

SUBMISSION REQUIREMENTS AND
INSTRUCTIONS FOR COMPLETION OF
AGRICULTURAL AND FORESTAL DISTRICT APPLICATIONS

SUBMISSION REQUIREMENTS

The following items should be submitted to the Zoning Evaluation Division, Department of Planning and Zoning, located at 12055 Government Center Parkway, Suite 801, Fairfax, VA 22035. For questions/assistance call (703) 324-1290.

- One (1) copy of the completed application form.
- One (1) copy of a written statement of justification dated and signed by all owners of parcels proposed for the district. For Local Agricultural and Forestal Districts, this statement of justification should indicate how the proposed district meets the criteria presented in Article 5 of Chapter 115 of the Fairfax County Code, "Local Agricultural and Forestal Districts". For Statewide Districts, the statement of justification should indicate how the proposed district meets the criteria presented in Article 1 of Chapter 144 of the Fairfax County Code, "Agricultural and Forestal Districts of Statewide Significance".
- One (1) copy of a current Fairfax County tax map Section Sheet, at a scale of one inch equals five hundred feet (1"=500'), showing the boundaries of the proposed district outlined in red. Individual fields and uses (residential, corn production, etc.) should also be outlined on this map, as well as access points to public roads

If only a part of a parcel is proposed for the district, one (1) copy of a certified plat which includes the entire parcel and outlines the portion of the parcel proposed for the district in red and one (1) copy of a written legal description, including meets and bounds.

- One (1) copy of any documents demonstrating commitment to farm or forest use, such as open space easements.
- An application fee of \$50.00.

Note: The attached Land Use Assessment Application must be correctly filed with the Department of Taxation located at 12000 Government Center Parkway, Fairfax, VA 22035 in order to be eligible for land use assessment. For questions/assistance regarding the land use assessment application, contact the Department of Taxation at (703) 324-2371

INSTRUCTIONS FOR COMPLETING APPLICATION FORM

Complete one copy of the application form. Please note that all owners of the property proposed for the district must sign the application. In completing the application, please use the following definitions:

Farm Property: A parcel or group of parcels amounting to at least twenty acres and owned by either one owner or several owners who are members of the same immediate family or a family trust or family corporation. At least fifteen acres of the property must be in agricultural use, that is, used for the production and sale of plants, animals, or plant or animal products. Land used for the production of forest products incidental to other farm operations may be considered as part of the acreage in agricultural use. A farm may include non-contiguous parcels within one mile of the core acreage as long as the non-contiguous parcels are predominantly used for agricultural purposes.

Forest Property: A parcel or group of parcels which is forested, or partially forested, amounting to at least twenty acres and owned by either one owner or several owners who are members of the same immediate family or a family trust or family corporation. Forest properties may not include non-contiguous parcels.