



# FAIRFAX COUNTY MUNICIPAL SOLID WASTE MANAGEMENT AND RECYCLING PLAN

In accordance with Section 109.1 of the Fairfax County Code, *MSW Management and Solid Waste Plans*:

“The owner of any non-residential property or any multi-family dwellings subject to the source separation requirements of Article 2 shall develop a MSW Management and Recycling Plan, and make these Plans available to the Director for review upon request.”

To comply with this requirement, complete all information below. (Instructions are on the back of this page.) When completed, maintain this document on file. The information should be updated upon the construction of a new facility or significant modification to an existing facility; a change of property management or ownership; a change of solid waste collection vendor; or, every 5 years, whichever comes first. You only need to send in this document upon receiving a written request from the Director of the Solid Waste Management Program, OR if you are applying for an Alternative Recycling System.

When creating a recycling system, remember to account for: 1) how recyclables will be collected internally; 2) how they will be moved from inside the building to any external containers; and, 3) how they will be transported from the property to a recycling facility.

<b>Facility Name</b>		
<b>Address</b>		<b>Email address</b>
<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>MSW and Recycling Program Contact</b>		<b>Phone</b>





**Recyclable Material Collected:** check all that apply

**Mixed Paper (required)**   
  **Cardboard (required)**   
  Metal Food and Beverage Containers  
 Plastic Bottles and Jugs   
  Glass Food and Beverage Containers   
  Yard Waste  
 Scrap Metal (i.e. appliances)   
  Used Oil/Antifreeze

<b>Trash Collection Company:</b>	<b>Recycling Collection Company:</b>
<b>Name</b>	<b>Name</b>
<b>Address</b>	<b>Address</b>
<b>City/State/Zip</b>	<b>City/State/Zip</b>
<b>Phone</b>	<b>Phone</b>
<b>Contact</b>	<b>Contact</b>

Check here if you are applying for an Alternative Recycling System (Subject to approval)   
  Check here if you haul your own recycling to a drop-off center or other approved site.

**Collection Containers (Indicate the types of containers you use to collect recyclables and trash; attach pages if needed)**

<b>Compactors</b>	<b>Dumpsters</b>	<b>Open-Top Containers</b>	<b>Wheeled Carts</b>
			
<b>For RECYCLING</b> Size:      Quantity: Emptied _____ x per _____ Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside	<b>For RECYCLING</b> Size:      Quantity: Emptied _____ x per _____ Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside	<b>For RECYCLING</b> Size:      Quantity: Emptied _____ x per _____ Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside	<b>For RECYCLING</b> Size:      Quantity: Emptied _____ x per _____ Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside
<b>For TRASH</b> Size:      Quantity: Emptied _____ x per week Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside	<b>For TRASH</b> Size:      Quantity: Emptied _____ x per week Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside	<b>For TRASH</b> Size:      Quantity: Emptied _____ x per week Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside	<b>For TRASH</b> Size:      Quantity: Emptied _____ x per week Located: <input type="checkbox"/> Inside a Building <input type="checkbox"/> Outside

**I certify that the above information is true to the best of my knowledge.**

**Name and title** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## INSTRUCTIONS FOR FILLING OUT MSW MANAGEMENT AND RECYCLING PLAN

### **FOR NON-RESIDENTIAL PROPERTIES: Calculate your annual waste**

This exercise will compute your annual waste stream. Complete this table for all footage at your property. In the "Floor area (Sq Feet)" column, fill in the area of the property occupied with each use. Multiply each square footage figure by the corresponding value in the "Annual Waste Gen. Rate" column, and list that value in the "Annual Tonnage" column. Add all the values in the "Annual Tonnage" column and list the total next to "Combined Annual Waste Stream."

Building Use	Floor area (Sq Feet)		Annual Waste Gen. Rate		Annual Tonnage
OFFICE	_____	x	0.0013 tons/sq ft	=	_____
INDUSTRIAL	_____	x	0.0016 tons/sq ft	=	_____
FOOD/RETAIL	_____	x	0.0057 tons/sq ft	=	_____
PUBLIC FACILITY	_____	x	0.00105 tons/sq ft	=	_____
INSTITUTION/SCHOOL	_____	x	0.00105 tons/sq ft	=	_____
WAREHOUSE	_____	x	0.00155 tons/sq ft	=	_____
<b>Combined Annual Waste Stream</b>					_____

If the Combined Annual Waste Stream is greater than 100 tons, recycling of one Principal Recyclable Material may be required in addition to recycling of mixed paper and cardboard.

Answer the following question:

**Is the Combined Annual Waste Stream for this property is greater than 100 tons?** \_\_\_\_\_

If **NO**, a system for recycling mixed paper and cardboard is the only requirement

If **YES**, Recycling for one PRM in addition to mixed paper and cardboard may be required.

Check which ONE of the following materials you have the most of by weight. This will be your PRM, which you must recycle IN ADDITION to mixed paper and cardboard.

- |  |                       |
|--|-----------------------|
| _____ Mixed paper and cardboard (no additional recycling required) | _____ Plastic         |
| _____ Aluminum or tin cans   | _____ Container glass |
| _____ Brush, leaves, grass, and other arboreal materials           | _____ Used motor oil  |
| _____ Automobile bodies  | _____ Clean wood      |
| _____ Ferrous or non-ferrous scrap metal                           | _____ Cloth;          |

### **FOR MULTI-FAMILY RESIDENTIAL PROPERTIES: Determine your recycling requirements**

Check which statement applies to your property:

\_\_\_\_\_ This property was built before July 1, 2007: a system for recycling mixed paper and cardboard is the only requirement.

\_\_\_\_\_ This property was built after July 2, 2007: a system is required for recycling mixed paper, cardboard, glass containers, metal cans, plastic bottles, and scrap metal.

### **FOR THOSE APPLYING FOR AN ALTERNATIVE RECYCLING SYSTEM—CHAPTER 109.1-2-1(c)**

Non-residential and multi-family properties may apply for an alternative recycling system using this form. Applicants must apply every two years, and applications require a site visit by DPWES staff. Any alternative system must meet the following intentions of Chapter 109.1 of the County Code:

- Recycle, at a minimum, all mixed paper and cardboard.
- Remove putrescible, non-recyclable trash at least once a week.
- Ensure public health is protected from odors, discharges, vermin, fire hazards, and other threats.
- Ensure the environment is protected from leaks, emissions, discharges, and other pollutants.

For more information, contact the Fairfax County Solid Waste Management Program by calling 703-324-5230, TTY 711.



*This document is available in alternative formats. Please contact the Fairfax County Solid Waste Management Program to submit a request and allow 7 to 10 business days for the preparation of the material.*