

Project Information

Project name: _____
 Project address: _____

 Floor(s): _____ Suite(s) _____ (if applicable)
 Scope of work: (check all that apply)
 New construction Interior alterations
 Exterior alterations Change of occupancy
 Description of work: _____

 Applicable codes, year: _____
 Virginia Construction Code (for new commercial, multi-family and R-3 residential construction)
 Virginia Rehabilitation Code (for alterations to existing commercial, multi-family and R-3 residential construction)
 Virginia Residential Code (for new and alterations to R-5 residential construction)
 Building related development conditions, proffers, special conditions, special permits, variances? Yes No — If yes, complete below.

	<u>Condition</u>	<u>Certification attached?</u>	<u>Page reference</u>
1)	_____	<input type="checkbox"/>	_____
2)	_____	<input type="checkbox"/>	_____
3)	_____	<input type="checkbox"/>	_____
4)	_____	<input type="checkbox"/>	_____

Residential

Residential drawings are not reviewed for mechanical, electrical and plumbing systems. Compliance is evaluated during inspections.
 Occupancy/Group: R-3 R-5
 Building height: _____ (feet)
 Wood pre-engineered floor and/or roof trusses? Yes No
 Masterfile: Yes No Model name: _____
 Utility company easements on site? Yes No
 Problem soils? Yes No — If yes, submit soils report
 Affordable dwelling units required? Yes No
 Sound transmission class required? Yes No

Commercial

Code information:
 Occupancy/Group(s): _____
 Type(s) of construction: _____
 Number of stories: _____ High rise: Yes No
 Unlimited area building? Yes No
 For multi-family; number of Type A dwelling units: _____
 Critical structure? Yes No — If yes, attach the Statement of Special Inspections
 Date of pre-submission meeting, if applicable: _____

For tenant layouts:
 Purpose of space: _____
 Gross area per floor: _____ (square feet)
 Area of tenant space: _____ (square feet)
 Base building design, code/year: _____

Fire protection:
 Sprinklers: Full Partial None
 Fire alarm system: Yes No
 Approved central station: Yes No
 Standpipes: Yes No
 Hazardous materials: Combustible liquid Flammable liquid
 Other: _____

High pile storage to be installed in this space? Yes No

Fire resistance ratings: (provide design numbers, prescription item number or calculated code section)
 Floor/ceiling: _____
 Roof/ceiling: _____
 Columns: _____
 Beams: _____
 Corridor separation: _____
 Tenant separation walls: _____

Accessibility per ICC/ANSI A117.1: (choose one)
 Fully compliant (accessible route from parking to primary function area, including restrooms and drinking fountain)
 Technically infeasible (fixture count cannot be reduced; family/accessible restroom is provided)
 Upgrades required (up to 20 percent of cost of alterations)
 Cost of alterations: \$ _____
 Cost of upgrades: \$ _____
 Upgrades provided: _____

Electrical energy compliance: (choose design alternative)
 ANSI/ASHRAE/IESNA Standard 90.1
 Virginia Energy Conservation Code

Notes

- This form shall be submitted on 11x17 paper or incorporated in the building drawings.
- Once approved, building drawings are subject to corrections noted therein. Permit issuance does not waive any code requirements not identified during plan review and does not prevent county inspectors from requiring corrections in the field.
- No inspections will be made unless an approved set of drawings are on the job site and available to the inspector.
- No changes shall be made to the approved drawings without prior county approval.
- Call Miss Utility at 811, TTY 711 before you dig.

Designer/Architect/Engineer

The following are responsible for the design and have verified the information herein is complete and accurate.

	<u>Name</u>	<u>A/E</u>	<u>Virginia Lic. No.</u>
Building designer: _____		<input type="checkbox"/>	_____
Occupation: _____			(if not an A/E)
Telephone: _____			
Electrical designer: _____		<input type="checkbox"/>	_____
(if applicable)			
Telephone: _____			
Structural designer: _____		<input type="checkbox"/>	_____
(if applicable)			
Telephone: _____			