

This information is the most common for how to obtain the necessary permits for your project and is not representative of all the conditions you may encounter.

Building Development Agencies

The Herrity Building
12055 Government Center Pkwy
Fairfax, VA 22035

- ▶ Permit Application Center
2nd floor, 703-222-0801
- ▶ Site Application Center
2nd floor, 703-222-0801
- ▶ Zoning Review
2nd floor, 703-222-1082
- ▶ Residential Inspections
3rd floor, 703-631-5101

Hours of Operation

Monday–Thursday: 8 a.m.–4 p.m.
Friday: 9:15 a.m.–4 p.m.

Health Department

10777 Main Street
Fairfax, VA 22030
703-246-2201

VDOT

4975 Alliance Drive
Fairfax, VA 22030
703-259-1773

Website

Publications, forms and other useful information can be found at fairfaxcounty.gov/buildingpermits

All telephone numbers are accessible in TTY by calling 711.

This document is available in alternative formats and languages. Please call 703-222-0801 for more information.



A Fairfax County, Virginia Publication



PERMITS & FEES

You must obtain permits for the demolition of an existing structure. Listed below are the types of permits required:

- ▶ Plumbing permit for utility cap off.
- ▶ Asbestos removal permit (if asbestos is present).
- ▶ Demolition permit.
- ▶ VDOT permit for land disturbance in the public right-of-way or if you are accessing your property from a new street entrance.

Apply for a VDOT permit at the address to the left. Access the estimator by visiting our [website](#) and clicking on “permit fee estimate.”

DOCUMENTS REQUIRED

When applying for a permit, you must submit the following:

- ▶ [Permit application form](#).
- ▶ Site-related plan (see Page 2).
- ▶ [Property Ownership Affidavit](#) (when property ownership must be verified).
- ▶ [Permit Authorization Affidavit](#) (when there is no contractor and the applicant is not the property owner).
- ▶ [Bond for Demolition of Building Form](#) signature bond of \$1,000 (for residential) or \$5,000 (for commercial).
- ▶ [Asbestos Certification Form](#) (commercial structures only).
- ▶ Utility abandonment letters (see Page 2).
- ▶ [Architectural Review Board](#) Approval (when demolishing a structure in a [Historic Overlay District](#)).

Apply Online

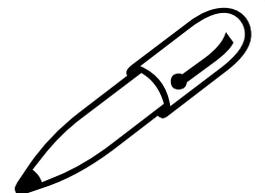


Fairfax County’s FIDO system allows you to apply and, in some cases, obtain your permit online. This could save you time and even a trip to county offices. Go to fairfaxcounty.gov/fido to apply.

Contractors must have a FIDO-issued identification number in order to apply. Contact the Permit Application Center to obtain yours.

Who should apply for the permit?

Homeowners may obtain permits in their own name. However, it is strongly recommended a properly licensed contractor pull the permits as the responsible party so the county can better assist in gaining compliance for defective work.



SITE-RELATED PLANS

To determine your project's impact on your property, one of the site-related plans listed below must be submitted. For more information, see our [Site-Related Plans](#) publication or contact the Site Application Center.

1 A **House Location Plat** when demolition disturbs no more than 2,500 square feet (residential only).

2 A **Conservation Plan** when demolition disturbs no more than 5,000 square feet and site improvements are not required (residential only).

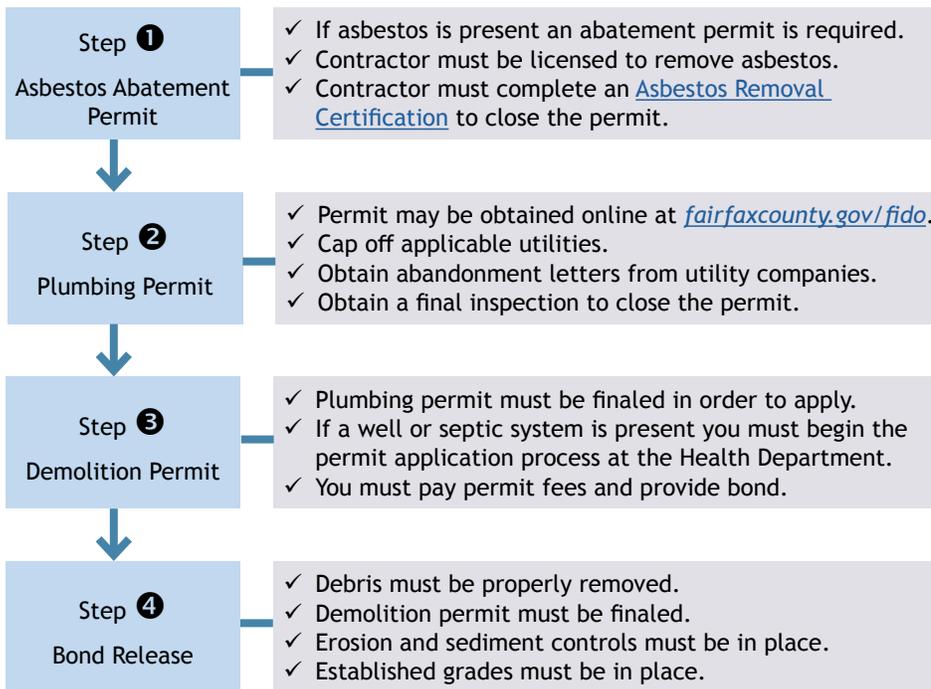
3 A **Rough Grading Plan** for demolition that disturbs more than 2,500 square feet, blocks existing drainage patterns or cut/fill is more than 18 inches. Additional submissions, fees and deposits may apply.

Is a new structure planned?

If new construction is intended for your site, the site-related plan for both the demolition and the new structure can be combined. The building permit for each project will be issued simultaneously after the site-related plan is approved.

DEMOLITION PROCESS

Follow the steps outlined below to obtain the necessary permits for the demolition of an existing structure.



Accessory structure only?

Structures such as garages or sheds that were never served by a utility can be demolished without following Step 1. You can submit an Affidavit for [Demolition of Accessory Structures](#) to assume responsibility for utilities during demolition.

Utilities

Listed below are utility companies that serve Fairfax County. You must obtain written confirmation from the utility company in order to obtain a demolition permit.

Natural Gas

- ▶ Washington Gas: 703-750-1000
- ▶ Columbia Gas: 800-543-8911

Sewer

- ▶ Fairfax County: 703-324-5015

Electricity

- ▶ Dominion Power: 888-667-3000
- ▶ NOVEC: 703-335-0500

Water

- ▶ Fairfax Water: 703-698-5600
- ▶ Alexandria: 703-549-7080
- ▶ Falls Church: 703-248-5071
- ▶ Fairfax City: 703-385-7915
- ▶ Herndon: 703-435-6800
- ▶ Vienna: 703-255-6385

All telephone numbers above are accessible in TTY by calling 711.

INSPECTIONS

You must obtain inspections from the county for your demolition. Please review the following when requesting an inspection.

- ▶ You are required to obtain a final inspection from the county for the plumbing and demolition permits.
 - ✓ Online at fairfaxcounty.gov/fido
 - ✓ On the Fairfax County smartphone app. Go to your app store to download.
- ▶ All county-approved plans must be available on the jobsite.
- ▶ Schedule your inspection using the following options:
 - ✓ In-person during hours of operation, Herrity Building, 3rd Floor.
 - ✓ Live, via telephone during hours of operation at 703-631-5101, TTY 711.
- ▶ Asbestos abatement permits are finalized administratively by the Permit Application Center after receipt of the [Asbestos Removal Certification](#).