



Meeting Notes: Advisory Group (AG) Meeting #1
Monday, July 6, 2015 || 8:45-9:45 AM || SFDC Office

- Began with introductions (see attached sign-in sheet).
- Staff will produce meeting notes. Edythe Kelleher will be removed as secretary from the AG membership sheet. After each AG meeting, staff will distribute draft minutes to the AG for review. The AG will approve at the next meeting.
- A motion made by James Migliaccio to nominate Walter Clarke and Dick Knapp as co-chairs, in order to have co-chairing responsibilities formally endorsed by the AG. Seconded by Chris Soule, motion passed unanimously and co-chairs accepted.
- The Executive Steering Committee Resolution was reviewed. A statement was made that a key word is “expeditiously” under the transit recommendation. Staff noted the overall timeframe to complete the Environmental Assessments (EA) and Plan Amendment is 48 months. Staff will work to adhere to this schedule.
- Discussion about the AG roles ensued, which include making sure the community is aware of the study and is providing input. AG will also help keep the process moving.
- Question was raised about the format of AG meetings, which will vary by meeting and depend on topic and what is being asked of the AG.
- The AG requested that meeting materials be provided in advance so they can prepare and be ready to help facilitate decision making process.
- A statement was made that a robust outreach plan will be needed to get ahead of what will go on and to prevent misinformation from being disseminated. This will also make sure no one is caught by surprise, particularly elected officials.
- A discussion ensued about the existing and anticipated Richmond Highway corridor issues, including ongoing construction to 6 lanes through Fort Belvoir, planned widening from VA 235 to Napper Road, and capacity concerns about the segment from Fort Belvoir to Woodbridge.
- A clarification was made about the scope of work for the current effort, which is examining Phases I and II (BRT from Huntington to Fort Belvoir) and ensuring that the results will not preclude future Metrorail, including the urban design guidance.
- An observation was made that there seems to be completely different sets of issues in this process. One is the near-term widening; the other is related to BRT and the character of the corridor. The northern end of the corridor is different from the southern end with different stakeholders and different issues and needs. The AG needs to make sure the appropriate stakeholders are involved (LDACO, LDLUAC,

MVCCA), and cannot rely on reaching out to just one group. A question was raised as to whether the AG should convene a separate sub-committee on outreach?

- AG should become familiar with past studies that set the groundwork for what's happening now. The Route 1 Centerline and Location Studies, as well as the recent DRPT Multimodal Alternatives Analysis, were cited as examples. The AG should be briefed at future AG meeting (Aug 3). Maps and graphics should be provided.
- Staff explained the "quick" transportation study for the roadway widening EA. Will be looking at refined land use and the effect on traffic, turn lanes needed, ROW needs, station needs for the two station areas in this segment of the corridor.
- A question was raised as to when will the first shovel be in the ground? Staff explained, according to DPRT study for Phases 1 & 2 of the BRT to Fort Belvoir, the 2026 to 2028 timeframe. A discussion ensued about the group setting expectations and sharing this type of information with the public to help with the understanding of the longer term timeline and what needs to happen after the Comp Plan amendment and EAs are complete.

Next meetings

- **Monday, August 3, 3:30-5:30 PM, South County Center Room 219 – 8350 Richmond Highway**
- **Monday, September 21, 8:00 – 10:00 AM, SFDC or South County Center**

For August 3rd meeting

- Staff to send out agenda and background materials in advance of the meeting (minimum 1 week prior). Tentative agenda – briefing on previous transportation studies of the Richmond Highway Corridor as background, and provide details on DRPT recommendations.

Near-term tasks

- Assemble a list of stakeholders – coordinated effort by AG, staff, Supervisors' office.
- Create corridor maps - centerline study (ROW impacts, other key features) overlaid with DRPT recommendations, base map, others? - to be completed by staff.
- Update more detailed timeline with milestones and tasks – to be completed by staff.
- Begin to develop community outreach plan – draft to be completed by staff and reviewed by AG.
- Begin to develop schedule, 2015 - construction of BRT (approximately 2028 time frame) – to be completed by staff.

EMBARAK RICHMOND HWY-ADVISORY GROUP MTC #1
July 6, 2015

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