



# Tysons Land Use Task Force February 2008 Workshops

## Agenda 2/19/08

### **Introduction and Presentation (30 minutes)**

- Goals of workshop (Clark)
- Transportation Networks and Prototypes (Jay, GB)

### **Q&A (25 minutes)** (Doug facilitates)

### **Introduction to Table Exercises (5 minutes)** (Doug)

### **Break (10 minutes)**

### **Small Groups (80 minutes)**

- Introductions and orientation to materials (5 minutes)
- Mix of Uses and Development (25 minutes)
- Transportation (25 minutes)
- Quality of Life (25 minutes)

### **Small Group Reports (30 minutes)**

Task Force members will be present at each table and provide the report of what was heard.

### Task Force Members

- You are both participating and listening to others at your table, and you will be doing the report out at the end
- Please wear your nametag so everyone knows that you are a member of the Task Force
- Sit next to the notetaker and decide how you will work together to keep track of the conversation for the report out (the notetaker is ultimately responsible for the table notes but there will be enough notes sheets for both of you to take notes)
- Pay close attention to the conversation, help to provide guidance to areas where the Task Force has some agreement as opposed to areas where we are still seeking input
- Identify issues that we have heard at previous meetings as appropriate and encourage people to provide deeper more substantive comments
- As you keep notes, we are interested in areas of agreement at the table, what people are most excited about, and what they like least
- The report out should be a summary of the key points and issues shared at your table for each of the three topic areas, please do not exceed 3-4 minutes. Start your report out with a brief description of the demographics at your table.

### Facilitators

- Make sure everyone introduces themselves and identifies their relationship to Tysons Corner (resident, commuter, business owner, developer, etc)
- Orient them to the materials in front of them
- Go over the agenda, let them know that we will be talking about Tysons as a whole, and are also looking for comments about the specific subarea
- Keep time on the three main topics so the table gets to all three (25 minutes each)
- Start the conversation of the key questions for Tysons as a whole, and then ask if there are any specific comments on the subarea different than the whole
- There is room to capture comments that are not included in the key questions
- Try to stop new conversation with 5 to 10 minutes of time left to get table agreement about what should be reported out

### Note-Takers

- As people arrive, please help to guide people to the tables and explain the role of the subareas for the conversations
- Please make sure you note date/time, table number, and subarea on all notes pages
- Sit next to the Task Force Member and agree how you will work together to keep track of the conversation for the report out (there will be enough notes sheets for both of you to take notes, but you are ultimately responsible for the table notes)
- As the facilitator does introductions, make sure to note the demographics of your table, how many residents, business owners, commuters, etc.
- As you keep notes, we are interested in areas of agreement at the table, what people are most excited about, and what they like least
- Use the +, -, 0 code as bullets for your notes