



Checklist RECORD PLAT AND FINAL SUBDIVISION PLAT

Project Name: _____

Plan Number: _____

Submitting Firm: _____

Date: _____

Notes: Code sections refer to the Code of the County of Fairfax Virginia, unless otherwise noted.
 PFM = Fairfax County Public Facilities Manual, ZO = Fairfax County Zoning Ordinance

CODE SECTION	REQUIREMENT	OK	N/A	COUNTY OK	LINE #
101-2-5(c) and (c)(1)	Sheet size, lettering size, tic marks, match lines				1
101-2-5(c)(1)	Name of subdivision, district, county, state				2
101-2-5(c)(1)	Owner's certificate				3
101-2-5(c)(1)	North arrow (2 coordinates if state grid)				4
101-2-5(c)(1)	Scale, date of drawing, number of sheets				5
101-2-5(c)(1)	Blank space, 4" x 6", for approval stamps				6
101-2-5(c)(1)	Vicinity map				7
101-2-5(c)(3)	Boundary survey				8
101-2-5(c)(4)	Surveyor's certificate				9
101-2-5(c)(6) and (8)	Curve data				10
101-2-5(c)(7)	Bearings to nearest seconds, distances to 1/100 of a foot				11
101-2-5(c)(6)	Bearings and distances: lot lines, street row, row centerline				12
101-2-5(c)(6)	Bearings and distances: easement centerlines and widths				13
101-2-5(c)(6)	Existing and proposed utility easements				14
101-2-5(c)(6)	Owners or lot and subdivision name				15
101-2-5(c)(6)	Property lines within and adjoining subdivision				16
101-2-2(16)(G)	Soils note				17
General	Plat matches approved Subdivision Plan and Preliminary Plat				18
General	Preliminary Plan is still valid				19
General	SE, Special Permits, Waivers, Variance, etc. are still valid				20
101-2-1(1)	Site notices submitted				21
101-2-2(9)	Major underground utility notices submitted				22
101-2-5(c)(10)	Wetlands Statement signed by owner/agent				23
101-2-5(c)(6)	Addresses shown on all residential lots				24
101-2-5(c)(11)	Affordable dwelling units noted and ADU affidavit submitted				25
PFM 2-0103.6	Pipestem note				26
PFM 6-1405	Flood plain				27
General	Engineer's/Surveyor's seal, signature and date (no sticky backs)				28
101-2-5(c)(12)(i)-(iii)	Resource Protection Area (RPA) boundary and RPA notes				29
101-2-5(c)(12)(iv)	On-site sewage disposal system notes				30
PFM 10-0102.9C	Private sanitary sewer pump facility note				31