b>3<sup>rd</sup> Action</b>	<b>Comments</b>
Mis-Identification of Waste, Origin & Material Type	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	4 <sup>th</sup> Action – Mandatory Meeting with LIS Branch Chief at County’s Discretion
Unsatisfactory Waste Inspections	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	4 <sup>th</sup> Action – Mandatory Meeting with LIS Branch Chief at County’s Discretion
Non-Compliance with Other Facility Rules & Regulations	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	Facility Manager Discretion
Failure to Attend Mandatory Meetings	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	Directory Review and Signature at 2 <sup>nd</sup> and 3 <sup>rd</sup> Action
Failure to Comply with WD/DA	1 Load @ \$100/Ton	3 Loads @ \$100/Ton	6 Loads @\$100/Ton	4 <sup>th</sup> Action – Mandatory Meeting with LIS Branch Chief at County’s Discretion

**MATERIALS PROHIBITION LIST**

Some commercial recyclable materials, as noted, are accepted elsewhere at the I-95 Landfill Complex. Residents, see RDC brochures for additional services.

<b>Recyclable Materials Accepted at the I-95 Landfill Complex</b>
<input type="checkbox"/> Yard Waste
<input type="checkbox"/> Brush
<input type="checkbox"/> Tires
<input type="checkbox"/> Ferrous Metal/White Goods
<input type="checkbox"/> Cardboard

<b>Materials Accepted at the I-95 Landfill Complex (Only by permission of I-95 Landfill Superintendent)</b>
<input type="checkbox"/> Stone/Gravel/Rock
<input type="checkbox"/> Concrete/Cement
<input type="checkbox"/> Brick/Block
<input type="checkbox"/> Asphalt/Tar

<b>Not Accepted at E/RRF (see attached for additional details)</b>
<input type="checkbox"/> Storage Tanks
<input type="checkbox"/> Dirt/Soil/Sand
<input type="checkbox"/> Stumps/Sawdust
<input type="checkbox"/> Creosote Treated Lumber
<input type="checkbox"/> Empty Metal or Plastic Drums
<input type="checkbox"/> Offal/Dead Animals
<input type="checkbox"/> Shingles/Roofing Materials
<input type="checkbox"/> Friable Asbestos/Asbestos Rock
<input type="checkbox"/> Floor Tile/Asbestos
<input type="checkbox"/> Dry Wall/Plaster
<input type="checkbox"/> Petroleum Contaminated Soil
<input type="checkbox"/> Hazardous Waste
<input type="checkbox"/> Explosives
<input type="checkbox"/> Medical Waste
<input type="checkbox"/> Radioactive Material
<input type="checkbox"/> Porcelain Fixtures
<input type="checkbox"/> Sludge/Sewage/Manure

**CUSTOMER SERVICE OR EMERGENCY CONTACT**

In the event that a customer has a problem that is unresolved by scalehouse staff, or if an emergency arises, customers should contact the I-95 Landfill Complex management for resolution of the matter at 703-690-1703.

Authorized Company Representative: \_\_\_\_\_

Date: \_\_\_\_\_

**SCHEDULE 11****COMPANY HAULER RULES AND REGULATIONS****COVANTA FAIRFAX, INC.****3. PROCEDURES FOR RECEIVING, HANDLING, AND FEEDING MSW****3.1 PROCEDURES FOR RECEIVING MSW****3.1.1 RULES AND REGULATIONS FOR WASTE DELIVERY HAULERS****3.1.1.1 FACILITY OPERATION**

1. The Facility will be open to Haulers at the following times, and at such other times as the Company may establish:

Monday -Friday: 5:00 a.m. - 7:00 p.m.

Saturday: 5:00 a.m. - 4:00 p.m.

Sunday: Closed

2. The Facility will be closed based on Schedule 3 of the Covanta Fairfax, Inc./County of Fairfax Waste Disposal Agreement.

3. The speed limit at the Facility is ten (10) MPH, unless otherwise posted. The speed limit will be strictly enforced.

4. Haulers shall proceed through the main entrance and form single file lines at the weight scales. Designated inbound scales will be utilized. Signs will direct the driver to the appropriate scale. Haulers will remain at the scales until the scalehouse attendant directs them to advance to the tipping area in the Facility.

5. Upon exiting the scale, trucks shall enter the enclosed tipping area where the scale attendant will direct the truck to a position for an available bay to unload. The Facility employs a traffic light to inform the truck which bay to go to. This system may change from time to time. All trucks must remain covered/tarped until inside of the building. The driver shall make sure all refuse is off all external parts of the vehicle and that the vehicle is covered/closed prior to exiting the tipping floor.

6. Traffic on the tipping floor is generally one-way, unless otherwise directed by the Tipping Floor Attendant. Haulers shall exit the tipping floor single file through the exit at the northwest corner.

### **3.1.1.2 HAULER IDENTIFICATION**

1. Each Hauler shall properly display and comply with their respective jurisdiction rules regarding truck and equipment identification and permitting. Vehicle and container identification shall be made visible to the tipping floor. Attendant by placing permit identification on both sides of the vehicle.
2. Drivers must obey the directions of the County while on the 1-95 Complex property and directions of the Company at all times while at the scales or on the tipping floor. -
3. Each Hauler (other than the County or a Hauler delivering waste by or on behalf of the County, which is governed by a separate agreement) shall be responsible for paying the Company's and the County's liabilities, damages, judgments costs, and expenses resulting from the Hauler's delivery of Prohibited Waste to the Facility

### **3.1.1.3 TIPPING FLOOR INSPECTIONS**

1. Upon request of the Tipping Floor Attendant, trucks may be directed to a specific area on the floor for examination of the waste being delivered. This inspection can occur due to a suspected problem or on a random basis as part of the Facility's inspection program. The inspection may result in some material's being rejected. Haulers shall follow the instructions below if Unacceptable Waste is detected:

a. For Prohibited Waste (as defined Exhibit A) which is not Hazardous Waste, the Hauler may be required to reload such materials for disposal at another location.

b. For Hazardous Waste (as defined by Federal, State, and Local law, and Exhibit B), Haulers shall remain at the Facility until appropriate public health officials arrive. A decision will be reached at the time as to the most appropriate disposal option.

Note: Large Boxes and/or Containers must be open on one side for inspection on tipping floor.

2. The truck shall not leave the tipping floor until released by the Tipping Floor Attendant (or Fairfax County Inspector). At the time of release the Hauler will be given a copy of the inspection report and any further instructions.
3. The Company follows the following regulatory requirements for inspections:
  - a. 1% of all incoming loads to the Facility and 10% of incoming loads originating outside Virginia must be inspected.

### **3.1.1.4 BREAKDOWNS/EMERGENCIES/DAMAGES**

1. Trucks with mechanical problems shall exit the Facility, or, if disabled, request

Immediate towing at the haulers expense. Should the vehicle have to stay on site for a short period of time, haulers should attempt to "park" the vehicle at the hauler rest room area, outside of the main traffic flow.

2. Trucks with hydraulic leaks will be allowed to unload but will not be permitted further use of the Facility until the leak is repaired. The driver will be responsible for the clean-up of all fluids from their truck.

3. Haulers who discover a fire in their truck (hot load) shall be directed to a location on the tipping floor by the Tip Floor Attendant to unload." Under no circumstances are these loads to be unloaded into the Pit or next to existing waste. Company employees and/or local Fire Department personnel shall use available equipment to extinguish all fires.

### **3.1.1.5 DRIVER REGULATIONS**

1. All drivers and their assistants must wear proper Personal Protective equipment including Safety vests or other similar reflective clothing and suitable footwear when on the tip floor.

2. All drivers and their assistants must obey all signs including use of Personal Protective Equipment, speed limit and traffic control.

3. All drivers and their assistants must obey instructions of the Weigh Masters and the Tipping Floor Attendant.

4. No external cleaning of vehicles or vehicle maintenance may be performed at the Facility Site.

5. Vehicles may not be left unattended.

6. No firearms, explosives, or other weapons are permitted on the Facility Site.

7. No smoking, drugs and/or alcohol the Facility Site.

8. Open-topped containers must be cleaned of all debris and paper or recovered/re-tarped after unloading to minimize litter at the Facility Site.

9. Haulers using the Facility will be informed of the Facility's Hazardous and Unacceptable Waste Screening Program.

10. Foul language and inappropriate behavior are not permitted,

11. No Scavenging.

12. No person near refuse Pit (within six feet) to prevent fall hazard.

13. Drivers and their assistants must use designated restrooms.

14. Only one person may exit the cab and they must stay within 6 feet of vehicle and not ride or walk alongside while moving .

15. No visitors or children in vehicles.
16. Drivers shall ensure all refuse is off external parts of the vehicle and that the vehicle is covered/closed prior to exiting the tipping floor exit door to prevent litter and spillage.
17. Company employees are not permitted to help haulers release or free up their loads.
18. No one shall ever crawl underneath a truck and/or trailer or inside of the hydraulic ram compartment on packer trucks while on the tipping floor.
19. If your truck has developed an operational malfunction and is unable to perform the unloading function, unless authorized by the Facility Manager or his designee, no attempts should be made to repair it on the tipping floor. The Company Equipment Operator or Tipping Floor Attendant should be notified who will contact the Facility Manager/designee.

#### **3.1.1.6 Prohibited Conduct**

1. WASTE HAULER CONDUCT THAT FALLS OUTSIDE THE BOUNDARIES OF SITE SPECIFIC AND LOCAL/STATE/FEDERAL REGULATIONS AND LAWS WILL NOT BE TOLERATED AND HAULER PRIVILEGES MAY BE REVOKED. SUCH REVOCATION MAY OCCUR AT ANY TIME IN THE COMPANY'S SOLE JUDGMENT (OR UNDER APPLICABLE LAW) AND MAY INCLUDE THE LOSS OF DISPOSAL RIGHTS FOR THE CUSTOMER.
2. Examples of PROHIBITED CONDUCT include, for example:
  - Endangerment of worker/hauler/general public safety (e.g. improper queuing, speeding, truck separation).
  - Non-compliance with local/State/Federal laws (e.g. local trucking routes, State weight limits radioactive loads).
  - Offering of financial or other rewards (e.g. bribes, services) to facility personnel for illegal or other activities (e.g. overweight loads, non-weights, queuing adjustments).
  - Employee manipulation and/or abuse (e.g. verbal, physical threats).

#### **3.1.1.7 VIOLATIONS**

1. Penalties and fines will be assessed per Exhibit C.

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### EXHIBIT A: PROHIBITED WASTE

Prohibited Waste includes Hazardous waste (defined in Exhibit B) and Unacceptable Waste.

"Unacceptable Waste" means materials that are not acceptable under the operating Permits required for the Facility or by the DEX, or both, and that:

1. In the reasonable judgment of the Company,
  - a. would pose a threat to employee or public health or safety. or
  - b. are so large or bulky as to present a risk of blocking the Facility's waste feed chutes (6 feet in length and 30 inches in width), or
2. Are present in concentrations or quantities exceeding those normally found in Solid Waste generated in residences or non-industrial commercial establishments and, in the reasonable judgment of the Company, would either
  - a. Pose a reasonable possibility of adversely affecting the operation of the Facility in any material respect, or
  - b. cause applicable air quality or water effluent standards to be violated by the normal operation of the Facility and;
3. Are listed below:
  - a. Explosives
    - Dynamite
    - Hand grenades
    - Blasting caps
    - Shotgun shells
    - Fireworks
    - Any other explosives
  - b. LIQUID WASTE (Unless approved through the Company Supplemental Waste program):
    - Gasoline Kerosene
    - Acids Hydraulic Oil Petroleum
    - Fungicides Alcohol Turpentine
    - Waste oil
    - Ether
    - Caustics Leachate Solvents
    - Naphtha Acetate Paints
    - Inflammable or volatile liquids
    - Sewage Sludge
    - Sewage or Process Wastewaters

## c. Construction and Demolition Debris

- Aggregate
- Brick Stone Cement Gravel Sand
- Structural Clay Products

## d. Misc. Materials

- Offal
- Tar
- Asphalt
- Sealed Drums
- Pathological/Biological Waste
- Human or Animal Remains
- PCB Containing Waste Pallets (unless cut in half)

## e. Tires

- Tires Mounted on Rims
- Tires whose rims exceed 16-1/2"

## f. White Goods Refrigerators Washing Machines

- Other Large Metal Objects

## g. Motor Vehicles and Parts

- Asbestos
- Plaster
- Roofing Materials
- Tree Stumps
- So
- Other Noncombustible Demolition Debris
- Radioactive Materials
- Ashes
- Waste Containing Asbestos
- Pressurized Containers
- Agricultural and Farm Machinery & Equipment
- Motor Vehicles Springs
- Fenders Transmissions
- Rear Ends Other Large Motor Vehicle Parts

**NOTE:** Loads whose major components are acceptable non-combustible metal items must off-load to process rejects box as directed by the Tipping Floor Attendant (i.e.,

appliances, water heaters, metal furniture and equipment, etc).

Haulers who transport appliances with motors that may have capacitors containing PCB may be required at the discretion of the Company, to certify that these capacitors have been removed before disposal.

Haulers are encouraged to transport metal goods to a scrap dealer.

**EXHIBIT B: HAZARDOUS WASTE**

"Hazardous Waste" means (a) any material or substances the treatment, storage or disposal of which, because of the composition or characteristics of the material or substance, is unlawful to treat, store, or dispose of at the Facility is (i) regulated as a toxic or hazardous waste as defined under either Subtitle C of the Solid Waste Disposal Act, 42 U.S.C. 69921-6939a, or section 6 (e), of the Toxic Substances Control Act, 15U.S.C. 2605(e), as replaced, amended, expanded or supplemented, and any rules or regulations promulgated thereunder, or under the Virginia Waste Management Act, VA Code 10-263 et seq, as replaced, amended, expanded or supplemented, and any rules or regulations promulgated thereunder, or (ii) special nuclear or by-products materials within the meaning of the Atomic Energy Act of 1954; and (b) any other materials which any governmental agency or unit having appropriate jurisdiction shall lawfully determine from time to time to be ineligible for disposal through waste to energy facilities similar to the Facility because of the harmful, toxic or dangerous composition or characteristics of the material or substance.

All commercial and industrial establishments are required by federal and state law to determine whether any wastes which they generate are Hazardous Wastes, and to dispose of all Hazardous Wastes at a permitted Hazardous Waste disposal facility. You are responsible for assuring that industrial and commercial establishments, from which you collect waste, have excluded all Hazardous Waste from waste which you collect for disposal at the Facility.

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## EXHIBIT C: PENALTIES AND FINES

The following penalties and fines may be levied at the discretion of the Facility Manager. All such penalties and fines are in addition to the Company's actual costs and expenses of disposal and removal of any Prohibited Waste and may be imposed on the individual driver or the entity employing or contracting with the driver (the "Hauling Entity").

### 1 Explanation of Fines

A First Violation: Written Report and \$100.00 fine.

B. Second Violation: Written Report and **\$200.00 fine and suspension** of access to Facility for up to 30 Days for individual offenders, if there are two violations within a six (6) month period.

C. Third Violation, or any attempt to deliver Hazardous Waste: Written Report and **\$300.00 fine and suspension** of access to Facility.

- Fines can be assessed for:
  - a. Violations for Delivery of or Attempt to Deliver Prohibited Waste that is not Hazardous Waste.
  - b. Violations for Delivery of or Attempt to Deliver Hazardous Waste.
  - c. Violations for failure to follow Facility Procedures and Rules.

2. Explanation of Penalties – Penalties in lieu of or in conjunction with fines may be levied by the Company in the form of suspension of access which can range from 1 to 30 Days in duration to being permanently suspended from the Facility. Suspensions may apply to the Hauling entity or the individual driver.

### Notifications of Violations and Payments of Fines

1. Copies of written waste screening reports and notice of violations will be furnished to driver at time of offense. Driver refusal to sign or accept same will not invalidate the record.
2. Fines will be due and payable subject to the provisions as for tipping fee payments.
3. Any violation which involves the suspension of access to the Facility will result in a notice of violation being mailed to the Hauling Entity and, if delivering on behalf of Fairfax County, Fairfax County within three (3) Business Days via Federal Express overnight delivery.

4. Violations resulting in actual costs and expenses to the Facility will be ascertained and billed as soon as reasonably possible. These will be due and payable within twenty one (21) Days of the billing date and will be subject to the same late payment provisions as tipping fees. In the event of a delivery of Hazardous waste to the Facility, the Hauling Entity will be required to pay estimated costs of disposal and remediation upon demand by the Company, subject to a later reconciliation.

5. Each Hauling Entity (Other than the County, which is governed by a separate agreement) shall be responsible for paying the Company's and the County's liabilities, damages, judgments, costs and expenses resulting from the Hauling Entity's delivery of Prohibited Waste to the Facility.

Authorized Hauling Entity Representative: \_\_\_\_\_