



**COUNTY OF FAIRFAX, VIRGINIA
APPLICATION FOR DETERMINATION
PURSUANT TO VIRGINIA CODE SECTION 15.2-2232**

2232 Application Checklist

- Three (3) complete copies of the application
- One (1) - 24" x 36" set of the facility plans to correct scale
- Three (3) - 11" x 17" sets of the facility plans to correct scale
- Three (3) - 8 ½" x 11" sets of the facility plans

Do not bind, staple or hole-punch the application materials.

Incomplete applications will not be processed. The applicant will be notified of any deficiencies. Any revisions to the application that require replacement of pages or plans is the responsibility of the applicant. **It is the applicant's responsibility to replace or revise individual pages or plans or applications.**

Direct your questions to:

Fairfax County Department of Planning and Zoning
Facilities Planning Branch
12055 Government Center Parkway, Suite 730
Fairfax, Virginia 22035-5507

(703) 324-1380
www.fairfaxcounty.gov/dpz/2232



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APPLICATION FOR DETERMINATION
PURSUANT TO VIRGINIA CODE SECTION 15.2-2232**

**** This area to be completed by staff ****

APPLICATION NUMBER _____

Date application received _____ by _____

Date(s) Revised _____

Date application accepted _____ by _____

(Please Type or Clearly Print)

PART I: APPLICATION SUMMARY

LOCATION OF PROPOSED USE

Address _____

City/Town _____ Zip Code _____

Place Name (example: Dale High School) _____

Tax Map I.D. Number(s) _____

Fairfax County Supervisor District _____

APPLICANT(S)

Name (Company or Agency) _____

Agent Name _____

(Note: Failure to notify County of a change in agent may result in application processing delays)

Agent's Mailing Address _____

City/Town _____ State _____ Zip Code _____

Telephone Number (____) _____ Fax (____) _____

E-mail _____

Secondary Contact _____

Telephone Number (____) _____ E-mail _____

BRIEF DESCRIPTION OF PROPOSED USE

Total Area of Subject Parcel(s) _____

Zoning District _____

Applicant's previous Zoning Approvals for all uses on site (proffered conditions, special permits, special exceptions, variances, development plans)

PROPERTY OWNER(S) OF RECORD

Owner _____

Street Address _____

City/Town _____ State _____ Zip Code _____

Has property owner been contacted about this proposed use? ____ YES ____ NO

SIGNATURE

The undersigned acknowledges that additional Fairfax County land use review requirements may be identified during the review of this 2232 Review application and the fulfillment of such requirements is the responsibility of the applicant. The undersigned also acknowledges that all Fairfax County Zoning Ordinance requirements pertaining to this project shall be fulfilled.

In the event a new agent is assigned responsibility for this application, the applicant agrees to provide a letter to the Department of Planning and Zoning authorizing the transfer of responsibility for the application and providing all new contact information. In the event the applicant fails to notify County staff of a change in agent, the application may be subject to processing delays.

Signature of Applicant or Agent _____

Date _____

Submit completed application to:

**Chris Caperton, Chief, Facilities Planning Branch
Fairfax County Department of Planning and Zoning
12055 Government Center Parkway, Suite 730
Fairfax, Virginia 22035-5507
(703) 324-1380**

PART II: STATEMENT OF JUSTIFICATION

Please provide a Statement of Justification that addresses items A through E.

A. DESCRIPTION OF PROPOSED USE

1. Project description
2. Area to be served by proposed use
3. Maintenance requirements and frequency
4. Propagation maps (for telecommunications applications)

B. REQUIREMENT FOR PROPOSED USE

1. Why the new or expanded facility is needed
2. Why the proposed location is the best location for the proposed use
3. Why the proposed location and type of facility is the least disruptive alternative

C. ANTICIPATED IMPACTS / MITIGATION

1. Visual
2. Noise and light
3. Air and water quality
4. Environmental
5. Transportation (including trip generation)
6. Mitigation Measures as applicable for 1 through 5

D. CONFORMANCE WITH THE COMPREHENSIVE PLAN AND OTHER STANDARDS

1. Comprehensive Plan policies and guidelines that directly support the proposal
2. Relevant standards/criteria supporting the facility and location

E. ALTERNATIVE SITES CONSIDERED FOR THIS USE

1. Other properties
2. Other locations on the subject property
3. Reasons for rejecting each alternative location

PART III: SUPPORTING MATERIALS AND INFORMATION

Include the following materials and information as applicable to the proposal:

A. PROPERTY IDENTIFICATION MAP: At a scale of 1" = 500' identify the proposed site for the facility with the subject property centered and highlighted on a Fairfax County Tax Map. Records available online at <http://icare.fairfaxcounty.gov/Main/Home.aspx>

B. PROPOSED FACILITY/SITE PLAN (AT A SCALE OF 1"= NOT MORE THAN 50'):

1. One (1) 24" x 36" copy to correct scale
2. Three (3) 11" x 17" copies to correct scale
3. Three (3) 8½" x 11" copies

Note: Additional copies may be requested by County Staff

Include in the facility/site plan the following information as relevant to the proposal:

1. Subject and adjoining property boundaries
2. Public right(s)-of-way and names
3. Scale and north arrow
4. Locations, dimensions, and maximum heights of all existing and proposed structures and equipment
5. Distance of proposed structures and equipment to all lot lines
6. When located in a utility easement or road right-of-way, distance of structures and equipment to all utility easement lines or road right-of-way lines
7. Delineation of any floodplain designated by the Federal Insurance Administration, United States Geological Survey, or Fairfax County, and delineation of any Resource Protection Area
8. Building size or land area of new facility or use (acres or square feet)
9. Area of existing facility or use to be enlarged or renovated (acres or square feet)
10. Area of proposed enlargement or renovation (acres or square feet)
11. Any features of the proposed use such as fencing, screening and landscaping, and existing topography with a maximum contour interval of five (5) feet
12. Existing vegetation, proposed limits of clearing, and proposed landscaping and screening as required by the Fairfax County Zoning Ordinance
13. Antenna and mounting detail with dimensions
14. Equipment cabinet or shelter detail with dimensions
15. Details of screening for the use showing type of screening material, dimensions and placement; if landscaping is provided, list the height of the landscaping at time of planting and the ultimate height

C. PHOTOGRAPHS OF SITE: Photographs of the existing structure, building and site as applicable (see below for details regarding photographs of telecommunications facilities)

For telecommunications facilities, submit items D-G in addition to items A-C:

Complete pages 6-7 of this application as it relates to the proposed telecommunications facility. Ensure that the information provided in this section is consistent with the information shown on the facility/site plan.

D. PHOTO SIMULATIONS OF THE PROPOSED INSTALLATION:

1. Include enough photo simulations to accurately depict the proposed facility.
2. Provide photo simulations illustrating the proposed facility, antennas and equipment. Clearly identify the location of existing and new antennas and equipment with arrows on the photo-simulation. Provide map keys to identify a) new antennas and equipment and b) the locations of where the photos were taken.
3. Photo simulations may be submitted following completion of an on-site height test and submitted after the application has been submitted. The photo simulations should depict the appearance of all proposed structures and equipment as viewed from the subject site and adjoining properties and show the relationship to existing site features such as buildings, trees and other physical features.
4. For rooftop or structure installations, the photo simulations should clearly depict the appearance of all the antennas and equipment when installed.

E. BUILDING ROOF PLAN AND CALCULATION:

1. When locating antennas on a building facade or rooftop, provide a roof plan at a scale of 1"= not more than 20' showing all existing penthouses, structures and mechanical equipment on the roof and the location of the proposed antenna and related telecommunications equipment.
2. Provide a calculation on the plan with: a) the percentage of the roof covered by all existing structures/equipment, and b) the percentage of the roof that will be covered by all existing structures and the proposed structures/equipment.

F. PHOTOGRAPHIC SURVEY: For new structures such as monopoles or towers, provide a photographic survey of the project site. Photographs should be taken from the subject property boundaries at four or more locations to show on and off-site views of the subject property and to identify the proposed location of the facility on the site. The number of photos submitted will vary according to site size but should be adequate to view the entire site.

G. ON-SITE HEIGHT TEST: For new structures such as monopoles or towers, the applicant should conduct an on-site height demonstration, such as a balloon or crane test, to simulate the extent of the proposed structure's visibility from surrounding properties. Such test should be coordinated with staff. The applicant is responsible for conducting the height test and for notifying property owners and community representatives with the date and time of the height test.

PART IV: TELECOMMUNICATION USES
(Do not submit for non-telecommunications public facility uses)

A. TYPE OF PROPOSED FACILITY Check the appropriate box(es) and provide the required information

	Yes	No
New monopole* or tower	<input type="checkbox"/>	<input type="checkbox"/>
Collocation on existing monopole or tower	<input type="checkbox"/>	<input type="checkbox"/>
Collocation on building facade or rooftop	<input type="checkbox"/>	<input type="checkbox"/>
Collocation on replacement light pole or utility pole	<input type="checkbox"/>	<input type="checkbox"/>
Located in utility or transportation easement and/or right-of-way	<input type="checkbox"/>	<input type="checkbox"/>
Modification to approved telecommunications facility	<input type="checkbox"/>	<input type="checkbox"/>
Collocation on other structure _____	<input type="checkbox"/>	<input type="checkbox"/>

**Including treepoles, flagpoles and other freestanding stealth structures.*

B. CALCULATION OF FACILITY MODIFICATIONS for modifications to an approved telecommunications facility, provide the following:

1. Application number(s) (456-, 2232-, FS-, FSA-) for all applicant’s prior telecommunications uses on site:

2. Calculate the surface area, in square inches (height x width **or** height x diameter), of the applicant’s antennas organized in the following categories:
 - a. approved _____
 - b. existing _____
 - c. proposed _____

3. Calculate the volume (height x width x depth) of the applicant’s equipment cabinets (in cubic inches) and/or shelter (in cubic feet) organized in the following categories:
 - a. approved _____
 - b. existing _____
 - c. proposed _____

C. ANTENNA(S) Provide a separate page for each provider listed as part of the application

Provider _____

Model # or name	Type Panel, Dish, Omni	Quantity	Height	Width	Diameter	Location height on the structure

Existing structure color: _____ Antenna color: _____

Is antenna painted to match existing structure? Yes _____ No _____

If No, please explain: _____

Will the antennas be screened? Yes _____ No _____ If Yes, describe the screening to be provided:

Will the antennas be flush-mounted to the structure on which they are located? Yes _____ No _____

If No, please explain: _____

Additional information:

D. EQUIPMENT

Model # or name	Type cabinet or shelter	Quantity	Height	Width	Depth	Location

How will the equipment cabinet or shelter be screened? _____

Screen material: _____ Screen color: _____

Additional information: