



## Meeting Summary

July 24, 2006 7:00 PM

Fairfax Chamber of Commerce, 8230 Old Courthouse Road

- I. Call to Order: The committee approved the June 12, 2006 meeting summary as submitted.
- II. Report from the Consulting Services Subcommittee: Janyce Hedetniemi (subcommittee chair) reviewed the RFP schedule with the Task Force. Some concerns were expressed about the schedule showing that a firm would not be hired until October. It was stated that the Subcommittee wanted to allow additional time for more firms to respond and to ensure receipt of quality proposals. In addition, after a firm is hired, the schedule of their tasks needs to include adequate time for quality community outreach.

Staff reported that over 30 firms came to the July 19, 2006 pre-proposal conference. Consultants asked questions related to current transportation consultant's responsibilities, the role of VDOT, the tunnel issue, whether an economic analysis is needed as well as questions concerning conflicts of interest. [See questions asked by consulting firms at the July 19, 2006 pre-proposal conference and County staff responses.](#)

- III. Report from the Communications Subcommittee: Kohann Whitney (subcommittee chair) presented the Task Force Update that was released to the press and sent to stakeholders that participated in the initial outreach dialogues as well as the Comprehensive Plan list serve. The Update requests input from the public on the Draft Guiding Planning Principles. [See July Fact Sheet](#) and [Draft Guiding Planning Principles](#). The Perspectives Group (the Study's outreach consultant) will gather the comments and brief the Task Force at its August 28, 2006 meeting. Task Force members suggested ideas for outreach and groups that should be included in contact lists.

The Subcommittee also presented short-term improvements made to the website, and staff explained the changes in detail. In addition, the Subcommittee will review the Draft Communication Plan at its August 2, 2006 meeting and will discuss suggestions made by Task Force members to improve community outreach.

- IV. Next Steps (Meeting Schedule and Other Issues): The Task Force agreed to meet once per month during September and October and set meeting dates for September 25 and October 23, 2006.

The Task Force discussed the RFP further and some concerns were expressed whether the consultant would visit Tysons while collecting background information. Staff indicated that the consultants would provide their approach to collecting background information in the proposals and their level of response would be reflected in the proposal rating.

The Task Force also expressed concern about the tunnel issue and its impacts on the timeframe of the Study. Staff stated that the final report would be given to the Commonwealth's Secretary of

Transportation at the end of the week, and staff would update the Task Force at the August meeting.

- V. Next Meeting: Monday, August 28, 2006, 7 p.m., Fairfax County Chamber of Commerce, 8230 Old Courthouse Road. The focus of the meeting will be a presentation from the Urban Land Institute (ULI) entitled “Cost of Development” by Chip Bay with Trammel Crow Residential, community input on the Draft Guiding Planning Principles, update on tunnel issue, a report from the Consulting Services Subcommittee on the RFP, and a report from the Communications Subcommittee.

- VI. Adjourn