

## How to Apply

To apply, a company must fully complete the Commercial Cash Permit Account Application. These applications are available from the Permit Office at the I-66 Transfer Station or the Administration Office at the I-95 Landfill Complex. The application is also available online at [www.fairfaxcounty.gov/dpwes/forms/commcash.pdf](http://www.fairfaxcounty.gov/dpwes/forms/commcash.pdf).

The application must be typed or written legibly and fully completed with the following information:

- Legal name of business must match W-9.
- Type of business (e.g. general contractor, landscaping, remodeling, junk removal).
- Business address (must be a physical office location - not a post office box) and other essential contact information.
- Vehicle information (including a photocopy of the vehicle registration, drivers license and vehicle insurance information). Trailer description must be added, if applicable. Truck/trailer information required includes the year, make of vehicle, body type, license plate/tag number, and whether a trailer is usually attached.
- Company will receive a copy of the facility rules and must certify to abide by them.

Any questions regarding the Commercial Cash Program may be directed to the following locations:

**I-66 Permit Office: 703-631-0495**

**I-95 Admin Office: 703-690-1703**

**Administrative Office: 703-324-5230, TTY 711**

*(Monday thru Friday 8 a.m. to 4:30 p.m.)*



## Simple. Efficient. Free to Join.

Pay at time of disposal by

- \$ Cash
- \$ Check
- \$ Credit Card

Minimum fee per load is \$15  
Scavenging is prohibited

[www.fairfaxcounty.gov/dpwes/forms/commcash.pdf](http://www.fairfaxcounty.gov/dpwes/forms/commcash.pdf)



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To request reasonable ADA accommodations, call the Solid Waste Management Program at 703-324-5230, TTY 711.



FAIRFAX COUNTY SOLID WASTE MANAGEMENT PROGRAM  
PROMOTING CLEAN COMMUNITIES & ENVIRONMENTAL STEWARDSHIP

# Commercial Cash Program



## No Monthly Bills!



DEPARTMENT OF PUBLIC WORKS  
AND ENVIRONMENTAL SERVICES

**County of Fairfax**  
**Commercial Cash Program**  
**Rules and Regulations**  
*(effective July 2015)*

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1. The Commercial Cash Permit allows a company to pay with cash, business or personal check, or credit card.
  2. Every load disposed must be paid for. There is no free disposal. All recyclable materials, including cardboard, metal, and yard waste, are recycled but payment for disposal is required.
  3. The Commercial Cash (CC) customer applies for the account once, and, if the company continues to use the program at least once every two years, the account remains active. Every vehicle using the account must have its own vehicle permit, but there is only one account permit number.
  4. Permit numbers cannot be “exchanged” among vehicles. Vehicles and trailers may be interchanged since identifying information for each piece is recorded separately in the Landfill Information System (LIS) II.
  5. Tare weights of vehicles/trailers expire annually and must be reestablished. If there is no tare weight in the system, customers must return to the scale to weigh out and pay for a weight sale.
  6. There is a \$50 PENALTY FEE for any customer who drives off without paying the disposal charges. The estimated weight of the load will be based on the type of vehicle and that weight will be used to determine the disposal charge, plus the \$50 penalty. If after 30 days the invoice is not paid, a penalty for late payment of \$10 or 10 percent of the total amount owed will be added, plus interest will be assessed at the rate of 10 percent per annum. Should the invoice remain unpaid for 120 days, the amount may be referred to a collection agency. This could affect your personal credit score.
  7. Collection action will be undertaken to obtain payment of disposal charges, returned checks, and other debts. Should a delinquent account be referred to a collection agency to collect an overdue amount, an administrative fee of \$30 will be charged.
  8. If the company submits a check that is returned by the bank unpaid, the company will immediately be removed from the CC program by the LIS Admin Team until payment in cash or certified funds is made. The company will then be placed on a cash or credit card payment method only for six months for the first incident, 12 months for the second incident, and permanently for a third incident of a returned check.
  9. A \$50 return check fee must be paid for each returned check.
  10. If a company credit card is used for payment, the person presenting the card must be an authorized representative listed on the application.
  11. The CC customer must notify the appropriate county disposal facility of changes to information in the application so that the LIS II system can be updated. Failure to keep the county informed could result in suspension from the program.
  12. Trailers must have a sticker attached to the trailer in order for the weight of the trailer to be stored in the system. If no weight is stored, the customer will be required to weigh in and out with each visit. Trailers must be empty when tare weight is established. Permit cards must contain a description of the trailer (for example, 10 feet long with 4 side rails or 6 feet with 2 added rails above trailer bed).
  13. During the weigh-in process at the scales, the CC permit will be used to identify the account and specific company vehicle. A company will not be able to dispose if the permit card is not displayed to the Weighmaster.
  14. Small loads of tires will be accepted through the CC program (under five [5] tons or larger amounts of tires by advanced authorization). All tires must be delivered to the I-95 Complex.
  15. CC vehicles must follow all facility rules and regulations; current versions are posted on the County’s website. Violation of facility rules and/or regulations may incur penalties or result in removal from the program.
  16. CC customers must separate cardboard and metals for recycling and dispose of them in the proper location. Companies are encouraged to recycle other materials (cans, bottles, paper, metal) in the appropriate location. All recyclable materials are charged the disposal fee if brought to a county disposal facility.
  17. CC customers must have their waste completely unloaded or removed from their vehicle by the closing time of the facility.
  18. In the event of an uncontrollable circumstance, the county reserves the right to not accept waste deliveries, or to redirect waste deliveries to an alternate disposal location.
  19. Customers may not use cell phones while at the disposal facilities unless it is an emergency.
  20. There is a \$20 fee for replacing a lost permit card/trailer decal.
  21. CC customers pay a minimum fee of \$15 for each visit to the Recycling and Disposal Center (RDC).
  22. Flat fees can be charged and are based upon estimated weights for various material types or vehicle types. If authorized by the Weighmaster, these fees will be paid at the scalehouse upon entering the RDC. If a CC customer wishes to weigh, the customer will pay the minimum fee of \$15 or whatever higher amount is based upon the actual tons weighed.
  23. If loads are large, the vehicles will only be allowed to dispose at the discretion of the Facility Manager.
  24. CC customers agree not to scavenge at county disposal sites.
- No tire deliveries are accepted on Sundays. Only cash or credit card will be accepted for payment of tire disposals. If company business is located in Fairfax County, then a business check may be accepted.