



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Waste Collection Companies Meeting Notes August 4, 2016

Companies with Attendees: KMG Hauling, Inc. and IDS

Online Participants: Republic Services

County Staff: Charlie Forbes, Dynita Glenn, Courtney Willis-Banks, Alex Castillo, and Lainie Cooke

The meeting began at 5:00 p.m.

Introductions/Welcome

Attendees were welcomed to the meeting.

Paper Bags for Yard Waste Collection

Collectors were reminded about the possible ban for the collection of yard waste in plastic bags. The County asked for ideas, feedback, and verbiage for this ban.

Chapter 109.1 Review Series – Articles 3 & 4

The County reviewed Articles 3 & 4 of Chapter 109.1.

LIS Team Update

The County reminded the collectors of the general procedures related to the cutoff date for invoice payments: payments are expected on the date provided on the invoice. The County does offer ACH online, and collectors are reminded that they will need their account number to use the system properly. Wire payments are also accepted.

One of the requirements associated with renewing vehicle permits is to re-tare the vehicle annually. Drivers will be asked to come back across the scales after they dump. If the vehicle permit expires in March, the vehicles will be required to re-tare in September. Collectors who want to have trucks re-tared early should contact the I-66 Permit Office.

It was announced that collectors wishing for replacement decals, plates, or any other charge under \$1,000, may now use company credit cards.

Collector Issues and Discussion

No questions.



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Solid Waste Management Program
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Meeting ended at 5:35 p.m.

Next Meeting: Thursday, November 3, 2016 at 5:00 p.m., Room 232

Chapter 109.1 of the Fairfax County Code

Articles 3 & 4

Department of Public Works and Environmental Services
Working for You!



A Fairfax County, VA, publication
August 2016

Article 3: Pre-collection and Storage

109.1-3-1: Storage

- Residents and property owners are responsible for maintaining safe, secure, and sanitary MSW storage facilities.
 - Must be accessible for collection vehicles.
 - Signage must be clear and promote recycling.
 - Containers must be able to handle a week's worth of materials.
 - Collection must be frequent enough to prevent overspilling.
 - Loose materials and spills must be removed within 24 hours.
 - Containers should be checked for proper closure daily.

Article 3: Pre-collection and Storage

(continued)

109.1-3-2: MSW Management and Recycling Plans

- Owners of non residential properties or multi-family dwelling units must develop MSW management and recycling plans
- Should include information about:
 - Property location and contact information
 - Collection company
 - MSW and recycling containers
 - Frequency of collection
- The plan must be updated under certain circumstances (e.g. change in collection company or property owner) and adapted to operational changes (e.g. construction/modification to facility)
- The plan must be provided to the County within 30 days of a written request from the Director

Article 4: Required Permits, Registrations, and Certifications

109.1-4-1: General

- Establishes the types of permits and registrations that the Solid Waste Management Program manages and regulates
 - Certificate to Operate (CTO) - required for all persons/companies that provide regular refuse collection services.
 - Disposal Permits
 - Commercial Cash Permits
 - Tire Disposal Permits
 - Special Waste Permits
 - Recycling Business Registration
- Also grants authority to regulate other groups that arrange for refuse collection or management, including solid waste brokers
- Changes to company information must be provided in writing to the Director within 30 days of the change

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-2: CTO Application and Recycling Registration Requirements

- Provides guidance on the necessary actions by the company and the Director, SWMP, to obtain and issue a CTO permit
 - Requires a CTO for persons/businesses that collect MSW
 - Companies must provide a Statement of Service and proof of distribution to customers
 - Companies with only one collection vehicle must have written confirmation of a backup company
 - Companies operating without a CTO or while their CTO is suspended may be denied renewal of the CTO/other permits for up to one year
- Recycling Business Registration is required for persons/companies that collect recyclables; however, CTO holders do not have to register separately as a recycling business
- The Director is responsible for approving or denying CTO applications within 30 days of receiving a complete application.

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-3: MSW Collection Vehicle Permit

- All vehicles that collect MSW must have a permit. In order to obtain a permit:
 - Vehicles must pass inspection
 - Companies must pay permit fees
- Each vehicle receives a unique permit number and a plate/sticker decal with the identifying number. Decals must be affixed to both sides of the vehicle
- Companies must notify the Director within 10 business days when:
 - A vehicle is removed from service or sold (decals must also be returned)
 - Vehicle permits are lost or stolen (a lost permit fee will be charged for replacements)
- Permits will expire at a date set by the Director

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-4: Temporary Vehicle Permits

- For vehicles that are not listed and permitted to the CTO, but that the company intends to use for collection
 - New, borrowed, or rented vehicles
- Temporary permits can also be issued to any person who needs a permit to collect and dispose of MSW
- The Director will set the expiration date for the permit
 - Renewal of a temporary permits must be approved by the Director
 - After the temporary permit expires, the vehicle may only be used if it receives an official vehicle permit (inspected, permit fees paid)

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-5: Vehicle Permit Exemption

- Vehicles that are only used to collect recyclables are exempt from the permit requirements
- Recycling collection vehicles that also dispose of materials at County facilities must obtain a permit

109.1-4-6: Collector Business Office Location & Contact Information

- CTO holders must maintain a business office location
 - Must be compliant with applicable laws and regulations
- Companies must maintain a telephone number
- Changes must be reported to the Director within 24 hours, including:
 - Business location address
 - Telephone number
 - Authorized/registered agents

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-7: Collector Bonding Required; Condition; Term Renewal

- A bond or other financial assurance mechanism is required of all CTO holders
 - The Director will determine the necessary bond amount
 - Must cover all fees, charges, damages, etc. that may be caused by:
 - Failure to comply with Chapter 109.1
 - Neglect in handling MSW (failure to meet collection requirements)
 - Nonpayment of disposal fees
- The bond term must be at least the same duration as the CTO
- Notice of cancellation must be provided in writing at least 30 days before the cancellation date
- Alternate financial assurance options must be approved by the Director
- Bonds must be provided to the County with the following information:
 - Bonding agency contact information
 - Bond duration
 - Bond amount
 - Bond number

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-8: MSW Disposal Permits

- Disposal Permits are required for businesses (“non-residential establishments”) to dispose of MSW
 - Does not apply to businesses/persons that hold other permits
 - Requires a completed application
 - Permit holders must pay all fees and follow facility rules
 - Permits will expire at a date set by the Director

109.1-4-9: Disposal Bonding Required; Condition; Term Renewal

- A bond or other financial assurance mechanism is required of all Disposal Permit holders
- Requirements are similar to those of CTO bonds:
 - Alternate financial assurance options must be approved by the Director
 - Bond terms must be at least the duration of the permit
 - Notice of cancellation must be provided at least 30 days before the cancellation date

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-10: Other Permits: General

- The County has the authority to require and issue permits for disposal activities other than those permitted under a CTO or Disposal Permit

109.1-4-11: Commercial Cash Accounts

- Commercial cash permits are issued to businesses that generate their own waste
 - Companies must submit a completed application
 - Payment is made at the time of disposal
 - Failure to pay results in a penalty for nonpayment
 - Companies must follow all facility rules
 - Changes to company information (address, vehicles, etc.) must be provided to the County

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-12: Tire Disposal Permits

- Companies that dispose of tires must have Tire Disposal Permits
 - Companies that already have another appropriate permit are not required to hold a Tire Disposal Permit in addition to their existing permit
- An application and proof of bond must be submitted prior to issuance of a permit
- Companies are billed monthly for disposal charges
 - CTO and MSW Disposal Permit holders are also billed monthly

109.1-4-13: Other Permit Types (reserved)

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Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-14: Recycling Business Registration

- Companies that collect recyclables must register with the County
 - Current CTO holders do not need to register as recycling businesses
- Provides details on the registration information
- Updates to company information must be provided to the Director within 30 days

109.1-4-15: Community Associations and Property Managers

- Must provide communication between residents/tenants and the collection company
 - Includes annual distribution of the Statement of Service
- It is a violation of the County Code to:
 - Set up collection service that does not comply with the Code
 - Contract with a broker or collection company that is not registered or permitted with Fairfax County

Article 4: Required Permits, Registrations, and Certifications (continued)

109.1-4-16: Solid Waste Brokers

- Companies must register annually and pay a registration fee
 - Lists the basic company information required for registration
 - Includes a list of contractors for which the broker arranges collection service
- It is a violation of the Code:
 - For brokers to operate without a valid registration with Fairfax County
 - For a business or individual to contract with an unregistered broker
- Brokers must provide the following to their customers:
 - Information on Fairfax County’s recycling and MSW requirements
 - A Statement of Service for their customers or an “MSW Management and Recycling Plan”
- If the MSW and/or recycling collection is not compliant with Chapter 109.1, both the broker and the customer will be held responsible for violating the Code

Additional Information

For additional information, please contact

Charlie Forbes

703-324-5230

<http://www.fairfaxcounty.gov/living/recycling/>

www.fairfaxcounty.gov/dpwes