

**EXAMPLE OF STATEMENT OF JUSTIFICATION
FOR A HOME CHILD CARE FACILITY**

Connie Cooper
Connie's Home Child Care LLC
19 Yon Way
Fairfax, VA 22035
703-324-1110
CC19@gmail.com

July 20, 2013

Fairfax County Department of Planning & Zoning
Zoning Evaluation Division
12055 Government Center Parkway, Suite 801
Fairfax, VA 22035

Re: Special Permit Application

Applicant: Connie Cooper

Zoning Ordinance: Section 8-305 for Home Child Care Facility and
Section 8-004 of General Standards

Tax Map #: 028-10-005

Zoning District: R-3

Lot Size: 10,500 square feet

SAMPLE

To whom it may concern,

Please accept the following as my statement of justification for a special permit for a home child care facility in my home. I own and live in a single-family detached dwelling at 19 Yon Way in Fairfax, Virginia with my husband and two children. The property is zoned R-3 and I understand I need to seek approval of a special permit in order to operate a child care facility within my home. I am currently licensed by the State of Virginia to have 12 children in my child care facility in my home. Below is information about my child care facilities operations:

Hours. The child care is open from 7:00 AM to 6:00 PM, Monday through Friday.

Number of Children. I currently care for 7 children. I propose to care for a maximum of 12 children at any one time. This number does not include my own two children.

Employees. I have one assistant who works full-time. Another assistant comes on Thursdays between 8 and 11 AM to help clean.

Arrival Schedule. Seven of the children will arrive between 7:00 AM and 8:00 AM. Five children will arrive between 8:00 and 9:15 AM. Two of the children will walk a block with their parent to our house.

Departure Schedule. Five children will be picked up between 2:45 PM and 4:15 PM. Five of the children will leave between 4:15 PM and 5:00 PM. Two children will stay until 5:30 PM. *(Please see my page 3 or Appendix 1 with my proposed Arrival and Departure Schedule for all proposed 12 children).*

Parking. I use my garage to park my family car. My driveway provides enough parking for two cars because the driveway is more than 28 feet long and holds two cars side by side. In addition, ample parking is available along the streets in front of my house for the parents and employees.

Area Served. Currently, most of the children live in the general vicinity of my neighborhoods. Many of the children live in neighborhoods off Government Center Parkway. These parents drive their children to my house. As I noted, two of the children live in the immediate area. Their parents walk them to the day care.

Operations. As I stated, my house is a single-family detached dwelling. It has a walk-out basement, which is where the children spend most of their time. I use the kitchen and dining area of the house (located on the ground floor) for meals and snacks. Appendix 2 is a floor plan/layout that indicates the areas where the day care is operating. The house has 1,500 square feet. The basement area, kitchen and dining rooms where I conduct the day care consist of approximately 600 square feet in total. (See the forth page or Appendix 2 for the floor layout and interior photos of each room used for the day care).

Hazardous or Toxic Substances. The house and yard are free from hazardous or toxic substances. No hazardous materials will be generated, utilized, stored, treated, and/or disposed of onsite.

Zoning Ordinance Compliance. The proposed development conforms to the provisions of all applicable ordinances, regulations and adopted standards or, if any waiver, exception or variance is sought, such request has been specifically noted with the justification for such modification.

Outdoor Play Area. I use my backyard for outdoor play for the children. The area is approximately 2,000 square feet. This area is highlighted on my plat. There is a swing set with slide, sand box and a fence around this area. I have drawn the new swing set with slide, sand box and fence on my most recent house location plat which is included. I have signed and dated this revised and updated house location plat.

In conclusion, I am proposing no changes to the outside appearance of my brick and vinyl sided home. I propose no addition and no signs regarding the day care. Adequate parking is available for my parents, employees and my family. For these reasons, I believe that my proposed home day care facility will not impact my neighbors in any negative way.

Sincerely,

Connie L. Cooper
Owner of Connie's Home Child Care LLC

Proposed Arrival and Departure Schedule for:
Connie Cooper
Connie's Home Child Care LLC
19 Yon Way
Fairfax, VA 22035

Proposed Arrival Schedule

Child	7:00 – 7:45 AM	7:45 – 8:00 AM	8:00 – 8:30 AM	9:00 – 9:15 AM
1	X			
2	X			
3	X			
4	X			
5	X			
6		X		
7		X		
8			X	
9			X	
10			X	
11				X
12				X

SAMPLE

Proposed Departure Schedule

Child	2:45 – 4:15 PM	4:15 – 4:30 PM	4:30 – 5:00 PM	5:00 – 5:30 PM
1	X			
2	X			
3		X		
4		X		
5		X		
6		X		
7			X	
8			X	
9				X
10				X
11				X
12				X