

The information herein is the most common for how to obtain the necessary permits for your project and is not representative of all the conditions you may encounter.

Contact and locate us...

Building Development Agencies

The Herrity Building
12055 Government Center Pkwy
Fairfax, VA 22035

- ▶ Permit Application Center
2nd floor, 703-222-0801
- ▶ Site & Addressing Center
2nd floor, 703-222-0801
- ▶ Building Plan Review
3rd floor, 703-222-0114
- ▶ Zoning Review
2nd floor, 703-222-1082
- ▶ Residential Inspections
6th floor, 703-631-5101

Hours of Operation

Monday–Thursday: 8 a.m.–4 p.m.
Friday: 9:15 a.m.–4 p.m.

Health Department

10777 Main Street
Fairfax, VA 22030
703-246-2201

VDOT

4975 Alliance Drive
Fairfax, VA 22030
703-259-1773

All telephone numbers are accessible in TTY by calling 711.

This document is available in alternative formats and languages. Please call 703-324-5033, TTY 711 for more information.



A Fairfax County, Virginia Publication



PERMITS REQUIRED

You must obtain permits for the demolition of an existing structure. Listed below are the types of permits required. For information on permit fees, go to our website.

- ▶ Plumbing permit for utility cap off. accessing your property from a new street entrance.
- ▶ Asbestos removal permit (if asbestos is present). Apply for a VDOT permit at the address to the left; all other permits can be obtained at the Permit Application Center.
- ▶ Demolition permit.
- ▶ VDOT permit for land disturbance in the public right-of-way or if you are

Publications, forms and other useful information can be found online at

www.fairfaxcounty.gov/buildingpermits

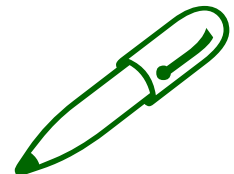
DOCUMENTS REQUIRED

When applying for a demolition permit, you must submit the following documents. To obtain the applicable forms, go to our website.

- ▶ [Permit application form](#). and [Bond for Demolition of Building form](#).
- ▶ Site-related plan (see Page 3).
- ▶ [Property Ownership Affidavit](#) (when property ownership must be verified)
- ▶ [Asbestos Certification Form](#) (commercial structures only)
- ▶ [Permit Authorization Affidavit](#) (when there is no contractor and the applicant is not the property owner).
- ▶ Utility abandonment letters (see Page 2).
- ▶ Signature bond of \$1,000 for residential and \$5,000 for commercial
- ▶ [Approval](#) from the Architectural Review Board when demolishing a structure in a [Historic Overlay District](#).

Who should apply for the permit?

You may obtain permits in your own name. However, it is strongly recommended your properly licensed contractor pull the permit as the responsible party so the county can better assist you in gaining compliance for defective work.



SITE-RELATED PLANS

To determine your project's impact on your property, one of three types of site-related plans must be submitted.

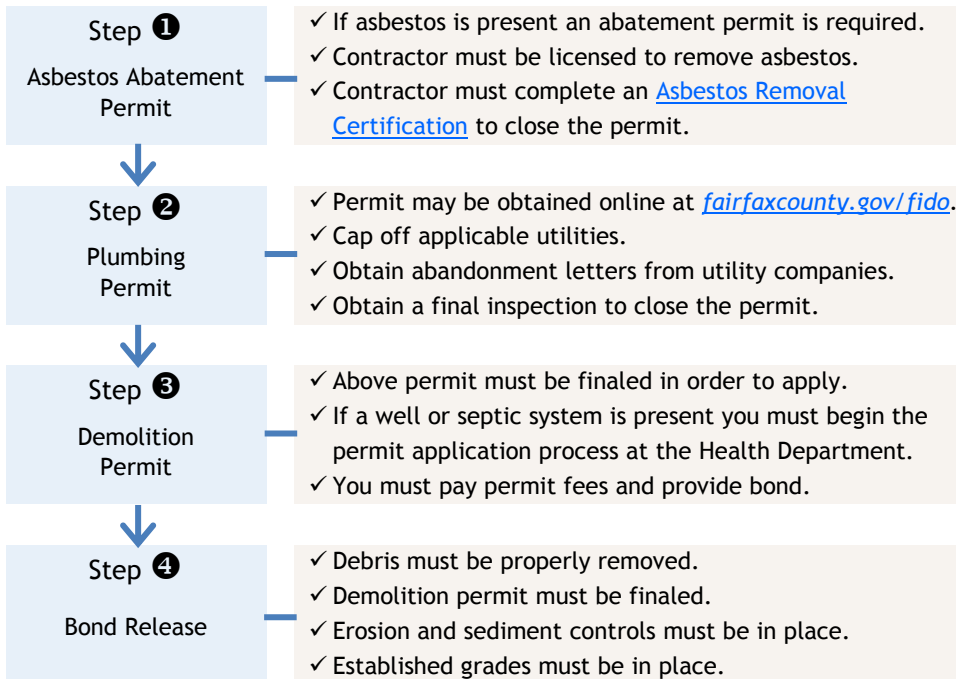
1. House location plat: when demolition disturbs no more than 2,500 square feet (residential only).
 2. Conservation plan: for demolition that disturbs no more than 5,000 square feet and site improvements are not required (residential only).
 3. Rough grading plan: for demolition that disturbs more than 2,500 square feet, blocks existing drainage patterns or cut/fill is more than 18 inches.
- For more information, see our [Site-Related Plans](#) publication or contact the Site & Addressing Center.

Is a new structure planned?

If new construction is intended for your site, the site-related plan for the both the demolition and the new structure can be combined. The building permit for each project will be issued simultaneously after the site-related plan is approved.

THE DEMOLITION PROCESS

Follow the steps outlined below to obtain the necessary permits for the demolition of an existing structure.



Accessory structure only?

Structures such as garages or sheds that were never served by a utility can be demolished without following Step 1. You can submit an [Affidavit for Demolition of Accessory Structures](#) to assume responsibility for utilities during demolition.

Utilities

Listed below are utility companies that serve Fairfax County. You must obtain written confirmation from the utility in order to obtain a demolition permit.

Natural Gas

- ▶ Washington Gas: 703-750-1000
- ▶ Columbia Gas: 800-543-8911

Sewer

- ▶ Fairfax County: 703-324-5015

Electricity

- ▶ Dominion Power: 888-667-3000
- ▶ NOVEC: 703-335-0500

Water

- ▶ Fairfax Water: 703-698-5600
- ▶ Alexandria: 703-549-7080
- ▶ Falls Church: 703-248-5071
- ▶ Fairfax City: 703-385-7915
- ▶ Herndon: 703-435-6800
- ▶ Vienna: 703-255-6385

All telephone numbers above are accessible in TTY by calling 711.

INSPECTIONS

You are required to obtain a final inspection from the county for the plumbing and demolition permits.

- ▶ All county-approved plans must be available on the jobsite.
- ▶ Notified the county when the inspection is required using the following methods:
 - ✓ Via telephone, during hours of operation at **703-631-5101**, TTY 711.
 - ✓ Via automated telephone system anytime at **703-222-2474** using code 08 for final inspection.
 - ✓ Online anytime on FIDO at fairfaxcounty.gov/fido or on the Fairfax County smartphone app.
- ▶ Asbestos abatement permits are finalized administratively by the Permit Application Center after receipt of the Asbestos Removal Form.