



Recycling Business and Broker Registration Form



Solid Waste Management Program Fairfax County, Virginia

Select One: Recycling Business Broker

Section 1 - Applicant Information

Name of Business: _____

Name of Parent Company (if applicable): _____

Contact Name: _____

Virginia State Corporation Commission ID # (if applicable): _____

Contact Address (city, state, zip): _____

Contact E-Mail Address: _____

Contact Telephone Number (include area code): _____

Section 2 - Vehicle Information

Vehicle Information: please give us a complete list of vehicles to be used in the collection of recyclable materials:

Manufacturer	Model	Body Capacity / Style	Tag Number

Attach extra pages as needed.

Vehicle Parking Locations: please provide addresses of collection vehicle parking locations:

Street Number	Street Name	City & State	Zip

Attach extra pages as needed.

Section 3 - Customer Information

Customer Service Area: please provide information on service area and materials collected:

Zip Code	Type of Service	Materials Collected	Anticipated Quantity (tons or lbs.)	End Market

Attach extra pages as needed.

Section 4 - For Solid Waste Brokers Only

FOR SOLID WASTE BROKERS: please provide contact information for all your customers that are located in Fairfax County.

Customer Name	Address	Phone	E-Mail

Attach extra pages as needed.

FOR SOLID WASTE BROKERS: please list solid waste collectors with whom the Broker arranges refuse and/or recycling service.

Contractor Name	Address	Phone	E-Mail

Attach extra pages as needed.

Section 5 - Please Sign and Date This Form

I certify that the above information is true and correct to the best of my knowledge and belief.

Print Name: _____

Signature: _____

Please return this completed form to: Recycling Businesses/Solid Waste Management Program
12000 Government Center Parkway, Suite 458, Fairfax, VA 22035 or Fax to 703-324-3950. If you need assistance completing this form, or if you need more information, please call 703-324-5230, TTY 711.

Important Information On Filing This Form
FOR BROKERS ONLY

1. A filing fee of \$200 must accompany this form. Your check or money order must be made out to "County of Fairfax - SWMP."
2. All Brokers must furnish their clients with:
 - a) Information on the applicable recycling and refuse requirements in Fairfax County, as described in Chapter 109.1-4-16, and in the Recycling Program Requirements, Chapter 109.1-2-1.
 - b) A Statement of Service defining what service will be provided to the customer, including days and frequency of service, type of containers, materials accepted, set-out instructions, and contact information.
 1. Requirement "b" may be met by completing the "MSW Management and Recycling Plan" form for each customer you service in Fairfax County. Please call 703-324-5230 to obtain a copy of this form.
 2. If you choose to use the MSW Management and Recycling Plan form, you must include a cover letter along with the form that explains the service provided to each customer.
 3. The MSW Management and Recycling Plan form must be completed for each new customer.
3. A Statement of Service (or MSW Management and Recycling Plan) for each customer you service in Fairfax County must be attached to this form.

For more information, contact the Fairfax County Solid Waste Management Program by calling 703-324-5230, TTY 711

Mar-16  To obtain this document in alternative formats, please contact the Fairfax County Solid Waste Management Program at 703-324-5230, TTY 711, to submit a request. Please allow 7 to 10 business days for preparation of the material.