

BANK or COMPANY LETTERHEAD

DATE:

Board of Supervisors of Fairfax County
c/o Chief, Bonds, Agreements and Administration Section
Environmental and Facilities Inspections Division
12055 Government Center Parkway, Suite 334
Fairfax, VA 22035-5503

RE: (Project name:)
(Plan Number:)
(Name of Applicant:)

Gentlemen:

We issued to your benefit a Set-Aside Letter on **(Date)** in the original amount of **(original amount)** to assure the availability of funds sufficient to complete the development of **(Project name and Plan number)**.

By this letter, we acknowledge that we are aware of the requested extension of the agreement for the referenced plan to **(Date)**. Furthermore, we verify that this Set-Aside Letter will remain in full force and effect in the amount of **(current amount)**.

AUTHORIZED SIGNATURE
NAME AND TITLE OF OFFICER OR AUTHORIZED PERSON

ACKNOWLEDGMENT

STATE/COMMONWEALTH OF :

COUNTY/CITY OF :

The foregoing instrument was acknowledged before me this ____ day of _____,
____,

Month Year

by _____.
(type name and title of officer or authorized person)

My commission expires: _____

NOTARY PUBLIC

SEAL

Revised 5/2003